



Dear Councillor,

**You are summoned to attend a meeting of Mawnan Parish Council Office and Finance Committee on Monday 9<sup>th</sup> April 7.00pm The Rendlesham Room, Mawnan Memorial Hall, Mawnan Smith.**

Yours faithfully,

**Lisa Clements  
Clerk to the Council**

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25**
- 3. TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS**
- 4. PUBLIC COMMENT ON ITEMS ON THE AGENDA**
- 5. TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 5<sup>th</sup> FEBRUARY AND THE CHAIRMAN TO SIGN THEM**
- 6. TO BE ADVISED OF ANY INFORMATION PERTAINING TO PREVIOUS MINUTES, AMENDMENTS AND ACTIONS AGREED THEREIN.**
- 7. UPDATE ON THE PROCESS OF IMPLEMENTING THE GDPR. NOMINATION OF PROVISIONAL DATA PROTECTION OFFICER (at present cannot be clerk) AND DATA PROCESSOR (CLERK)**
- 8. REVIEW OF CURRENT BUDGET POSITION 2017/18 (4th quarter/End of Year) AND DISCUSSION OF ANY AMENDMENTS FORESEEN**
- 9. TO RECEIVE INFORMATION ON THE SOLAR GRANT AND AMENDMENTS TO THE FORMULA/ CONTRACT**
- 10. SUMMARY OF THE ONGOING MCA LEASE DISCUSSIONS**
- 11. TO DISCUSS ANY AND ALL NOTIFIED AUDIT REQUIREMENTS; TO INCLUDE SETTING THE DATE TO START THE PUBLIC REVIEW OF ACCOUNTS 2017/18 (MUST INCLUDE 2<sup>ND</sup> TO 13<sup>TH</sup> JULY)**
- 12. HEALTH AND SAFETY UPDATE**
- 13. TO DISCUSS THE CLERKS PERFORMANCE AND SALARY PROGRESSION & ANNUAL PERFORMANCE REVIEW. (pending NJC confirmation of 2018/20 pay awards –currently standing at a 2% increase for 2018/19)**