



MINUTES OF A MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY 15th DECEMBER 2016 IN THE MAWNAN MEMORIAL HALL

PRESENT: Cllrs Sadler(Chairman), Bate, Barnicoat, Faiers, Marsden, Moyle, Nash & Robinson

APOLOGIES: Cllrs Brooksbank, Lloyd & Ward Cllr Bastin

ALSO PRESENT: Clerk + 5 members of the public

The Chairman explained the safety procedures.

2359. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Brooksbank & Cllr Lloyd (holiday), Ward Cllr Bastin (unwell)

2360. MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25

None noted

2361. TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS

None noted

2362. TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 20TH OCTOBER AND THE CHAIRMAN TO SIGN

Amendment to item 2349 – should read Cllr Nash, not Cllr Robinson

It was proposed by Cllr Faiers, seconded by Cllr Barnicoat and

RESOLVED that the minutes of the Full Council meeting held on 17th November 2016 be approved and signed by the Chair.

on a vote being taken the matter was approved unanimously

2363. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA, FOR INFORMATION ONLY

- NDP wording reviewed by Mark James (Localism) as requested.
- Nansidwell hedge – cut along Maenporth Road- chase up Old Church Road after Xmas.
- Xmas Trees – only £40 spent, but limited lights due to lack of insurance because of change over in committee. Clerk to check parish policy to see if it can include.
- Argal road – no-one willing to take action as almost no reports have officially been logged, despite large number of anecdotal reports being given.
- Speed sign – yes it collects data (unavailable to general users) currently very few cars going above speed limit recorded.
- Buses – letter drafted to First Kernow (cc Cllr Bert Biscoe) about failure of bus 6th December.

2364. PUBLIC COMMENTS ON ITEMS ON THE AGENDA

None noted

2365. TO RECEIVE ANY INFORMATION FROM THE BURIALS COMMITTEE

Beech hedges now cut right back. Additional costs due to extent of work involved. 1st headstone memorial almost ready to be placed. Will need proper marking up and checking on whilst being done.

2366. TO REVIEW ON THE NDP FINAL DOCUMENT FORMAT & AGREE MAILOUT DATE.

Few spelling mistakes to sort out. OK for box to go into bus shelter for responses. Cllr Sadler to review wording with clerk to include additional items then arrange mailout in January.

2367. TO RECEIVE INFORMATION ON THE DECOMMISSIONING OF THE PUBLIC TELEPHONE BOX & DECIDE IF TO ADOPT THE BOX (without phone)

Details on the decommissioning of the Parc an Manns phone box were discussed. It was agreed that we should adopt the box as an iconic landmark and consider what to turn it into at a later time.

It was proposed by Cllr Barnicoat, seconded by Cllr Moyle and

RESOLVED that the parish council arrange to adopt the telephone box.

on a vote being taken the matter was approved unanimously

2368. TO CONSIDER THE ADOPTION OF A SAFEGUARDING POLICY (if accepted all councillors will have to sign a declaration that they have read & understood the policy annually)

Minor amendments were tabled by Cllr Marsden to make the policy more inclusive.

It was proposed by Cllr Sadler, seconded by Cllr Marsden and

RESOLVED that the amended policy be adopted by Mawnan Parish Council and all its associated trusts

on a vote being taken the matter was approved (2 against)

2369. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES IF APPROPRIATE

- Winter issues – Email received by Cllr Sadler addressing winter safety had prompted the need to address the issues of those community members who rely on carers from outside the village should we be cut off. The clerk had spoken to Adult Social Care at Cornwall Council who assured us that there were emergency provisions in place if this should happen. Cllr Sadler thought it was enough that villagers policed this on their own behalf and that neighbours should be able to assist each other without the parish council being involved too much.
- Dogs on the beach – consultation underway to see if there is a need to change the current regulations.
- Bus – issue with local bus breaking down. Clerk drafted letter to bus company (see item 2363) which Cllr Sadler then read out.

It was proposed by Cllr Sadler seconded by Cllr Barnicoat and

RESOLVED that the draft letter be sent to First bus & Cllr Bert Biscoe from Cornwall Council to garner a response.

on a vote being taken the matter was approved (1 abstention)

2370. TO RECEIVE INFORMATION ON THE CORNWALL PLANNING PARTNERSHIP'S MODEL PRE-APPLICATION PROTOCOL

Cllr Marsden asked if it was correct that the public could not be in attendance at pre-application discussions. The clerk confirmed that pre-app meetings were initially for the developer and parish councillors to discuss in general the ideas behind the development before an official application was submitted and that for this it was not deemed appropriate for the public to be included.

It was proposed by Cllr Robinson, seconded by Cllr Moyle and **RESOLVED** that the policy be adopted by Mawnan Parish Council and that the profile be sent to Cornwall County to add to the participant list.

on a vote being taken the matter was approved unanimously

Both the parish profile & protocol document are to be added to the parish website asap.

2371. A REPORT FROM THE MEETING WITH CORNWALL COUNCIL'S PLANNING TEAM

Cllr Sadler gave a report on the meeting between Phil Mason, Edwina Hannaford, Jeremy Rowe (form Cornwall Council) & Mawnan parish Council (Cllrs Sadler, Marsden & Clerk).

He said that we went through the points listed in the August letter line by line. Cllr Hannaford & Phil Mason both admitted that there seemed to be obvious failings in the planning system and we had been severely let down on this application. Many of these issues stemmed from what appeared to be a breakdown of internal communications at County Hall and a lack for support to the junior planning officers. Both of these issues would be addressed.

Cllr Hannaford was appalled that it looked like an agreed Section 106 agreement was overturned to the detriment of the parish simply on the basis of the Open Spaces officers report. Phil Mason felt that in this instance the Planning Officer should have felt supported enough to go against this and kept the community funding in place as agreed and would look into the level of confidence and support that the planning officers had/ received from higher up in the planning structure.

Although we did not get any items from the list reinstated it was felt that it was a successful meeting and that our issues with the planning process were going to be addressed in the future. It was hoped that the new Local Plan, which had just been ratified, would strengthen the ability of the council to provide more sustainable and community driven developments.

2372. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

Attached list was read out

2373. TO NOTE DETAILS ON ANY PLANNING ENFORCEMENT COMPLAINTS OR PLANNING APPEALS RECEIVED FROM CORNWALL COUNCIL

None noted

2374. TO NOTE ANY PRE-APPLICATION MEETINGS HELD SINCE THE LAST MEETING OF THIS COUNCIL

None noted

2375. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY THE DATE OF THE MEETING (TO INCLUDE ANY APPLICATIONS RECEIVED AFTER AGENDA SET, BUT BEFORE THE MEETING DATE)

Ref. No: PA16/10539 Penwarne Manor Mawnan Smith Falmouth Cornwall

It was proposed by Cllr Moyle, seconded by Cllr Faiers and

RESOLVED that the Parish Council support this application

on a vote being taken the matter was approved unanimously

(Cllr Moyle declared an interest and left at 8.25, returning at 8.30pm)

Ref. No: PA16/11662 8 Trevena Gardens Mawnan Smith TR11 5EZ

It was proposed by Cllr Faiers, seconded by Cllr Barnicoat and

RESOLVED that the Parish Council support this application but include a comment on neighbours being consulted if overlooked

on a vote being taken the matter was approved unanimously

2376. TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2017/18

Cllr Faiers provided the recommendation from the Office & Finance Committee that the precept be increased by 1% for 2017/18. This would reflect the agreement received to hold a contingency amount (£5000) from the 1st year's burial fees rather feeding this back into the maintenance budget.

It was proposed by Cllr Faiers, seconded by Cllr Robinson and

RESOLVED that the precept be raised by 1% (£419.00) for 17/18.

on a vote being taken the matter was approved unanimously

2377. TO REVIEW ANY FURTHER COMMUNITY GRANT APPLICATIONS AND DECIDE ON AWARDS TO BE MADE

An application was made from the Anglican Church for a contribution towards gutter cleaning works. After discussion it was felt that issuing grants funding to support ongoing maintenance was not what the funding pot was for.

It was proposed by Cllr Barnicoat, seconded by Cllr Faiers and

RESOLVED that the grant request for guttering work be refused in this instance.

on a vote being taken the matter was approved unanimously

2378. TO RECEIVE AND APPROVE THE STATEMENT OF PAYMENTS, RECEIPTS AND BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2016

It was proposed by Cllr Faiers, seconded by Cllr Robinson and

RESOLVED that the statement of payments, receipts and bank reconciliation for the month of November be received and approved as a true record

on a vote being taken the matter was approved unanimously

2379. TO APPROVE THE PAYMENT OF ACCOUNTS IN DECEMBER 2016

It was proposed by Cllr Marsden, seconded by Cllr Sadler and **RESOLVED** that accounts totalling ££4,569.68 (inc VAT) be approved for payment and duly signed.

on a vote being taken the matter was approved unanimously

2380. REPORTS FROM COMMITTEES AND REPRESENTATIVES – this includes details on the ongoing changes to the structures of the two playing field trusts and will be held as a joint trust/ parish council meeting.

The clerk reported that works was well under way in changing the status of the two playing field trusts (hence the safeguarding policy request) and issued all members a copy of the new draft constitution documents prior to the trust meetings scheduled for January.

There appeared to be a leak in the urinals – or if not a leak an over-zealous flushing regime. It was suggested to ask Evie to take a look or that plumber be asked to look at the system to see if there was a way to save water.

2381. REPORT FROM CORNWALL COUNCIL WARD MEMBER

Cllr Bastin offers his apologies and was upset that he did not manage to attend the planning department meeting (item2371) which he was so helpful in arranging. He is still unwell but hopes to be up to returning after Christmas. Cllr Sadler asked that the clerk forward best wishes to him and hopes for a speedy recovery.

2382. DATE AND TIME OF NEXT MEETING

**The next will be held at 7-30pm, on Thursday, 19TH JANUARY 2017
(Office & Finance meeting due 10th January 2017 @ 7pm)**

2383. COMMENTS FROM THE PUBLIC

Seasonal drinks & mince pies (and maybe even mini stollen!) after the meeting

- David Morgan questioned what was a safeguarding policy and why was it needed. A hardcopy was provided to him along with an explanation of it being linked to a child protection policy.
- Elections – these take place on 4th May 2017. Clerk will have training prior to this through CALC and relay back details.
- Argal traffic – should we now be logging all incidents (accident or not) just to get the numbers noted? Cllr Sadler said it was up to the individual but the responses we had seem to indicate nothing would be done if incidents are not recorded anywhere.

Meeting finished at 8.45pm

Signed..... 19th January 2017
(Chair)

Item 2369

Correspondence Nov/Dec 16

Date	Description	From	action
23/11/16	Cornwall Local Plan adoption notice	Cornwall Council	For info
24/11/16	Carwinion field – kitchen heater failure. Agreement for replacement funding needed	Colin Bates (MCA)	Forwarded to Rex to decide.
25/11/16	RoSPA training possibility in Falmouth	Simon Penna FTC	Clerk to check with Rex
1/12/16	Get Ready for Winter – village carers request	Sharon rosevear, cfas	Response to request
1/12/16	Neighbourhood planning bulleting – dec 16	Localism team	For info / on website
2/12/16	2017 election costs – CALC investigation.	CALC	For info
1/12/16	Road at Argal	South west lakes trust, highways, police , Budock & mabe parishes	No action.
5/12/16	Communities & Devolution newsletter	Localism team	For info
5/12/16	Dogs on beaches consultation (all now on website)	Localism team	For info
6/12/16	Falmouth/Penryn community network meeting agenda (13/12/16)	Localism team	Forwarded to cllrs by email
7/12/16	Sport England – new funding scheme	Funding central	For info – clerk to review & pass to GM
7/12/16	Phone message to Rex – issues with local buses		Letter written by clerk to firstbus
8/12/16	Planning portal – essential works notice for 10/12/16	Cornwall Council	For info
8/12/16	Community Governance & Locality Working Group / Agency Agreement Group - joining invitation	CALC	Volunteers?
9/12/16	Local Election costs	Raymond Olive – democratic services CC	For info - ongoing
9/12/16	SWCP – where is the funding	Matt Montano, CORMAC	Clerk question

Item 2372

Nov/Dec 2016

Items in red are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans

Amendments & Discharge of Conditions notifications

Pre-Apps

Ref. No: PA16/03047/PREAPP | Received: Fri 21 Oct 2016 | Validated: Fri 21 Oct 2016 | Status: Closed - advice given

Land At Helford Passage Helford Passage Falmouth Cornwall
Pre application advice for a single storey dwelling

Full Applications

Ref. No: **PA16/10220** | Received: Mon 31 Oct 2016 | Validated: Thu 03 Nov 2016 | Status: Approved with conditions

Budock Vean Hotel Budock Vean Lane Mawnan Smith TR11 5LG

Lime. Removal of one Ash, one Horse Chestnut and one Beech. Works to tree subject to a tree preservation order. Removal of one Monterey Cypress and replacement

Ref. No: **PA16/09275** | Received: Tue 04 Oct 2016 | Validated: Tue 04 Oct 2016 | Status: Approved with conditions
Treveal Grove Hill Mawnan Smith TR11 5ER

Demolition of dwelling and construction of a two detached 2 storey dwellings (revised design to approved scheme)

Ref. No: **PA16/09097** | Received: Thu 29 Sep 2016 | Validated: Fri 21 Oct 2016 | Status: Approved with conditions
Goldmartin Field Sampys Hill Mawnan Smith Falmouth Cornwall TR11 5GW

Addition of sub station between the rear gardens of Plots 29 and 31; addition of underground LPG tanks located under the area of public open space at the centre of the site, and removal of the footpath west of the apartment block (Plots 37-44)

Item 2376**MAWNAN PARISH COUNCIL 2017/18 BUDGET PROPOSALS version3 Dec**

	2014/15 budget	2014/15 end of year	2015/16 budget	2015/16 end of year	2016/17 agreed budget	2016/17 projected end of year	2017/18 final version
INCOME							
Precept	£43,200	£44,064.00	£41,503.00	£41,503.00	£41,918.00	£41,918.00	£44,013.90
CTS grant		£1,747.32		£1,318.59	£1,064.08	£1,064.08	£770.70
Total Income	£43,200	£45,811.32	£41,503	£42,821.59	£42,982.08	£42,982.08	£44,784.60
EXPENDITURE							
VAT paid				£5,642.10		£3,500.00	
Bank Charges		£79.80	£100.00	£85.50	£100.00	£20.00	£0.00
Administration/Rent	£5,390	£4,202.70	£4,850.00	£4,673.23	£4,315.00	£4,520.00	£4,415.00
Insurance	£650	£673.33	£673.00	£658.85	£660.00	£654.00	£660.00
Meeting Room Hire	£350	£327.00	£400.00	£268.00	£380.00	£400.00	£400.00
Internal Audit Fee	£200	£225.00	£225.00	£225.00	£225.00	£225.00	£225.00
External Audit Fee	£400	£200.00	£300.00	£300.00	£300.00	£300.00	£300.00
Parish Council Website	£300	£745.00	£150.00	£89.94	£55.00	£100.00	£100.00
Publications	£200	£0.00	£100.00	£0.00	£0.00	£0.00	£0.00
Salaries	£9,850	£9,728.22	£10,417.00	£10,911.50	£11,305.92	£11,875.00	£12,699.88
Training & Conference Fees	£1,000	£810.05	£1,063.00	£551.54	£1,000.00	£375.00	£1,000.00
Chairman's Allowance	£500	£0.00	£100.00	£6.98	£100.00	£100.00	£100.00
Subscriptions	£465	£539.88	£600.00	£548.93	£645.00	£690.00	£700.00
Paths & Open Spaces	£5,000	£4,225.65	£7,650.00	£4,224.26	£6,654.00	£3,435.45	£3,438.00
Public Services	£5,700	£4,912.75	£5,500.00	£2,833.03	£3,450.00	£3,860.00	£3,900.00
Misc		£4,078.93	£0.00	£7,546.37	£100.00	£8,500.00	£100.00
S19 - Carwinion Playing Field	£5,700	£5,000.00	£3,008.75	£5,000.00	£3,008.75	£5,000.00	£4,200.00
S19 - Junior Playing Field Trust	£3,950	£3,950.00	£2,622.50	£3,950.00	£2,622.50	£3,950.00	£3,425.00
Donations/Grants	£2,500	£1,984.74	£2,000.00	£3,300.00	£2,000.00	£6,000.00	£2,000.00
Graveyard -S314	£1,000	£1,237.36		£20,158.82	£4,700.00	£4,560.00	£4,560.00
contingency	£2,075		£75.00				
Total Expenditure	£45,230	£42,920.41	£39,834.25	£70,974.05	£41,621.17	£54,564.45	£42,222.88
Difference (income -expenditure)		£2,890.91		-£28,152.46	£1,360.91	-£11,582.37	£2,561.72

Please note: explanation for historic overspends have not been provided here but are available from the clerk on request

Item 2379**Accounts for Payment - December 2016**

Cheque No	PAYE	Expense	Total (inc VAT)
2518	Lisa Clements	Wages & Expenses	£896.13
2519	KC Payne	Toilets - cleaning & maintenance	£241.50
2520	HMRC/ post office	PAYE & NI	£288.94
2521	Cornwall Council	Parish Address list	£21.50
2522	Kernow Tree Surgery ltd	open spaces contract	1593.3
2523	Graham Marsden	teack oil (graveyard)	£21.48
2524	R Sanders	footpaths contract/ beech hedge	£1,137.39
2525	T P Lawry	grant - xmas trees	£40.00
2526	Falmouth Town Council	training - ropsa course	£240.00
DD	ICO	Data Registration	£35.00
DD	NEST	clerks pension	£7.51
DD	British Telecom	Telephone + internet	£46.93

TOTAL FOR PAYMENT**£4,569.68**