

## Application to install/Amend a Memorial in Mawnan Graveyard

This application must be delivered to Mawnan Parish Council Offices, c/o MS Electrical, The Square, Mawnan Smith. TR11 5EP (email [clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)) before any permanent memorial is situated.

Please see Mawnan Parish Council's General Information & Regulations for specific fees. For guidelines the normal parishioner fee for first headstone is £100, with £25 for subsequent inscriptions.

Full name of deceased	
Date of burial	
Cemetery	
Details of Funeral Director/ Memorial Mason	

Please tick **one** of the following and complete as necessary. We urge you to have read Mawnan Parish Council's General Information & Regulations document before ordering your memorial.

Only persons holding the Exclusive Right of Burial may authorise placement or amendment of memorials. A copy of this will need to be affixed before permission is granted.

### New memorial

I would like a new memorial to be placed on the internment site of \_\_\_\_\_ and would like to buy the rights for 25 years.

### Amendment to a current memorial

I would like the current memorial for \_\_\_\_\_ to be amended to include further details

I am the registered owner of the grave/next of kin/executor of the owner (delete as applicable)

Signed \_\_\_\_\_ Date \_\_\_\_\_

Full name \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Email \_\_\_\_\_ Tel. number \_\_\_\_\_

Relationship to deceased :

**Details of New Memorial:**

Material to be used & intended finish:

(please include a rough sketch showing intended inscription and dimensions below)

**Overall Size:** \_\_\_\_\_ (h) \_\_\_\_\_ (w) \_\_\_\_\_ (d)

Base: included/ additional to above by \_\_\_\_\_(h) \_\_\_\_\_ (w)

**Inscription:** (please write clearly)

**How information about you will be used**

In accordance with our responsibility under the Data Protection Act, you should be aware that the personal information you are giving will be held so that you are provided with the best possible support.

We only share your information with external organisations or individuals where we have a legal obligation to do so, for example, to prevent and detect fraud and corruption and will sanction the use of your personal information for direct marketing purposes.

**Official Use only:**

<b>Received:</b>		<b>Receipt number:</b>
<b>Approval Granted</b>	Yes/ No / More info required	
<b>Approved by:</b>		<b>Dated:</b>