



MINUTES OF THE ANNUAL PARISH MEETING HELD ON THURSDAY, 18TH MAY IN MAWNAN MEMORIAL HALL

PRESENT: Cllrs Brooksbank, Lloyd, Marsden, Moyle, Nash & Sadler

ALSO PRESENT: Lisa Clements, Clerk, PCSO Fuller and 15 members of the public

2476. SAFETY PROCEDURES

These were explained by the clerk

2477. TO RECEIVE APOLOGIES FOR ABSENCE

None noted

2478. TO ELECT A CHAIRMAN FOR THE MUNICIPAL YEAR 2017/18 AND SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE

It was proposed by Cllr Marsden, seconded by Cllr Nash and

RESOLVED that Cllr Moyle is elected as chair

on a vote being taken the matter was approved unanimously

2479. TO APPOINT A VICE CHAIRMAN FOR THE MUNICIPAL YEAR 2017/2018

It was proposed by Cllr Nash, seconded by Cllr Sadler and

RESOLVED that Cllr Marsden is elected as vice chair

on a vote being taken the matter was approved unanimously

2480. TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION

It was proposed by Cllr Sadler, seconded by Cllr Marsden and

RESOLVED that Mr Bate & Faiers be accepted and co-opted back onto Mawnan Parish Council immediately. Jackie Whibley was also co-opted as of the next meeting

on a vote being taken the matter was approved unanimously.

2481. MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25

None noted

2482. TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS

None noted

2483. TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING & ANNUAL PARISH ASSEMBLY HELD ON THE 19TH APRIL 2017 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Sadler, seconded by Cllr Faiers and

RESOLVED that the minutes of the Full Council meeting held on 19th April 2017 be approved and signed by the Chair

It was proposed by Cllr Nash, seconded by Cllr Marsden and **RESOLVED** that the minutes of the Annual Parish Meeting held on 19th April 2017 also be approved and signed by the Chair on a vote being taken both matters were approved unanimously

2484. PUBLIC COMMENTS ON ITEMS ON THE AGENDA

Planning application for Castle View Park – this is without merit. Silent on key issues and is trying to pass off as a small change to an existing planning application (and on behalf of the residents). The original application was unable to satisfy conditions (on the access gradient) and was for 6 self-build bungalows not 2 storey houses. Issues with the new application include:

- The new homes would look directly into living spaces due to their reversed layout.
- They had been sited further into the field
- Access gradient issues were still ignored – there was no footpath provision, creating a pedestrian issue.
- The rest of the field would be returned to agricultural use- but already suffered flooding problems as runoff from the incline.

It was felt that the application looked to ignore the issues and hoped they would be rectified after the site was sold on.

The application is within an AONB – so proof of need was required, but no evidence of such a need had been included. 30 “affordable” units had been provided in the parish in the past 4 years, but with limited uptake success. A new development – even if including affordables – was not needed.

PSCO Fuller attended the meeting and provided a summary of crimes within the parish/CNA over the last year (cumulative since Nov 16). Incidents within Mawnan included a carer stealing prescription medicines; several thefts of heating oil; building site thefts; theft of a mobile phone from a handbag and a report of indecent images being sent to a child.

2485. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

Dog fouling – Budock bin not available, but they have info saying we now cannot place bins on any Cornwall Council owned/maintained land. Clerk to check.

Cllr Lloyd asked that enforcement be contacted to see if a metal sign similar to the one that has just gone up at Candy’s Gate @ Bosloe could be requested (also @ Nansidwell on footpath 20 where it enters the woodland). Clerk to also contact the National Trust to see if they have any suggestions.

Fun Run – stand & funding towards food costs. Agreement on how much (they estimate about £100 for food) dependant on costs for stand. Clerk to contact Nigel Druce.

2486. TO CONFIRM STANDING COMMITTEES & TO APPOINT MEMBERS FOR THE MUNICIPAL YEAR 2017/18

It was agreed to maintain the current standing committees for 2017/18 but to reduce the number of portfolios to only include Footpaths & Trees and Youth Liaison. Cllr Brooksbank would join the O&F committee & Rendlesham Trust

It was proposed by Cllr Sadler, seconded by Cllr Faiers and

RESOLVED to the appointment / retention of councillors to the aforementioned committees

on a vote being taken the matter was approved unanimously

2487. TO RECEIVE ANY INFORMATION FROM THE BURIALS COMMITTEE – to include receiving information on quotes & designs for burial record/plan signage

Cllr Nash reported that the specification was ready to go out and 2 companies had already been approached. Now it just needs work on specific layout & design issues. It would not be possible to install on the lychgate, but a space either just inside the gate or near the Garden of Remembrance was proposed. Clerk was to check with the church about siting & if a need for a Faculty.

2488. TO RECEIVE ANY INFORMATION FROM THE NDP GROUP (following on from public meeting on 10th May)

Cllr Lloyds report back on an excellent first meeting, at which Mark James answered question and provided an excellent introductory talk. There was a disappointment that more long-time residents did not show up – there was the distinct chance that this project could fail without community commitment. The original group would be kept, hopefully forming the steering group at the next meeting on 7th June @ the Bowling Club. Red post-box in bus shelter to be used for communications pending a noticeboard.

Cllr Marsden asked if it would be permissible that the parish purchase a short term (2yrs+) noticeboard specifically for NDP info & install in the bus shelter - this was agreed to pending prices. It was agreed to accept Anna Druce's offer to manage the NDP social media.

2489. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

These were read out

2490. TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED FROM CORNWALL COUNCIL (includes information on our issue with the development at Lowenna Fields)

- **EN17/00529** Pentreath Carlidnack Lane Mawnan Smith Falmouth Cornwall TR11 5HE
- **EN17/00715** Goldmartin Field Sampys Hill Mawnan Smith Falmouth TR11 5GW

The clerk read out the letter sent to Kate Kennally, chief executive about the enforcement complaint lodged about the change to levels/ gardens which we feel did not receive sufficient explanation.

2491. TO NOTE ANY PRE-APPLICATION MEETINGS HELD SINCE THE LAST MEETING OF THIS COUNCIL

None noted

2492. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY THE DATE OF THE MEETING

Ref. No: PA17/ 03595 Castle View Park Mawnan Smith Cornwall

Cllr Sadler - The original application on an exception site was for 6 self-build homes.

Cllr Marsden – the current access gave serious misgivings. It included a precedent against the local plan (infill – policy 7; affordable led- policy 9) it doesn't fill any provable gap in need . It would cause unacceptable harm to the natural area, and open up further cumulative damage through future developments.

Councillor Lloyd was concerned that the turning point in the proposed plan and the one already existing in Elgin Close, could create a precedent for future access and development in the field. Similar preparations have been used in several recent applications elsewhere.

Cllr Moyle – it was a pity that the 6 self builds were not going ahead. This seemed to be down to the access issue.

Cllr Marsden – the Local Plan would be used as the judging planning document. The application goes against everything in this. The site provides a natural break to the area and development of this would contravene the rules in the Local Plan.

Cllr Brooksbank – did we support the original plan? Is this zoned for housing? It appears as zones on the SHLAA 2016). What kind of advertising of these sites for self-build had been undertaken?

Cllr Marsden – an application for a single house on the field was put in in 2002. Affordable/self-build need to meet different criteria to get planning permission.

It was proposed by Cllr Brooksbank, seconded by Cllr Marsden and **RESOLVED** that the Parish Council object to this application and includes the following comments:

- *original 2003 planning permission was never taken up as the issues of the access gradient could not be overcome - this seems to have been ignored on this application. In fact it appears to have taken the matter one step further in proposing shared access onto the site, with pedestrians, cars and agricultural machinery all using the same steep graded, narrow lane.*
- *Issues of privacy and distance between the current houses and the new development, along with the extra height that 2 storey buildings, however they are dug into the incline and have layouts reversed, will impact on the other dwellings in the area.*
- *The current plan would set a precedent, going against both Policy 3 and 9 of the Local Plan. It is most definitely not an infill site; there has been no evidence of local need and it is not the self-build development that was the focus and primary objective of the initial plans.*
- *Proposing such a development within the AONB would harm the visual appearance and character of this distinctive natural landscape, contrary to Policies 22 & 23.*
- *Granting permission to this application would create a precedent for future development proposals for the rest of the field, especially given the obvious spur road's inclusion, despite assertions of the agricultural future for the rest of the field.*

(see Cornwall Planning portal for full comments logged by the parish).

on a vote being taken the matter was approved unanimously

Ref. No: PA17/04267 Tide End Budock Vean Mawnan Smith TR11 5LJ

It was proposed by Cllr Bate, seconded by Cllr Marsden and

RESOLVED that the Parish Council support this application

on a vote being taken the matter was approved with 2 abstentions

Ref: No: PA17/03951 | Pentreath Carlidnack Lane Mawnan Smith TR11 5HE

It was proposed by Cllr Faiers, seconded by Cllr Sadler and

RESOLVED that the Parish Council support this application but include comments about the site being of sufficient size to handle the shed structure without undue impact. The dormer replacements do not appear to look over any other properties more than the existing windows and extensions are in keeping with the current style of the building.

on a vote being taken the matter was approved unanimously

2493. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES IF APPROPRIATE

Cricket – arrange for comments from preschool to be actioned & ask cricket/ football/ mca to clear up area and not leave waste/rubbish out.
Clerk to ask Sarah Mason if she could do a session of Code of Conduct training for the whole council at some point
Cllr Sadler asked the clerk to remind Bob Sanders that Fine & Brave Lane was no longer to be included on the footpath cutting schedule.

2494. TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDING 31ST MARCH 2017

All questions were read and agreed by the council prior to the full document being signed by the Chair.

It was proposed by Cllr Sadler, seconded by Cllr Marsden and
RESOLVED that the chairman sign the annual governance statement on a vote being taken the matter was approved unanimously

2495. TO RECEIVE THE INTERNAL AUDITORS REPORT AND AGREE FUTURE ACTIONS

The recommendations were read out. Further actions would be discussed at the next Office & Finance meeting.

It was proposed by Cllr Marsden, seconded by Cllr Brooksbank and
RESOLVED that the internal audit report be accepted on a vote being taken the matter was approved unanimously

2496. TO DISCUSS THE UPCOMING 3 YEAR REVIEW OF THE ROLLING TOILET & BUS SHELTER CLEANING CONTRACT (ends 31st August 2017)

The clerk proposed several alterations to pick up areas that were currently done on an ad-hoc basis or new (phone box). Cllr Faiers noted that the toilets could do with some investment & updating. It was agreed that some of the council would visit to assess the scope of works.

Old opening time signs were to be removed. Quote for painting was to be sourced once measures agreed (after visit).

2497. TO RECEIVE ANY FURTHER COMMUNITY GRANT APPLICATIONS

It was proposed by Cllr Sadler, seconded by Cllr Marsden and
RESOLVED to donate £200 to the Mawnan 1st Rainbows

(Cllrs Brooksbank & Moyle removed themselves)

It was proposed by Cllr Nash, seconded by Cllr Lloyd and
RESOLVED that the grant to the Allotment Association is outside the scope and rejected.

on a vote being taken both these matters were approved unanimously

Further information on the specifics of the flat sheet by the Cricket Club were requested.

2498. TO RECEIVE AND APPROVE THE ACCOUNTING STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2017

It was proposed by Cllr Faiers, seconded by Cllr Sadler and
RESOLVED that the accounting statement as presented show a true balance and should be approved

on a vote being taken the matter was approved unanimously

2499. TO RECEIVE AND APPROVE THE STATEMENT OF PAYMENTS, RECEIPTS AND BANK RECONCILIATION FOR THE MONTH OF APRIL 2017

It was proposed by Cllr Sadler, seconded by Cllr Faiers and

RESOLVED that the statement of payments, receipts and bank reconciliation for the month of April be received and approved as a true record

on a vote being taken the matter was approved unanimously

2500. TO APPROVE THE PAYMENT OF ACCOUNTS IN MAY 2017

It was proposed by Cllr Marsden, seconded by Cllr Nash and

RESOLVED that accounts totalling £3317.48 (inc VAT) be approved for payment and duly signed.

on a vote being taken the matter was approved unanimously

Cllr Marsden noted the payment for the community website and asked that Mr Dearnley be invited to the next meeting to explain the split of the website and the parish council's continued involvement.

2501. REPORTS FROM COMMITTEES AND REPRESENTATIVES

A request to discuss allowing advertising hoardings at Carwinion Field was received. It was agreed in principle that we would be open to seasonal advertising of limited size (to fit on the dividing wall) and number.

It was proposed by Cllr Moyle, seconded by Cllr Sadler and

RESOLVED that in principle that we would be open to seasonal advertising of limited size (to fit on the dividing wall) and number.

on a vote being taken both these matters were approved unanimously

2502. REPORT FROM CORNWALL COUNCIL WARD MEMBER

Apologies from Cllr Bastin were received- he was involved at an ongoing meeting at County Hall.

2503. DATE AND TIME OF NEXT MEETING

The next will be held at 7-30pm, on Thursday, 15th June 2017, in the Memorial Hall

2504. COMMENTS FROM THE PUBLIC

None noted.

Meeting finished at 10pm

Signed..... 15th June 2017
(Chair)

Item 2486

COMMITTEE / OUTSIDE BODY	REPRESENTATIVES	COMMENTS
Planning Committee	All council members as required (quorum of 4)	Meets between Council Meetings, if required. Has delegated powers to pass observations to the Planning Authority, on behalf of the council.
Office and Finance Committee	Cllrs Brooksbank Moyle, Nash, Faiers & Marsden (5)	Discusses Budget recommendations and passes to full Council for approval Discusses financial, procedural and administrative matters. Has no delegated powers, and makes recommendations to the Council.
Burials Committee	Cllrs Moyle, , Nash, Marsden (Mr S Penrose, Tim Lugg) & Clerk + member of the PCC, (3)	Meets to agree procedures & initiatives to the workings of the new graveyard. Delegated powers (spending up to a limit of £5000).
Emergency Planning Committee	Cllrs Sadler & Moyle (2)	Only meets in an emergency situation, such as natural disaster, terrorism threats, etc.
Staffing Committee	Cllrs Moyle, Bates, Faiers & Sadler (4)	Only meets to interview when new members of staff are required.

OUTSIDE BODY	REPRESENTATIVES	COMMENTS
Junior Playing Field & Carwinion Playing Field Trusts	Cllr Bate	These are charitable Trust which own and manage the Junior and Carwinion Playing Fields, in Mawnan Smith.
Memorial Hall Committee	Cllr Moyle	Manages all aspects of the operation of the Memorial Hall, in Mawnan Smith.
Rendlesham Trust	Cllrs Sadler & Brooksbank	Offers financial support to the needy in Mawnan Smith.
Helford Marine Conservation Group & Helford River Association	Cllrs Nash & Marsden	Seeks to preserve the underwater marine environment of the Helford River.

PORTFOLIO	COUNCILLOR	COMMENTS
Footpaths & Tree Warden	Cllr Whibley & Moyle	Liaison with Cornwall CC and the Parish Council's maintenance contractor, regarding all aspects of Rights of Way and Trees.
Youth Liaison	Cllr Bate	Liaison with the Youth Club leaders and School on any issues concerning young people.

Item 2489

Apr/May 17

Items in red are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans

Amendments & Discharge of Conditions notifications

Ref. No: PA17/01576 | Received: Fri 17 Feb 2017 | Validated: Fri 17 Feb 2017 | Status: Approved with conditions
 Bosilliac Cottages Penwarne Road Mawnan Smith Falmouth Cornwall TR11 5EN
 Application for removal of condition 2 in respect of Decision Notice W2/PA05/00150/F to allow for letting the two cottages for full time residential use

Ref. No: PA17/03044 | Received: Thu 30 Mar 2017 | Validated: Thu 30 Mar 2017 | Status: Discharged
 OS Field 6509 Grove Hill Mawnan Smith Cornwall TR11 5ER
 Submission of details to discharge condition 4 in respect of Decision Notice PA16/04538

Pre-Apps

Full Applications

Ref. No: PA17/03371 | Received: Mon 03 Apr 2017 | Validated: Mon 03 Apr 2017 | Status: Approved with conditions
 Sea Meads 4 Trelawney Close Maenporth Falmouth Cornwall TR11 5HS
 Proposed extensions

Ref. No: PA17/01833 | Received: Mon 27 Feb 2017 | Validated: Thu 09 Mar 2017 | Status: Approved with conditions
 Pheasant Cottage Trebah Helford Passage Mawnan Smith Falmouth Cornwall TR11 5LA
 Demolition of existing dwelling (basement to be retained). Construction of new dwelling at same site.

Item 2490

Enforcement Complaints:

Reference: **EN17/00529** Pentreath Carlidnack Lane Mawnan Smith Falmouth Cornwall TR11 5HE

Nature of Complaint:	Construction of a business premises in front garden	Decision:	No Further Action
Decision Reason:	Justification from Officer	Close Reason:	Application Received
Case Officer:	Adrian White		
Resolution Target Date:	Wed 28 Jun 2017	Decision Date:	Mon 08 May 2017

Reference: **EN17/00715** Goldmartin Field Sampys Hill Mawnan Smith Falmouth TR11 5GW

Nature of Complaint:	Alleged works not being carried out in accordance with approved plans	Decision:	No Further Action
Decision Reason:	Justification from Officer	Close Reason:	No Breach Found
Case Officer:	Alan Mason		
Resolution Target Date:	Tue 25 Jul 2017	Decision Date:	Tue 25 Apr 2017

Item 2493

Correspondence Apr/May 17

Date	Description	From	action
20/4/17	Request for PSCO details following Argal Hill horse incident	Donna Chritensen, Lamanva Resident	Details sent
24/4/17	Preschool issues with field	Liz Shaw	Pending...
25/4/17	Change of house name request	Mike Carthew @ Alameda	Info given
27/4/17	Communities & Devolution Newsletter	Communities team	For info
29/4/17	Taylor Wimpey news article	David Morgan	For info
2/5/17	Code of conduct training	Cornwall Council	For info
3/5/17	Footpath review issue	Penny H – ranger	Sent to Bob
3/5/17	Village of the year – TV Show	Reef TV	On website
4/5/17	Goldmartin building issue	Janet Smith	Working on... see agenda
4/5/17	Pre Application Community Engagement (PACE) planning newsletter	Cornwall council	For info
5/5/17	Planning training	Cornwall Council	For info
8/5/17	Tour of Britain – update	Dave Potter-Helston TC	For info
8/5/17	Objection letter to Castle View planning application	Aj & LJ Clark	See agenda

Item 2499

Accounts for Payment -May 2017			
Cheque No	Payee	Expense	Total (inc VAT)
2562	Lisa Clements	Wages & Expenses	£961.27
2563	KC Payne	toilet cleaning	£185.00
2564	The Consortium	Stationary - envelopes etc	£42.15
2565	Came & Company	Inusrances	£667.95
2566	Hudson Accounting	Internal Audit	£225.00
2567	Mawnan Anvil Trust	Community Grant	£500.00
2568	Mawnan Community Association	Community Grant	£500.00
2569	Mick Ferrie	reissues 2559 - community grant	£60.00
2570	123.connect	community website	£118.80
DD	BT	Telephone + internet	£49.75
DD	NEST pensions	clerks pension	£7.56
	TOTAL FOR PAYMENT		£3,317.48