



MINUTES OF A MEETING OF THE OFFICE AND FINANCE COMMITTEE OF MAWNAN PARISH COUNCIL HELD ON MONDAY 5th FEBRUARY 2018 IN THE MAWNAN MEMORIAL HALL

PRESENT: Cllrs Faiers (chair), Brooksbank Marsden, Moyle

ALSO PRESENT: Mrs L Clements, clerk

193.18 TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Brooksbank

194.18 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25

None noted

195.18 TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS

None noted

196.18 PUBLIC COMMENT ON ITEMS ON THE AGENDA

None noted

197.18 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 12TH DECEMBER 2017 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Nash seconded by Cllr Marsden and **RESOLVED** that the minutes of the meeting held on 12th December 2017 be approved and signed by the Chair.

on a vote being taken the matter was approved unanimously

198.18 TO BE ADVISED OF ANY INFORMATION PERTAINING TO PREVIOUS MINUTES, AMENDMENTS AND ACTIONS AGREED THEREIN.

None

199.18 TO AGREE THE INTERNAL AUDITOR FOR THE NEXT 3 YEARS

It was proposed by Cllr Marsden seconded by Cllr Faiers and **RESOLVED** that the Steve Hudson/ Hudson Accounting remain as internal auditor for the next 3 years.

on a vote being taken the matter was approved unanimously

200.18 TO APPROVE TRAINING (SLCC REGIONAL @ £75 & GDPR WEBINAR @ £30) FOR THE CLERK

Mabe Parish had agreed to pay 50% of the costs of the GDPR webinar.

It was proposed by Cllr Nash seconded by Cllr Moyle and **RESOLVED** that the clerk attend the events listed

on a vote being taken the matter was approved unanimously

- 201.18 **REVIEW OF CURRENT BUDGET POSITION 2017/18 (3rd quarter) AND DISCUSSION OF ANY AMENDMENTS FORESEEN**
The budget position was discussed as the clerk felt there were no anomalies not already noted.
- 202.18 **TO DISCUSS THE PROVISION ON SPEED WARNING SIGNS AT GROVE HILL & SAMPYS HILL**
Cllr Faiers raised the issues of interactive speed signs at both the entrance & exit of the village, since it appears repainting road marking is not a priority for Cornwall Highways. He had sourced a supplier of such signs in other areas of the country (TWM Traffic Control) and asked that the clerk be asked to investigate prices of signs.
Cllr Marsden also noted that the Mawnan Smith sign on Carlidnack Road has missing letters and spends a lot of the summer obscured as foliage overgrows it. He asked that we look into having this sign replaced with a "Mawnan Smith – please drive carefully".
- 203.18 **HEALTH AND SAFETY UPDATE**
The clerk had not notable issues except a reminder about field run-off and mud on roads. Cllr Moyle suggested contacting the Rural Payments Agency on regular offenders not cleaning road surfaces.
- 204.18 **SUMMARY OF THE MCA LEASE DISCUSSIONS TO DATE (prior to trusts meeting on Feb 15th)**
Cllr Faiers had meet with Colin & Kevin Bate about the MCA Lease and explained our plans for the future. Both seemed very open-minded about the plans and would be discussing them at the MCA AGM meeting later in the week. Both recognised that the buildings are nearing the end of their life and it is difficult not to discuss as a "whole".
They hoped we would be able to talk more about funding of the project and specific details but were given an outline of our initial thoughts on a two storey building with storage, changing facilities, conference/bar space and as eco-friendly as possible. Thinking was to have a building in a style comparable to the pre-school. Kevin offered to look into getting professional advice about a design spec pending some form of planning application submission.
- 205.18 **TO AGREE A DATE FOR THE CLERKS ANNUAL PERFORMANCE REVIEW PRIOR TO 1ST APRIL 2018**
Cllrs Faiers & Marsden agreed to undertake this again this year, as along with the clerk they found this a very useful exercise. A date of the 5th March at 10.30 am was agreed.

Meeting ended at 8.30pm