



**MINUTES OF A MEETING OF THE OFFICE AND FINANCE COMMITTEE OF  
MAWNAN PARISH COUNCIL HELD ON TUESDAY 10<sup>TH</sup> JANUARY 2017 IN THE  
RENDLESHAM ROOM, MAWNAN MEMORIAL HALL**

**PRESENT:** Cllrs Faiers (chair), Marsden, Nash, Robinson & Sadler

**ALSO PRESENT:** Mrs L Clements, clerk

**133) TO RECEIVE APOLOGIES FOR ABSENCE**

No apologies noted from Cllr Moyle.

**134) MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25**

None noted

**135) TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS**

None noted

**136) PUBLIC COMMENT ON ITEMS ON THE AGENDA**

None noted

**137) TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 11<sup>TH</sup> OCTOBER 2016 AND THE CHAIRMAN TO SIGN THEM.**

It was proposed by Cllr Nash seconded by Cllr Sadler and

**RESOLVED** that the minutes of the meeting held on 11th October 2016 be approved and signed by the Chair.

on a vote being taken the matter was approved unanimously

**138) TO BE ADVISED OF ANY INFORMATION PERTAINING TO PREVIOUS MINUTES, AMENDMENTS AND ACTIONS AGREED THEREIN.**

Review of length of Exclusive Rights of Burial – clerk had checked locally and most were now 50 years with the exception being Falmouth who remain at 100 years. Memorial stone periods are consistent at 50 years – Cllr Marsden asked what we would be doing with headstones/ graves if they were not renewed – would we be removing stones or adding additional interments? It was decided that this issues was something that could be allowed to rest currently as there was little immediate need to make decisions but it would be unlikely we would remove memorial stones or make use of interment space unless essential.



**139) REVIEW OF CURRENT BUDGET POSITION 2015/16 (3<sup>rd</sup> quarter) AND DISCUSSION OF ANY AMENDMENTS FORESEEN.**

Cllr Nash requested that explanations be given to some of the figures and asked why notes were not included. The clerk stated that at each of the previous meetings she had either been asked to remove or add back the comments/notes from the spreadsheets sent out. She now brought 2 sets of spreadsheets with her in the agenda pack both containing notes.

She agreed to provide notes for significant variations in future.

It was proposed by Cllr Robinson seconded by Cllr Marsden and **RESOLVED** that the budget review be accepted as a true representation

on a vote being taken the matter was approved unanimously

**140) HEALTH AND SAFETY UPDATE**

Only issue of note was leaves on Grove Hill. These seem to have been exceptionally heavy and fell very suddenly this year. Evie had been asked on several occasions to go and clear leaves as they became mushy & dangerous to pedestrians. The clerk had tried to get Cory to come to clear them but this did take a lot of time ... if they came at all!

Meeting finished at 7.25pm