



Suggested layout for explanations of individual variances

One sheet to be prepared for each variance that requires explanation.

Authority name and reference	Mawnan Parish Council	
BOX NO	6	£
(b) Figure in 2017 column		47663
(a) Figure in 2016 column		59895
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)		-12232

Reasons (as many as are applicable)	Amount £
Reason 1 graveyard complete - paths of 2015/16 (£19062) replaced by annual maintenance (£5459)	-14503
Reason 2	
Reason 3	
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	- 14503
(f) Unexplained amount £ of total variance at (d - e)	2271
Unexplained as % of 2016 figure (f / a *100) (must be below 15%)	3.8%
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations	Yes