



**MINUTES OF THE PARISH MEETING HELD ON THURSDAY, 16<sup>TH</sup> NOVEMBER 2017  
AT 7.30PM, IN MAWNAN MEMORIAL HALL**

**PRESENT:** Cllrs Moyle (chair) Bate, Bradley, Brooksbank, Faiers, Marsden, Nash & Whibley

**ALSO PRESENT:** Mrs L Clements, Clerk and 5 members of the public

The Chairman explained the safety procedures.

**2601. TO RECEIVE APOLOGIES FOR ABSENCE**

Cllr Sadler

**2602. MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25**

None noted

**2603. TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS**

None noted

**2604. TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 19<sup>TH</sup> OCTOBER 2017 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Faiers, seconded by Cllr Marsden and

**RESOLVED** that the minutes of the Parish Meeting held on 19<sup>th</sup> October 2017 also be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

**2605. PUBLIC COMMENTS ON ITEMS ON THE AGENDA**

None noted

**2606. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**

Maenporth gully now filled in- surf club to help police a restricted use till after the winter to allow settling.

**2607. TO RECEIVE ANY INFORMATION FROM THE BURIALS COMMITTEE**

Cllr Nash had had a further visit to 20/20 Designs to work on the board yesterday. They should be able to provide a full size mock-up of the current depiction for the December meeting. There are still some concerns about the information being used around the edges of the board.

It needed to be reiterated that this was to be used for locating graves in the site once the database has been checked, more of a signposting tool than a locator – it would not show a list of names or any history.

Cllr Moyle thanks Cllr Nash for all his work on this project on behalf of the full parish council.

**2608. TO RECEIVE ANY INFORMATION FROM THE NDP GROUP**

Cllr Marsden presented a report on the most recent meeting, held yesterday. The NDP group now has 4 working groups with leaders (and in some cases members

too) but still need 2 group leaders. The meeting had a lower turnout than the previous 77 – despite notices, the website & email contact with the 120 contacts it was felt that there were still issues of advertising to be addressed. These were going to be looked into as this is not a quick project and could be 2-3 years in the making. It is hoped that a regular presence at the Farmer Markets will help with this.

Next meeting in January with working groups providing expansion on where they have gotten to so far. It is hoped that a project plan, budget and first grant claim details will be available soon. Terry Damer thought than an initial grant application for £3000 to cover costs until March 2018 would be sent in soon and would add to the £5000 agreed from the parish council precept (clerk to check on this). Cllr Faiers asked if any alternative funding streams had been looked into – he was aware that Lottery Grants were being given in other areas.

**2609. TO RECEIVE INFORMATION ON ONGOING FOOTPATHS PROJECTS**

Cllr Whibley read both here reports on the footpaths and the redesign of the Footpath leaflet, both of which were very informative.

**2610. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

List was read out.

**2611. TO NOTE PLANNING ENFORCEMENT COMPLAINTS OR PRE-APPLICATION MEETINGS RECEIVED FROM CORNWALL COUNCIL**

Noted by the clerk – it is not possible to find out the specifics of the decisions on an active complaint, other than time allowed for reasonable action to be taken. Only where the parish makes the complaint will a detailed response be given.

**2612. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY THE DATE OF THE MEETING**

**Ref. No: PA17/09640** 1 Roscarrick Bungalows Carwinion Road TR11 5JF

It was proposed by Cllr Nash, seconded by Cllr Whibley and  
**RESOLVED** that the Parish Council support this application  
on a vote being taken the matter was approved unanimously

Cllr Moyle left at 8.05pm, Cllr Marsden taking the chair

**Ref. No: PA17/09783** 8 Trevena Gardens Mawnan Smith TR11 5EZ

It was brought up by the clerk that although a number of objections had been logged against this application by residents in neighbouring properties they did not relate to this specific application, rather to the original decision and the process undertaken to let neighbours know about planning applications.

It was proposed by Cllr Bradley seconded by Cllr Brooksbank and  
**RESOLVED** that the Parish Council support this application  
on a vote being taken the matter was approved unanimously

**Ref.No:PA17/08210** Muggles End Little In Sight Mawnan Smith TR11 5EY

It was proposed by Cllr Bradley seconded by Cllr Nash and  
**RESOLVED** that the Parish Council support this application  
on a vote being taken the matter was approved unanimously

Cllr Moyle returned at 8.20pm

**Ref. No: PA17/08882** Polvadhhi Bar Road Helford Passage Hill TR11 5LF

It was proposed by Cllr Faiers, seconded by Cllr Marsden and  
**RESOLVED** that the Parish Council support this application  
on a vote being taken the matter was approved unanimously

**Ref. No: PA17/07974** Caerleon Old Church Road Mawnan TR11 5HX  
Mr Gilmore was present and stated that many of the changes being requested were within permitted development rights but that the additional garden shed within an AONB needed full planning permission so all matters were grouped under one application.

It was proposed by Cllr Brooksbank, seconded by Cllr Faiers and  
**RESOLVED** that the Parish Council support this application  
on a vote being taken the matter was approved unanimously

**Ref. No:PA17/10016** Trewenack Budock Vean Lane TR11

It was agreed that a site visit/ decision meeting be arranged for this as soon as possible.

**2613. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES IF APPROPRIATE**

The clerk was to resend details of the Localism Summit schedules.

Speedwatch – Cllr Bradley was going to try to find volunteers and get this moving if at all possible.

Road markings/ speeding – clerk to once again chase repainting of the dragons teeth / 30mph sign on the top of Grove Hill. May need to wait until works associated with development up there are finished.

Cllr Bastin has tried chasing up information on how to get a pedestrian crossing outside the shop installed – pending information from Viv Bidgood @ Highways. Shute Hill green space – further letter from Paul Glover received asking for a provisional agreement to grant funding. Once again it needed to be a group applying, not an individual – clerk to respond.

Request for rent postponement from the Pre School was too late to make this agenda, so would be discussed in December. Hopefully the end of year would be available then.

**2614. TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE RE: Budget Review; Pension Review; Opening a savings account (solar funds)**

It was proposed by Cllr Marsden, seconded by Cllr Bradley and

**RESOLVED** that the clerks pension contributions increase to 5% as of 1<sup>st</sup> April 2018 and that a new Nationwide Building Society account be opened for the Solar Grant Funds.

on a vote being taken the matter was approved unanimously

Grant funding – letters to go out those groups who have not provided proper explanation of how their grant donation has been spent or have spent / not spent it on other projects requesting that the grant be repaid to the parish.

MCA Lease –the current lease runs out in Feb 2019. It was agreed that now would be a good time to look at how the site is run preparing for a longer term plan to be put in place to help it become self-sustaining. The clerk had been asked to find out from the MCA if they would be looking to renew and Stephens Scown to find out if the MCA lease had an automatic renewal or conditions. Cllrs Faiers, Marsden & the clerk would then look at discussing the lease details & condition with the MCA to see about updating.

Cllr Nash noted that the advertising boards requested had not yet gone up – who was this revenue going to go to; the clubs sourcing it, the MCA or the Trust?

**2615. TO RECEIVE AND APPROVE THE STATEMENT OF PAYMENTS, RECEIPTS AND BANK RECONCILIATION FOR THE MONTH OF OCT 2017**

It was proposed by Cllr Faiers, seconded by Cllr Marsden and **RESOLVED** that the statement of payments, receipts and bank reconciliation for the month of October be received and approved as a true record

on a vote being taken the matter was approved unanimously

**2616. TO APPROVE THE PAYMENT OF ACCOUNTS IN NOV 2017**

It was proposed by Cllr Faiers, seconded by Cllr Moyle and **RESOLVED** that accounts totalling £ 1678.58 (inc VAT) be approved for payment and duly signed.

on a vote being taken the matter was approved unanimously

**2617. REPORTS FROM COMMITTEES AND REPRESENTATIVES**

Cllr Bradley to look into any available training into Emergency Planning and flood awareness

**2618. REPORT FROM CORNWALL COUNCIL WARD MEMBER**

Cllr Bastin reported that the first full committee meeting in several months was to take place on Tuesday with a full agenda.

He was asked which set of meeting would prove most useful, the Localism Summits or the CNA this time – since much of the Localism Summit agenda was being repeated by Cllr Hannaford he thought (without bias) that the CAN would be more useful as it included the police update as well.

He was also going to chase up Hayley Jewels for any kind of response from the meeting on the 6<sup>th</sup> as nothing had yet been received by the clerk.

**2619. TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES**

There had been no nominations received as yet.

**2620. DATE AND TIME OF NEXT MEETING**

The next will be held at 7-30pm, on Thursday, 21<sup>st</sup> December 2017, in the Memorial Hall. (Mince pies & mulled juice to follow)

**2621. COMMENTS FROM THE PUBLIC**

Ted Glover- thanks to whoever cleared Grove Hill of leaves this week. He also wondered how long the clamped car would remain in place at the bottom of the hill before removal.

Carwinion – premises licence being applied for. Clerk requested to check details.

Meeting finished at 9.05pm

## **Item 2609 – footpaths**

### **Mawnan Footpaths Report to Parish Council Meeting 16th November 2017**

Jackie Whibley

#### **FP 30: steps at Helford Passage**

The metal handrail has been fitted to the steps at Helford Passage, and the top & bottom sections of the adjacent defective pipe have been removed.

The work appears sound, and I have seen it being used by the public.

I wonder about the durability of the concrete bases, given the seaward location and in storm conditions, & would welcome the opinions of others. I have photos.

#### **FP 30 Trebah towards Helford Passage:**

I am aware of two reports of overgrowth on the historically important concrete roadway to Polgwiddden Cove, one made to me today. Also of a very muddy section of path from there towards Helford Passage.

I'd welcome clarification as to who is the responsible party: NT, landowner, Parish council? It appears not Trebah Garden Trust, and I hear there may be complications from Japanese knotweed.

I am happy to follow through as required.

#### **FP 35/1: Helford Bar to Bar Road:**

Councillor Bradley has kindly and at no cost to the Parish Council attached the FP sign to the metal handrail at Helford Bar, and has said he will adjust it to fit the narrow gauge more tightly at his earliest opportunity.

Penny Hodgson has said she'll follow through on getting a quotation for works from Cormac/Cornwall Council. When we have a cost estimate we can agree how best to approach the residents of Bar Road about covering the cost of works.

#### **FP 33/4: Mawnan Glebe (FYI)**

NT Ranger Charlie Watt and his volunteers in w/c 30th October replaced defective wooden steps with granite steps,

#### **NT Bosveal car park towards Durgan (FYI)**

Sadly an elderly lady slipped on a tree root and broke her hip, and was admitted to Treliske for a hip operation. The incident was reported to NT ranger Charlie Watt so the tree root can be examined and the risk mitigated.

#### **FP 15/1 Grove Hill towards Higher Penpol:**

The rotting wobbly wooden post on the stile to the field has been made good and cemented in by Councillor Bradley. He has also removed the superfluous wooden rail on this stile. He is not passing any cost for these works on to the Parish Council.

Penny Hodgson is again approaching the land owner about placing stepping stones across the small stream running past the stile. Penny has also satisfied herself that the additional metre wide plastic piping covering the barbed wire across and either side of the next two stiles on this path meet requirements.

#### **FP 9 Diversion Sampys Hill to Carlidnack Road:**

Councillor Bradley has kindly and at no cost to the Parish Council concreted in the footpath sign at Sampys Hill. He reports that the metal pole is in a condition which will suffice for now, but may require replacing later. The signs themselves are somewhat damaged, and replacements have been requested via Cormac.

The steps at the entry to Carlidnack Lane will receive the benefit of a wooden post by way of a useful handhold, for now. We await delivery of this item to the office of the Parish Clerk.

We recommend that we all keep an eye on this stile and if it becomes more actively used we will review the situation and see what can best be done to make this stile more accessible and perhaps safer to use.

#### **FP 14/1: Lower Penpol:**

We have reports, not least from Councillor Mann, that there are extremely wet and muddy conditions on this path. This has been advised to Penny Hodgson for action with the landowner.

I would like to extend my wholehearted thanks to Councillor Bradley for his contribution to the parish footpath initiatives.

And I ask you all to be vigilant now that the seasons are changing, and please report any issues on our footpaths as soon as possible, ideally with location and date details, and ideally supported with photographic evidence. Either through the Parish Clerk, or direct to myself.

Thank you.

### **Mawnan Parish Footpaths and Visitor Leaflet Report to Parish Council Meeting 16th November 2017- Jackie Whibley**

Our working party comprises Sylvia King, Ian Martin and myself, all resident within the Parish. We have met a couple of times to get matters underway, and each of us has investigated if and how it would be useful to update the leaflet, not least from our sponsors/ advertisers' points of view, and with a view to making it an even more useful guide for visitors to the parish.

I am happy to go through the details already circulated in advance of this meeting, if you wish, or I can summarise our progress for you instead, which I recommend!

Our Parish Clerk is endeavouring to trace the location of the original artwork, and if not, the printer-ready file that was used for the reprinted version of the leaflet. If we don't succeed in locating either of these, we may need to initiate fresh artwork development, and this will probably increase the cost of the project.

We are in contact with Andrew Tozer, whose picture is printed on the front cover, and a meeting is arranged with him for Monday 20<sup>th</sup> November, to check on his position regarding us re-using it or switching to an alternative picture to highlight the fact that this is a new edition.

We have considered all the text within the leaflet and recommended quite a few changes. We have been in touch with those people or organisations who are mentioned, as to photos that need updating, whom to accredit them to, and any contact details that need changing.

Likewise we have contacted previous advertisers/ sponsors as to the images and content of their advertisements on the rear cover and there are some changes to be made to these. One or two are still under discussion.

We recommend focusing the main map on our parish boundary, with the exception of including Maenporth Beach. And we recommend adding a legend for year-round dog friendly attractions and beaches. We will include the SWCP diversion at Durgan, and in the details of the circular walk, and would like to extend the indicated settlement to include the Lowenna Fields site.

We recommend a print run of 15,000 copies, in the same format of a fold out leaflet. We believe the leaflet will be used for a few years ahead, and it will be dated in 2018, in the same location as before.

There are a few unknowns, not least the cost of production. We have suggested rates we might charge our sponsors/ advertisers, given the value they will get from the awareness the leaflet will generate for their businesses and organisations. We will need to start or finalise these conversations before proceeding too much further. And we will be recommending that any shortfall in funding is covered by the Parish Council. Thus far no costs have been incurred.

I'd like to thank Sylvia King and Ian Martin for the time they have freely given to the project.

Do you have any questions or suggestions for the project team?

Thank you.

## **Item 2610 Planning decisions - Oct/Nov 17**

**Items in red** are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans

### **Amendments & Discharge of Conditions notifications**

Ref. No: PA17/09616 | Received: Tue 03 Oct 2017 | **Status: Approved unconditional**

Land Rear Of Loenter Grove Hill Mawnan Smith Cornwall TR11 5ER

Non-material amendment (1) to Plot 1 - increase in unit width 500mm to North West elevation, reconfiguration of doors and windows, including omission of several windows to both ground and first floor layouts, dining area/master bedroom and balcony has been widened by 600mm. Plot 2 - Reconfiguration of ground and first floor internal layouts, reconfiguration of windows and doors, including omission of windows to both ground and first floor layouts, repositioning of front door, additional external access to utility room, reconfiguration of external materials, including additional weatherboarding and minor widening of plot in respect of decision notice PA17/06110 - construction of four dwellings with associated access, scale, appearance, layout and landscaping (reserved matters application following outline approval PA16/06104)

Ref. No: PA17/09318 | Received: Fri 29 Sep 2017 **Status: Approved unconditional**

Trevel Grove Hill Mawnan Smith TR11 5ER

Non-material amendment (NMA 1) for alterations to Unit 2 comprising the re-positioning of the flue, amendments to doors and windows, reduction in cladding on north east elevation, change from timber to cedar cladding and for timber fence dividing plots in respect of decision notice PA16/09275

Ref. No: PA17/08774 | Received: Mon 11 Sep 2017 | **Status: Approved unconditional**

Apartment L1 And L2 The Ferryboat Inn Complex Helford Passage Falmouth Cornwall TR11 5LB

Non material amendment for various alterations including changes to window, door and roof to PA15/08321.

### **Pre-Apps**

Ref. No: PA17/02619/PREAPP | Received: Mon 18 Sep 2017 | **Status: Closed - advice given**

Land Adj The Bungalow Goldmartin Garage Sampys Hill Mawnan Smith Cornwall TR11 5EW

Pre application advice for proposed residential development

Ref. No: PA17/02443/PREAPP | Received: Mon 04 Sep 2017 | **Status: Closed - advice given**

Wesley Garden Carwinion Road Mawnan Smith Falmouth Cornwall TR11 5JF

Pre-application advice for demolition of garage and parking area and construct a new dwelling with parking

### **Full Applications**

Ref. No: PA17/09357 | Received: Tue 03 Oct 2017 **Status: Withdrawn**

Towan House Old Church Road Mawnan TR11 5HX

Demolition of existing dwelling and erection of replacement dwelling

Ref. No: PA17/07963 | Received: Fri 18 Aug 2017 | **Status: Approved with conditions (only family/guests use)**

Higher Penpol Cottage Higher Penpol Mawnan Smith TR11 5JS

Conversion of first floor barn studio to self contained accommodation

Ref. No: PA17/07347 | Received: Wed 02 Aug 2017 **Status: Approved with conditions (2 NE rooflights only – sitting flush with roof)**

Higher Penpol Cottage Higher Penpol Mawnan Smith TR11 5JS

Listed building consent for conversion of first floor barn studio to self contained accommodation

**Item 2613 – correspondence Oct/Nov17**

Date	Description (inc agenda item)	From	action
24/10/17	Localism Summit -details	Cllr Edwina Hannaford – neighbourhoods	For info
25/10/17	Lowenna – public comment	Lynette Croft Newman	?
31/10/17	Speedwatch in village	PCSO Fuller	For info
31/10/17	Green area on Shute Hill	Paul Glover	ongoing
1/11/17	Localism Newsletter	Localism team	For info
1/11/17	CCPFA – ongoing viability & support	CCPFA (playing fields assn)	For info / donation
2/11/17	Minerals Safeguarding Plan – submission info	CC	For info
3/11/17	Planning conferences 2017/18	David Coulthard – planning	For info
5/11/17	Blocked drains @ parc an manns	Mrs Ford (1)	Clerk sorting
6/11/17	Planning questions – for ‘planning summit’ on 28 <sup>th</sup>	CALC	For info
7/11/17	Teaching space for seaweed foraging course – Parsons Beach	Rachel Lambert	Passed to NT/ for refernce
8/11/17	Details on next CNA meeting -28/11/17	Mark James – localism	For info
8/11/17	Mawnan CofE School transfer to Academy cluster	Miss H Pridmore, head	For info
ongoing	Drains & gullies – regular chaser	Highways	Pending – cut short
15/11/17	Trebah Beach project – presentation request before Planning Application	Chris Hibbert	To full council
14/11/17	Maenporth gully – highways help	Cormac	!!
13/11/17	Penryn TC xmas carol invite	PTC	For info
13/11/17	Preschool letter – deferred rent	Mawnan Preschool	Pending Dec meeting

**Please note:** as of November 2017 to better comply with GDPR (data protection) correspondence listed is held by the clerk and will only be brought in full along to the next parish meeting. If you require copies of a specific item (not already referred to in the agenda) please let her know



**Item 2616 – payments for Nov 2017**

<b>Accounts for Payment - November 2017</b>				
<b>Cheque No</b>	<b>PAYEE</b>	<b>Expense</b>	<b>VAT</b>	<b>Total (inc VAT)</b>
2612	Lisa Clements	Wages & Expenses	£3.66	£953.52
2613	KC Payne	Public Services - toilet cleaning		£253.10
2614	Cornwall ALC Ltd	Training - calc boundaries conference	£2.00	£12.00
2614	Cornwall ALC Ltd	training -Code of Conduct	£10.00	£60.00
2615	MS Electrical	Public Services - lighting	£6.47	£38.82
2616	R Saunders	Footpath - Q4	£47.17	£283.03
2617	Royal British Legion	donation in lieu of wreath		£17.50
DD	BT	Telephone + internet	£8.75	£52.20
DD	NEST pensions	clerks pension		£8.41
	<b>TOTAL FOR PAYMENT</b>		<b>£78.05</b>	<b>£1,678.58</b>