



**MINUTES OF A MEETING OF THE OFFICE AND FINANCE COMMITTEE OF MAWNAN PARISH COUNCIL HELD ON TUESDAY 12<sup>TH</sup> DECEMBER 2017 IN THE RENDLESHAM ROOM, MAWNAN MEMORIAL HALL.**

**PRESENT:** Cllrs Faiers (chair), Brooksbank, Marsden, Moyle & Nash

**ALSO PRESENT:** Mrs L Clements, clerk

**186) TO RECEIVE APOLOGIES FOR ABSENCE**

None

**187) MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25**

None noted

**188) TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS**

None noted

**189) PUBLIC COMMENT ON ITEMS ON THE AGENDA**

None noted

**190) TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 6<sup>TH</sup> NOVEMBER 2017 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Marsden seconded by Cllr Brooksbank and **RESOLVED** that the minutes of the meeting held on 6<sup>th</sup> November 2017 be approved and signed by the Chair.

on a vote being taken the matter was approved unanimously

**191) TO DISCUSS CURRENT/ FUTURE RESERVES**

Documents provided by the clerk on the current reserves position, and any additional spending above the agreed budget for 2017/18 were discussed.

Cllr Moyle left the meeting at 7.55pm

Proposals for earmarked reserves for 2018/19 were also discussed and the following items of note were included:

- Future office accommodations – it was agreed that Cllr Brooksbank was to make contact with SBC about the rental potential of the shop unit in Goldmartin Square and if a short term (2-3yr) lease could be possible;
- Open Spaces contract – it was felt that extra funds (£1500) needed to be added to counteract the potential increase to the cutting contract
- Footpaths leaflet – as there was relatively little financial information to date it was decided to hold off adding into the budget (and used general reserves if

necessary later in the year) but provisionally 'hold' £2000 from general reserves

These additions were agreed on and there were no other projects or potential spends currently tabled.

It was agreed that earmarked reserves for 2018/19 would start at approx. £46,887.88

**192) TO AGREE THE PRECEPT/ BUDGET TO BE PROPOSED AT THE FULL COUNCIL MEETING IN DECEMBER.**

It was proposed by Cllr Nash seconded by Cllr Marsden and  
**RESOLVED** that the budget for 2018/19 be set at £45,455.00 and the precept increase by 1% to £42760.00

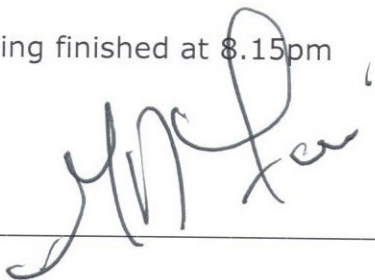
on a vote being taken the matter was approved unanimously

**additional matter- telephone box refurbishment & future use.**

The telephone box was discussed since the only quote to date for repainting was by Evie Payne, who felt that the time taken to mask up the glass panels made any quote difficult. The clerk had looked into sandblasting, but this means having the 'box removed (at a cost of about £1000+) before painting could take place. It was decided that, since the parish only took the box on for its visual/ historic impact in the village, a request for what the community felt would be good use for the box would be put up on the website and noticeboard for public response.

meeting finished at 8.15pm

Signed: \_\_\_\_\_



(chair)

5<sup>th</sup> February 2018