



**DRAFT MINUTES OF A MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY, 20<sup>th</sup> NOVEMBER 2008 IN THE MEMORIAL HALL**

**PRESENT :** Cllr Gartside (Chairman), Dearnley, Gibbons, Gilmore, Mrs Lawry, Mrs Loomes, Moyle, Odell and Sadler.

**462/05 PUBLIC COMMENT ON ITEMS ON THE AGENDA**

There were no comments from members of the public, on items on the agenda.

**463/05 TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Barlow, C Cllr Hatton PC Cormack and PCSO Huddleston.

**464/05 DECLARATIONS OF INTEREST**

**a) In Items on the Agenda**

Cllrs Gilmore and Gibbons declared a personal, but not prejudicial, interest in item 470/05 (c) (iv), the planning application in respect of Penvale, Carlidnack Road.

**b) Of gifts of a value of more than £25**

There were no declarations of gifts of a value of more than £25.

**465/05 TO CONFIRM MINUTES OF PREVIOUS MEETINGS**

**a) Meeting of Parish Council, 16<sup>th</sup> October 2008**

It was proposed by Cllr Odell, seconded by Cllr Mrs Lawry and

**RESOLVED** that the Minutes of the Parish Council Meeting held on 16<sup>th</sup> October 2008 be approved as a true record and be duly signed.

**466/05 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**

**a) Possible over-subscription at Mawnan Primary School**

The Clerk reported that he had received a response to his letter from the school, in which it was stated that the situation could not be viewed in isolation by the County Council, and that there were likely to be places vacant in nearby schools.

**b) CPO for extension to Mawnan Church graveyard**

The Chairman stated that a response from the National Trust, at national level was expected within days, after which the formal CO would be executed by the District Council.

**c) Quality Council Re-Accreditation**

The Clerk stated that the file of evidence was nearing completion, and that he had a review scheduled with CALC the following day. He had been informed that the council has three months to obtain re-accreditation, which meant that the council had until early February 2009. However, it was his intention to complete the submission before Christmas.

## 467/05 AGENDA ITEMS

### a) To ratify the council's response to the possible withdrawal of dispensing from GP surgeries

The Chairman explained that, although Mawnan Surgery would not be directly affected by the proposals, the affect on the Penryn Surgery could indirectly affect Mawnan. Cllr Gibbons had researched the proposals in detail and added that, taken in isolation, there might even be benefits for Mawnan Surgery, where there was not a local pharmacy.

However, as responses had been required for the previous day, it had been suggested that the Clerk respond to the proposal with a letter stressing the need to have dispensing facilities at rural surgeries such as Mawnan. The letter had been sent, but would be withdrawn should council not ratify this.

It was proposed by Cllr Sadler, seconded by Cllr Odell and

**RESOLVED** that the Parish Council ratify the council's written response to the proposals.

### b) Reports from the following meetings :-

#### i) Office & Finance Group meeting, 24th October 2008

Cllr Dearnley reported that actual Income & Expenditure to date was in line with budgets. There had been nothing contentious in the 2009/10 Budget and Precept discussions to date, and letters concerning possible grant funding to local organisations in 2009/10 had been sent out.

The Office & Finance Group would meet again on Friday, 5<sup>th</sup> December 2008, and the Finance Committee would meet on Wednesday, 10<sup>th</sup> December, in the Memorial Hall, commencing at 7.30pm.

#### ii) Heritage Lottery Fund meeting concerning possible acquisition of Chy-An-Scol for use as a local heritage facility

The Clerk stated that he and another trustee had visited the Heritage Lottery Fund (HLF)'s Exeter office on 4<sup>th</sup> November 2008. It was a positive meeting, but there was increased competition for such grants. The next step would be for HLF to formally respond to the pre-application bid which had been submitted.

### c) To consider the recent fire damage in the Public Toilets

The Chairman stated that the toilets were currently closed, following the fire. An insurance claim had been submitted, the incident had been reported to the police and the responsible parties identified. However, they were youngsters, and therefore not criminally responsible.

There followed a wide-ranging discussion concerning the costs and benefits of providing public toilets, and possible alternative uses such as a small hall for youngsters, or even a Parish Council office.

Following this discussion, it was proposed by Cllr Dearnley, seconded by Cllr Sadler and

**RESOLVED** that the public toilets should be repaired and re-opened, staying open until at least the end of the council's contract for cleaning and maintenance, but that other options should be further explored, longer term.

**d) To consider whether the council wishes to install a replacement stile on the footpath off Shute Hill**

The Clerk stated that Cornwall CC had investigated the ownership of this footpath, and that it belonged to the residents of the estate.

It was proposed by Cllr Gartside, seconded by Cllr Sadler and

**RESOLVED** that the council should not offer to fund a replacement stile, as this would not be considered appropriate by members of the parish not living near Shute Hill.

**e) To consider the impact of new planning rules, introduced October 2008**

Copies of a document received from CALC had been distributed prior to the meeting. Cllr Gilmore explained that, while the changes to the planning rules had been intended to reduce the need for some householder applications, this document was an over-simplification. He directed members to the hyperlink to the Planning portal, as detailed in the document, for a better explanation.

**f) To consider the adoption of a revised Publication Scheme (Freedom of Information Act)**

The Clerk stated that all councils' existing publication schemes would expire at the end of December, and that a new scheme would need to be adopted. It was agreed that the content of a proposed new scheme be discussed by the Office & Finance Group, with recommendations to the December council meeting.

**g) To consider the council's responses to the following documents :-**

**i) One Cornwall's draft Core Agreement on the Localism Charter**

A copy of the relevant document had been circulated prior to the meeting. Following discussion, it was agreed that there was no need for the council to send in a response.

**ii) Invitation to participate in a pilot scheme under One Cornwall's Active Partnering Arrangement**

A copy of this document had also been circulated prior to the meeting. It was felt that, as an active council, Mawnan should respond and ask to be considered for the pilot scheme.

As Mawnan already had partnership schemes in place for the maintenance of Public Rights Of Way and the South West Coast path, and also for Highways Weed Killing, it was proposed by Cllr Dearnley, seconded by Cllr Gartside and

**RESOLVED** that the Clerk write to One Cornwall, with an expression of interest in grass cutting (Highway verge maintenance), with a view to taking on a fully devolved service.

**iii) The Communities & Local Government document "Communities in control : Real people. Real power : Codes of conduct for local authority members & employees – A consultation"**

This document had not been copied prior to the meeting, due to its length (35 pages). Instead a web link had been sent out. The Clerk explained that the document included a number of proposed changes to the Code of Conduct, including the possibility that it should apply to officers as well as members.

As responses were only required by the end of December, the Clerk was asked to print a copy of the document for each member, and distribute these prior to the December meeting.

**iv) Draft landscape area descriptions of the parish, as proposed for the Cornwall Landscape website**

This two-page document had been distributed prior to the meeting.

It was proposed by Cllr Dearnley, seconded by Cllr Odell and

**RESOLVED** that the Clerk respond with the following observations :-

- Only the Helford Ria page applied to Mawnan, as the other area was in Carnmanellis.
- More emphasis should be given to Mawnan Smith as the major settlement.
- There was a typing error.

**468/05 CORRESPONDENCE**

The Clerk reported on correspondence received, a schedule of which is attached to the minutes as a record.

**469/05 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

**a) County Council**

The Chairman stated that C Cllr Hatton had telephoned to say that he had no matters he wished to raise.

**b) District Council**

Cllr Sadler reported on two planning matters :-

- The application in respect of Sunrise, at Maenporth, had been taken to appeal, based upon written submissions.
- A contentious application for 25 affordable homes in Gweek had been refused, but this had also gone to appeal.

**470/05 PLANNING APPLICATIONS**

**a) To Note Planning Decisions received from the Planning Authority**

The Clerk reported on decisions received, details of which are attached to the minutes as a record.

**b) To Note Planning Enforcement Complaints received by the Planning Authority**

The Clerk reported on decisions received, details of which are attached to the minutes as a record.

**c) To Consider Planning Applications Received From the District Authority**

**i) PA08/01771/F – Mr B Rees, Penderowen, Budock Veian Lane, Mawnan Smith – Erection of extensions to dwelling, alterations to roof, and erection of an extension and formation of a pitched roof to domestic garage  
OBSERVATIONS : No objections.**

**ii) PA08/01790/F – Mr T Adams, The Nest, Maenporth – Erection of first floor extension to existing domestic garage, to provide a games room  
OBSERVATIONS : No objections.**

**iii) PA08/01793/F – Mr M Hough, Bar House, Bar Road, Helford Passage – Erection of a replacement extension to dwelling**

**OBSERVATIONS :** This application related to a garage area of the property, which currently could not be seen either from the road or the Helford River.

The council had a site visit to Bar Beach to assess the impact of the proposed extension. Although the replacement extension would have a wider footprint, it was important that it should not have any visual impact when viewed from the river. The new extension must, therefore, continue to be adequately screened with trees.

**iv) PA08/01853/F – Mr M Newey, Penvale, Carlidnack Road, Mawnan Smith – Erection of two dwellings and integral garages**

**OBSERVATIONS :** It was proposed that, rather than the single dwelling already approved, a two-storey “cottage” and a single storey bungalow replace the previous chalet-style building. The council had received copies of a number of letters of objection, and had held a site visit to assess this application.

Separate observations for the two proposed dwellings were as follows :-

- The “cottage” (2-storey) – No Objections.
- The bungalow – The proposed dwelling would be very close to the neighbouring property (on Trevenna Gardens) to its rear, with a bedroom, bathroom and toilet window directly facing the rear of that property, the wall of which only appears to be about 6 metres away. There are also roof lights in the front and rear of the proposed dwelling. The council considers that, without conditions applied, this dwelling may be un-neighbourly. It is recommended that conditions be applied, including the use of obscure glass in the toilet window, and also that the new property be screened from the near neighbour by boundary planting.

#### **471/05 FINANCE AND PAYMENT OF ACCOUNTS**

**a) Payment of Accounts**

It was proposed by Cllr Dearnley seconded by Cllr Odell and

**RESOLVED** that accounts totalling **£1,537.11** be approved for payment and duly signed. A schedule of these is attached to the minutes as a record.

#### **472/05 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

**a) Website**

Cllr Dearnley reported that, following the recent Remembrance Service, a copy of the Roll of Honour had been loaded up.

**b) Trees**

Cllr Mrs Loomes also reported that she had recently attended an Ancient Tree Forum at Trebah, rather than the South West Tree Wardens’ Conference.

**c) Footpaths**

Cllr Mrs Loomes stated that Cornwall CC did not think that the trees alongside Footpath #16 were a problem. If the Parish Council required these to be trimmed, then it would be at its own expense.

**d) Junior Playing Field**

Cllr Gartside reported that some local residents had complained about the size of the horse chestnut trees, which would probably need trimming or removing.

**e) Christmas Lights**

Cllr Mrs Lawry stated that the switch-on would take place on 5<sup>th</sup> December 2008.

**473/05 DATE AND TIME OF NEXT MEETING**

The Finance Committee Meeting, to consider 2009/10 Budget and Precept recommendations, would be held on Wednesday, 10<sup>th</sup> December 2008, commencing at 7.30pm, in the Memorial Hall.

This will be followed by a meeting of Mawnan Parish Council on Thursday, 18<sup>th</sup> December 2008, commencing at 7.30pm, in the Memorial Hall.

**COMMENTS FROM THE PUBLIC**

**a) Pedestrian Safety on Grove Hill**

It was stated that none of the measures agreed following the recent road traffic accident had actually been implemented by County Highways. The Clerk agreed to pursue this.

**b) Replacement Trees for Shute Hill**

There was still no sign of these, which were now two years late. The Clerk was asked to write to the County Tree Officer.

**c) Damaged Road Sign**

The Mawnan Smith sign on Carlidnack Road was in need of repair. The Clerk was asked to report this to County Highways.

Signed : ..... 18<sup>th</sup> December 2008

Chairman