



MINUTES OF THE PARISH MEETING HELD ON THURSDAY, 19TH OCTOBER 2017 AT 7.30PM, IN MAWNAN MEMORIAL HALL

PRESENT: Cllrs Moyle (chair) Bate, Bradley, Brooksbank, Faiers, Nash, Sadler & Whibley

ALSO PRESENT: Mrs L Clements, Clerk and 8 members of the public

The Chairman explained the safety procedures.

2577. TO RECEIVE APOLOGIES FOR ABSENCE

Cllrs Marsden & Lloyd

2578. MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25

None noted

2579. TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS

None noted

2580. TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 21ST SEPTEMBER 2017 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Bradley, seconded by Cllr Faiers and

RESOLVED that the minutes of the Parish Meeting held on 21st September 2017 also be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

2581. PUBLIC COMMENTS ON ITEMS ON THE AGENDA

Margaret Lugg – issue with installing a handrail on land just outside of the gate at Abbeyfield House. Mrs Lugg was asking for permission from the parish council as she was unsure on ownership of the immediate area as it leads directly onto the footpath.

It was proposed by Cllr Sadler, seconded by Cllr Faiers and

RESOLVED that the installation of a handrail would not pose any impediment to the footpath and should be implemented on Health & Safety grounds

on a vote being taken the matter was approved unanimously

2582. TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & TO APPOINT AN ADDITIONAL NDP LINK COUNCILLOR

The clerk reported that she had received Cllr Lloyd's resignation due to family commitments and had applied for a casual vacancy notice.

It was proposed by Cllr Sadler, seconded by Cllr Moyle and

RESOLVED that Cllr Whibley be appointed as NDP liaison

on a vote being taken the matter was approved unanimously

2583. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

- Tim Lugg is looking at the works at Maenporth and will get back to the clerk with how best to reinstate the area. He is also removing a damaged swing at the Junior Playing Field (clerk to source steel replacement).
- Bin @ Helford Junction – communication received back about moving up the Bar Road bin but it was deemed 'too used' to consider moving. Cormac will check the litter situation at the Helford junction regularly to see if litter here is an ongoing issue. Cllr Fairs would also monitor the area.
- Drains & gullies – Grove Hill appeared to be cleared and within a couple of days filled and overflowed again. Water appears to be backing up within the system thanks to historic adjustments. It was suggested by Cllr Sadler that, since footpath 15 needed surfacing works, that a discussion on installing/reinstating an outflow into the fields behind is started.

It was proposed by Cllr Sadler, seconded by Cllr Faiers and

RESOLVED that contact with highways be made to address reinstatement of an outflow onto fields behind Grove Hill

on a vote being taken the matter was approved unanimously

2584. TO RECEIVE ANY INFORMATION FROM THE BURIALS COMMITTEE

Cremation stones – first two are now in place and realignment of future plots is underway.

Cllr Nash presented the first drafts of the signage board & burial records. He asked for suggestions for surround information asap. He had the first site visit with 20/20 scheduled for next week to assess use of extra info on the map to give better site context, such as topography & geographical markers.

It was expected that the burial database be put onto the parish website (or similar) with a hardcopy at the church. It was hoped that this could be sorted in the next couple of months.

It was proposed by Cllr Sadler, seconded by Cllr Moyle and

RESOLVED that Kernow Trees be asked to remove the low hanging ash limb extending over graves at the bottom of the churchyard

on a vote being taken the matter was approved unanimously

2585. TO RECEIVE ANY INFORMATION FROM THE NDP GROUP

Cllr Whibley read out a report from the group and reminded everyone of the next NDP meeting date (15th November) with tea and biscuits to start.

2586. TO RECEIVE INFORMATION ON ONGOING FOOTPATHS PROJECTS

Helford steps – not yet started. Householder had visited the clerk with a few other items adjacent to the steps (such as no bar-b-q signage & repointing of the seaward wall) that had been promised but not yet completed to chase up if possible.

Footpath 35 – sign to go up and the quote for resurfacing/drainage works was pending. As yet it was unclear exactly who would be paying for these works – a suggestion that donations be requested by Bar Road residents was tabled.

Footpath 9 @ Carlidnack – it was agreed to observe usage before deciding whether to undertake major works. New post with sign (Joining Road) to go up before stile.

Footpath 4 @ Croft Wilkie – stump cleared and now awaiting landowner disposal in layby.

Footpath 15 – barbed wire still has blue pipe over as you come off the stiles – but this has now been extended to cover the regulatory 1m either side. Water is still running on the offside of the stile – almost a stream in wet weather.

2587. TO DISCUSS THE CURRENT OPTIONS FOR TOILET REFURBISHMENTS, PENDING POSSIBLE CHANGE OF USE

It was agreed that quotes for repainting the floor (using non-slip paint), the ceilings & walls, but not woodworks, would be obtained by the clerk asap.

2588. TO DISCUSS ISSUES RAISED IN ASSOCIATION WITH THE PLAYING FIELD TRUST MEETINGS

Review contract to see if cutting to the boundaries is included and how often. Complaints about dogs using to exercise – additional signage for out front to make it clear NO DOGS. Vehicle gate catching on tarmac and should be closed when field not in use.

It was proposed by Cllr Moyle, seconded by Cllr Sadler and

RESOLVED that a new pedestrian gate + no dogs signage be sourced

on a vote being taken the matter was approved unanimously

2589. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL (list attached)

2590. TO NOTE PLANNING ENFORCEMENT COMPLAINTS OR PRE-APPLICATION MEETINGS RECEIVED FROM CORNWALL COUNCIL

An enforcement complaint with regards to the issues at Lowenna Fields had been put in pending the meeting with Hayley Jewels.

2591. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY THE DATE OF THE MEETING

Ref. No: PA17/08774 Apartment L1 /L2 The Ferryboat Inn Complex TR11 5LB

It was proposed by Cllr Bradley, seconded by Cllr Brooksbank and

RESOLVED that the Parish Council support this application

on a vote being taken the matter was approved unanimously

Ref. No: PA17/09318 Treveal Grove Hill Mawnan Smith TR11 5ER

It was proposed by Cllr Sadler, seconded by Cllr Faiers and

RESOLVED that the Parish Council support this application – but ask if the fence could be angled

on a vote being taken the matter was approved unanimously

Ref. No: PA17/09489 The Pines Bar Road Helford Passage TR11 5LF

It was proposed by Cllr Nash, seconded by Cllr Faiers and

RESOLVED that the Parish Council response include: the information submitted is not enough to make a decision with as it lacks sufficient input from a qualified tree expert. Given the number of previous applications to remove trees on this site that have been received and rejected there is nothing at present which would necessitate removal of trees simply for their "limited value".

We would ask that a full tree survey be undertaken by the tree officer/forestry officer with proper background information available before any decision is made and would be willing to defer to their expertise.

on a vote being taken the matter was approved unanimously

Ref. No: PA17/09616 Land Rear Of Loenter Grove Hill Mawnan Smith TR11 5ER
It was proposed by Cllr Sadler, seconded by Cllr Bradley and
RESOLVED that the Parish Council support this application in principle
as a standalone amendment
on a vote being taken the matter was approved unanimously

Ref. No: PA17/09655 National Trust Car Park Glendurgan Gardens Grove Hill
It was proposed by Cllr Whibley, seconded by Cllr Bradley and
RESOLVED that the Parish Council support this application
on a vote being taken the matter was approved unanimously

Ref. No: PA17/09846 Pheasant Cottage Chycoose TR11 5LA
It was proposed by Cllr Brooksbank, seconded by Cllr Nash and
RESOLVED that the Parish Council support this application
on a vote being taken the matter was approved unanimously

Ref. No: PA17/09674 The Nook Maenporth Road Maenporth TR11 5HN
It was proposed by Cllr Moyle, seconded by Cllr Faiers and
RESOLVED that the Parish Council support this application
on a vote being taken the matter was approved unanimously

Ref. No: PA17/09461 Bluefields 1 Trelawney Close Maenporth TR11 5HS
It was proposed by Cllr Faiers, seconded by Cllr Brooksbank and
RESOLVED that the Parish Council support this application
on a vote being taken the matter was approved unanimously

Ref.No: PA17/09640 1 Roscarrick Bungalows Carwinion Road TR11 5JF
It was proposed by Cllr Moyle, seconded by Cllr Sadler and
RESOLVED that the Parish Council undertake a site visit
on a vote being taken the matter was approved unanimously

2592. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES IF APPROPRIATE
Speeding through Grove Hill – it was agreed to contact PCSO Fuller & Stewart
Douglass @ Perranarworthal to discuss a speedwatch initiative. Cllr Moyle was
sure that a speed-gun had been jointly purchased with Budock at some point and
wondered where it now was.

Cllr Whibley / Terry Damer noted that traffic & speeding were issues being
brought up on the NDP and that pedestrian crossing had been requested near the
shop. The clerk would try to find out what a crossing request would entail.

**2593. TO RECEIVE AND APPROVE THE STATEMENT OF PAYMENTS, RECEIPTS
AND BANK RECONCILIATION FOR THE MONTH OF SEPT 2017**

It was proposed by Cllr Sadler, seconded by Cllr Faiers and
RESOLVED that the statement of payments, receipts and bank
reconciliation for the month of September be received and approved as
a true record

on a vote being taken the matter was approved unanimously

2594. TO APPROVE THE PAYMENT OF ACCOUNTS IN OCT 2017

It was proposed by Cllr Whibley, seconded by Cllr Faiers and
RESOLVED that accounts totalling £ 5282.13(inc VAT) be approved for
payment and duly signed.

on a vote being taken the matter was approved unanimously

2595. INFORMATION ON ELECTORAL BOUNDARY REVIEW

Cllr Nash – this review was called by the Local Government Boundary Commission and not Cornwall Council. The proposal by them was to reduce to 87 councillors from the current 123. Preliminary maps showing divisions based on forecast numbers for the 2023 elections have been produced but are currently very confusing. More information would become available as the process continues. Currently it appears the Mawnan/Budock /Constantine division would remain (clerk queried as she had maps showing an inclusion of Gweek). It was agreed that the members of our proposed division (Budock, Constantine & Gweek) be contacted by the clerk to find out how they felt about this proposal prior to making any official return on this consultation. The full consultation would close on 19th February when a second parish boundary review would commence under the control of Cornwall Council. A further raft of meetings to discuss the changes was underway – our being at Helston Town Council on 8th December. Cllrs Nash & Bradley were to attend on behalf of the parish.

2596. INFORMATION ON THE GDPR (General Data Protection Regulations)

The clerk explained that to comply with these regulation a full audit of all “personal information” held by the parish council needed to be done and this might take some time. She had already removed unnecessary emails, cleaned through the retained filing and updated the conditions on the website/email footer to explain communications with the parish council are in the public domain. She would keep the council updated as more information was received.

2597. REPORTS FROM COMMITTEES AND REPRESENTATIVES

- Cllr Whibley – work on the new footpath leaflet was underway with a meeting to discuss artwork & sponsorship planned for tomorrow. She hoped to have an initial draft version soon.
- Cllr Nash – HRVMC meeting feedback. Eelgrass now extending its area up the river. Looking into an Estuary Office to cover Helford & Falmouth, but seems a more educational post that active policing.
Anna Maria Creek’s rough sleeper – seems to be a more ‘personal’ dispute and has gone quiet. There are however a lot more boats being pulled up and rubbish in the clearings.
Oyster farm – 3 applications of interest have been received however it may take a long time to reinstate due to the proliferation of Pacific Oysters, which cannot be dredged out as they bury into the silt. The buildings used as part of the oyster farm on the quay have been listed as condemned.
Sue Scott is quite happy to attend any parish meeting to explain the works of the HRVMC.
- Cllr Faiers - looking into the use of grants supplied by the parish as there are reports that they are not being used as requested.

It was proposed by Cllr Faiers, seconded by Cllr Bradley and
RESOLVED that the Parish Council support continued efforts to
enforce transparency in grant funding processes
on a vote being taken the matter was approved unanimously

A proposition to update grants forms that an account of what was spent on the project, copy invoices and photographs be supplied in future was due at the Office & Finance meeting.

2598. REPORT FROM CORNWALL COUNCIL WARD MEMBER

Apologies from Cllr Bastin

2599. DATE AND TIME OF NEXT MEETING

The next will be held at 7-30pm, on Thursday, 16th November 2017, in the Memorial Hall. Office & Finance Committee meeting on 6th November @ 7pm in the Rendlesham Room

Parish’s Annual Service of Remembrance (Saturday 11th November @ 10.40am) starting at the Memorial Hall – councillors to attend if at all possible. The school will be involved as much as possible but there may have to be changes in Order of Service on the day depending on attendee numbers.

2600. COMMENTS FROM THE PUBLIC

Paul Glover - Burials record. The church was not always open. Could a hardcopy record be put in a box outside (maybe in the lychgate) rather than in the church?
Spray-painted orange blobs noticed throughout parish – from Maenporth to Trebah & Penpol. These do not seem to be fading and are of unknown origins. Clerk to try to find out who & why they have been put up and try to get removed.
Speeding on Grove Hill – why not install a proper pinch point at either end of the village? Could ‘village gateway’ signs/barriers be looked into?
Very little runoff noted from Lowenna Fields in recent rains. Soakaways seem to be working.
Remembrance Day Services – Cllr Bate to talk to the school about their participation options (given it falls on Saturday).
Bus stop seat – no response from homeowners to proposal to install flip seat on their wall.
Hedge at corner of Parc An Manns – cutting off full pavement access if cars are parked. Can this be requested to be cut back? Clerk tries every year but will now pass on to highways as an obstruction.

Signed..... 16th November 2017
(Chair)

Item 2589 - planning decisions

Sept /Oct 17

Items in bold are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans

Amendments & Discharge of Conditions notifications

Ref. No: PA17/08348 | Validated: Fri 01 Sep 2017 | Status: **discharged**

Budock Veian Cottage Budock Veian Mawnan Smith TR11 5LJ

Submission of details to discharge condition 4 in respect of Decision Notice PA17/06033 dated 25th August 2017

Pre-Apps

Full Applications

Ref. No: PA17/08646 | Validated: Wed 13 Sep 2017 | Status: Decided – **needs full application**

8 Trevena Gardens Mawnan Smith Falmouth Cornwall TR11 5EZ

Non Material amendment in respect of PA16/11662. Amendment sought - re size dormer windows, add extra window in gable end, add cladding to gable end, change of colour for windows doors fascia and guttering.

Ref. No: PA17/08608 | Validated: Thu 07 Sep 2017 | Status: Decided (**approved with conditions**)

Clinton West Bay Maenporth Road Maenporth Falmouth Cornwall TR11 5HP

Conversion of garage to bedroom and proposed new entrance

Ref. No: PA17/07732 | Validated: Thu 10 Aug 2017 | Status: **WITHDRAWN**

Trerose Manor Old Church Road Mawnan Falmouth Cornwall TR11 5HX

Retention of new door opening to stone tower and attachment of external staircase

Ref. No: PA17/07731 | Validated: Thu 10 Aug 2017 | Status: **WITHDRAWN**

Trerose Manor Old Church Road Mawnan Falmouth Cornwall TR11 5HX

Listed building consent for the retention of new door opening to stone tower and attachment of external staircase

Ref. No: PA17/07655 | Validated: Thu 10 Aug 2017 | Status: Decided (**approved with conditions**)

Penwarne Manor Penwarne Barton Mawnan Smith TR11 5PH

Multiple works on site

Ref. No: PA17/07542 | Validated: Mon 07 Aug 2017 | Status: **Decided (approved with conditions)**

Trewenack Budock Veian Lane Mawnan Smith Falmouth Cornwall TR11 5LH

Works to trees covered by a Tree Preservation Order, namely management proposal works

Ref. No: PA17/07185 | Validated: Tue 15 Aug 2017 | Status: Decided (**approved with conditions**)

River House Budock Veian Lane Mawnan Smith TR11 5LQ

The proposals involve replacing a set of doors at ground level and extending a dormer at first floor level and erection of a shed

Item 2592 – correspondence Sept/Oct 17

Date	Description (inc agenda item)	From	action
25/9/17 + 17/10/17	Lowenna Fields – george eustice letter / reply	Emma Pryor - PA	Pending mtg on 17th
25/9/17	Paying PAYE/NI @ post offices – stops Dec 17	HMRC	Clerk addressing
26/9/17	Electoral Division Boundary Review constulation	LGBR	For info
26/9/17	Planning issues – Lowenna & Loenter (ongoing)	Hayley Jewels – manager enforcement/appeals	Pending mtg on 17th
27/9/17	Loenter – process complaint	Emma Milnes – CC	Clerk responded ... pending mtg on 17th
4/10/17	Mobile blackspot – any success stories?	Lizard CAN	sent by clerk for assistance
4/10/17	Insurances / extra funds for xmas lights	Caroline/ Sarah	Added to council policy ... pending grant request
4/10/17 + 17/10/17	Follow on – moving of the Bar Road bin / new bin @ junction	Paul Daddow - CC	pending
6/10/17	Lights perpetually on @ Lowenna fields	David morgan/ Taylor Wimpey	Hopefully being sorted
9/10/17	PA17/09489 .. missing forestry officer report	Sarah Dyke – planning officer	pending
10/10/17	Chase Lowenna “footways” & 30mph limit	Chantal McLennan	Working on
11/10/17	Helford steps – temporary diversionary order	Penny Hodgson	On hold
12/10/17	Drains & clearance of gullies	Viv Bidgood – highways	For info
12/10/17	Grow nature Seed Fund – community grants	Helen Couch - localism	For info / on website
12/10/17	AONB chairperson advert	Colette Beckham AONB	For info/ website
17/10/17	Speeding on Grove Hill/ general traffic in village	Julia Connell – resident	To full council
17/10/17	Footpaths – missing signs etc follow up	Penny Hodgson	pending

Please note: as of November 2017 to better comply with GDPR (data protection) correspondence listed is held by the clerk and will only be brought in full along to the next parish meeting. If you require copies of a specific item (not already referred to in the agenda) please let her know.

Item 2594 – payments

Accounts for Payment - October 2017				
Cheque No	PAYEE	Expense	VAT	Total (inc VAT)
2603	Lisa Clements	Wages & Expenses	£3.21	£1,034.86
2604	KC Payne	Public Services - toilet cleaning		£200.00
2605	R Sanders	footpaths cutting	£224.50	£1,467.00
2606	MS Electrical	Rent - Oct - mar		£1,560.00
2607	Sign Shop	NDP - A3maps	£6.00	£36.00
2608	Lisa Clements (Tracey Rickard)	website -annual webhosting		£99.86
2609	Damaged			
2610	Complete Office Solutions	Admin - toners	£22.26	£133.55
2611	Cornwall Council	NDP - ndp design & invite prnting	£82.00	£643.01
DD	British Gas	toilet utilities (6Jul - 5oct)	£1.88	£39.64
DD	BT	Telephone + internet	£9.77	£58.65
DD	NEST pensions	clerks pension		£9.56
	TOTAL FOR PAYMENT		£349.62	£5,282.13