



Mawnan Parish Council – Community Grant Scheme 2018/19

As in the past Mawnan Parish Council has a small amount of funds which it can release to aid community based projects. We are looking for applications towards the 2018/19 pot.

If your group, club or activity need a little extra funding for equipment, could do with finance for a day trip or would like some help with running costs we might be able to help.

Since you have applied in the past, or are a group based within the parish I have attached an application form for you.

If we could get all completed applications in by the end of March it would be really helpful but in the meantime could you possibly let me know if you intend to make an application and a rough amount you would be requesting? We're trying to set a budget for next year so this information would be extremely useful at this stage.

Many thanks

Lisa Clements
Clerk to the parish

MAWNAN PARISH COUNCIL COMMUNITY GRANT AWARDS GUIDELINES

Mawnan Parish Council has an amount of funds which it can release to aid community based projects. To be eligible for funding the group must be either based within or be catering to the residents of Mawnan Parish.

If your group, club or activity need a little extra funding for equipment, could do with finances for a day trip or would like some help with specific running costs we might be able to help.

We will also accept funding recommendations/suggestions for parish wide initiatives which would need at least (10) other members of the parish to support.

Application Process

- The Council's grant application form must be completed clearly and explain what you will be using community funding for (please remember a specific project is looked on more favourably than just requesting funds to help out on everyday expenses).
- You will need to include with your application a copy of your most recent accounts, or a bank statement and an explanation of your annual income & expenditure.
- Applications go before the council in the April meeting, so completed application forms need to be back into the clerk by the end of March at the very latest.
- Everyone will be informed in writing of the outcome of their grant applications.
- We ask that anyone who receives grant funding provide for the Annual Parish Meeting in May of the following year a short summary of their funded works (so grants given in April 2016 will need a report ready for May 2017).
- Applications for first time funding (be it by a group or for a new project) will always be viewed more favourably than recurrent applications. We might not be able to fund your full requested amount – we try to be fair to all similar organisations by giving them equal amounts.

Conditions

- We cannot fund individuals.
- We will only award grants to not-for-profit organisations.
- **We are unlikely to fund general repairs, building works, or ongoing maintenance costs.**
- Only one application per financial year from each organisation can be accepted, but this can cover multiple projects.
- If your project doesn't take place for whatever reason you must contact the Parish Council – grants are made to specific projects and funding may need to be returned. However, it may be possible for a substitute project to be approved in such cases.
- Where recommendations/suggestions come in from the community for initiatives they would like to see the Parish Council will have to agree to the suggestion and ensure that no other statutory public funds are available first. Between the council

noting the application and agreeing funding these suggestions will be published on the community noticeboard for 1 full month (or the period between council meetings) to allow the public time to make full comment.

All of these forms are available on the parish website (www.mawnan.org.uk). If you know of any other group that might find a small grant useful please feel free to let them know about our offer and forward the details – we cannot possibly keep track of every project taking place in the parish each year!

Thanks

Community Grant Application for Financial Year 2018/19

Please read accompanying Community Grant Award Guidelines document



Name of Organisation _____

Number of Members _____

Age range of Members _____

Contact Name & Address _____

Email: _____

Telephone No : _____

Name of Payee/
Account Holder for
Grant if Approved: _____

Identified "project" & need. Please give as much information as possible to help the Council understand the reason for your request – *feel free to use the back of this sheet if you need more space*

Cost: £ _____

Project Date _____

RETURN APPLICATIONS BY 12th APRIL 2018

Please return this form to the Parish Offices (behind MS Electrical) along with your most recent set of accounts or a copy of your groups' most recent bank statement and list of expenses & income for the last year. If you have provided an email address above we will confirm receipt of your application.

Parish Council Use Only

Donation of : £ _____

approved.

Payable on :

Signature :