



**MINUTES OF THE ANNUAL MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY, MAY 20<sup>TH</sup>, 2004 IN THE MEMORIAL HALL**

**PRESENT : Cllr D Gartside (Chairman), Cllrs Mrs M Briars, C Hibbert, R Sadler, R South, R Taylor**

**13/04 ELECTION OF CHAIRMAN FOR THE YEAR 2004/5 AND DECLARATION OF ACCEPTANCE OF OFFICE**

It was proposed by Cllr Mrs Briars, seconded by Cllr Hibbert and, in the absence of any other nominations

**RESOLVED** unanimously that Cllr Gartside be elected as Chairman of Mawnan Parish Council for the coming year.

Cllr Gartside thanked the Council for its support and signed his Declaration of Office as Chairman of the Council

**PUBLIC COMMENT ON ITEMS ON THE AGENDA (this item will not exceed 10 minutes)**

There were no comments on Items on the Agenda

**14/04 TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were accepted from Cllrs Dearnley, Gilmore, Moyle and O'Dell who were away from the parish. Apologies were also received from C Cllr Hatton.

**15/04 ELECTION OF VICE CHAIRMAN**

It was proposed by Cllr South, seconded by Cllr Hibbert and, in the absence of any other nominations

**RESOLVED** unanimously that Cllr Dearnley be elected as Vice Chairman of Mawnan Parish Council for the coming year.

**16/04 APPOINTMENT OF COMMITTEES AND REPRESENTATIVES FOR 2004/2005**

The Council noted that in the absence of four councillors it was not possible to confirm representatives to all committees and outside bodies but made the following nominations. It was agreed that the appointment of members to outstanding posts would be carried out at the next meeting of the Council in June.

The list of Committee members and representatives to outside bodies is attached to these Minutes as Appendix 1

#### **17/04 TO CONFIRM PORTFOLIO POSTS FOR 2004/2005**

It was agreed that in the absence of four councillors this item should be deferred to the next meeting in an attempt to complete the list of portfolio holders.

#### **18/04 DECLARATIONS OF INTEREST**

##### **a) In Items on the Agenda**

Item 8 b iv) Planning (Castle View Park) Cllr Taylor Personal Interest

##### **b) Of gifts of a value of more than £25**

The Clerk declared that she had been invited to travel to Italy to represent Helston T C and that all her costs would be met by the organisers of the event. The value of the visit would be more than £25.

#### **19/04 TO CONFIRM MINUTES OF THE LAST MEETING**

It was proposed by Cllr South, seconded by Cllr Mrs Briars and

**RESOLVED** that the Minutes of the meeting of April 15th, 2004 be accepted as a true record and duly signed.

#### **20/04 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only.)**

##### **a) Mawnan Parish Plan**

It was agreed that this matter was now urgent and that the Chairman would meet with the Clerk to progress calling a meeting and starting the process.

##### **b) Toilets**

The Clerk confirmed that the toilets were now open and that the cleaner was ordering new materials which would be charged to Kerrier D C to replace those lost at the beginning of the building work. It was noted that the lights appeared to be on at all times and the Clerk was asked to check that they were on a timer.

##### **c) Village Tree Planting**

Cllr South confirmed that following an inspection, the most suitable site was at Nansidwell Corner and that he was waiting for a response from the donor. It was agreed that this item be placed on the Agenda for the next meeting.

#### **21/04 AGENDA ITEMS**

##### **a) Accounts to Year End March 31<sup>st</sup>, 2004**

##### **i) To receive and approve the unaudited accounts for the year end March 31<sup>st</sup>, 2004**

It was proposed by Cllr South, seconded by Cllr Sadler and

**RESOLVED** that the Unaudited Accounts for the financial year ending March 31<sup>st</sup>, 2004 be approved as a true record.

**ii) To complete the Statement of Assurance for the year end March 31<sup>st</sup> 2004**

The Council considered each item on the Statement of Assurance and it was proposed by Cllr South, seconded by Cllr Sadler and

**RESOLVED** unanimously that the Chairman sign the Statement of Assurance which states that the Council has met its financial responsibilities in a proper manner during 2003/4.

**iii) To receive and note the report of the Internal Auditor and make the necessary**

The Council received a report from Mrs P Kirkham, Internal Auditor, who confirmed that Council had sound accounting procedures and that she had been satisfied that it had met all its financial responsibilities. A copy of her report including recommendations for the forthcoming year is attached to these Minutes as Appendix 2.

**b) Maenporth Beach – a report by Cllr Sadler**

Cllr Sadler reported on a meeting held at Maenporth Beach with officers and members from Mawnan, Falmouth, Budock and Carrick Councils, representatives of Maenporth Estates and the Beach Café owner. The meeting had been very successful in identifying the need for better liaison and communication between all of the parties involved in the future of the beach. It had been agreed that Carrick D C will erect a new chain at the Nook end of the beach with a proper lock and that a key would be held by the Clerk. Finally it had also been agreed that members would meet regularly to discuss local issues affecting the beach.

The owner of Tregedna had also attended the meeting as the flooding on the moor at the back of the beach was seriously affecting her property. Cllr Sadler and Cllr Varney of Falmouth and Carrick had agreed to investigate the ownership of the tidal gate and to try and establish how to reinstate a working gate to prevent such flooding.

**c) Mawnan Autumn Fayre**

The Council wished to offer its support to the organisers of the Autumn Fayre and tried to identify ways in which it might be able help. A suggestion was made that the Council had previously donated the cost of the insurance for the village carnival. After some discussion to ways in which the Council might be able to support the organisers, the Council asked Mr Tony Lugg, a member of the organising committee, to approach the Committee for ways in which the council might assist and report back at the next meeting.

**d) Traffic Survey – to confirm second survey and installation of necessary post**

Cllr South confirmed that he had now received an estimate for the post to carry the speed viser of £97.48. He confirmed the intention that the speed viser should be

brought back to the village after the proposed work around Shute Hill/Grove Hill had been completed to monitor the success of the alterations.

**e) Traffic Consultation on Traffic calming measures at Grove Hill, Mawnan Smith**

The Council considered the consultation circulated by Cornwall County Council giving details of changes to the 30mph zone, changes in road markings, lowered kerbs and improved road signage. Cllr South expressed his concerns at the lack of a co-ordinated approach as the proposed improvements were a separate project to that of traffic calming throughout the village. It was proposed by Cllr South, seconded by Cllr Hibbert and

**RESOLVED** that the Council support the proposed calming measures but stress the importance of the use of the traffic visor to monitor the effects of the new arrangements.

**22/04 CORRESPONDENCE**

A schedule of correspondence received was circulated and is attached to these Minutes as a record. It was agreed that the Clerk should attend the Regional Training Event hosted by the Society of Local Council Clerks to be held in Exeter.

**23/04 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

District Council

Cllr Sadler reported that the Comprehensive Performance Assessment of Kerrier D C will take place during July. He also reported that Kerrier D C was looking at the planning position on tetra masts. It needed to seek expert advice on the reasons why it may be turned down. Already elsewhere in the county MMO2 had won 4 planning appeals in areas of outstanding natural beauty.

**24/04 PLANNING APPLICATIONS**

**a) To Approve Minutes of the Planning Committee for Site Meetings Carried Out Since The Last Council Meeting**

**i) April 21<sup>st</sup>, 2004 - Budock Vean Hotel**

Council felt it had been very worthwhile visiting the site to understand all the changes taking place to improve the facilities. It was proposed by Cllr South, seconded by Cllr Sadler and

**RESOLVED** that the Minutes of the meeting of April 21<sup>st</sup>, 2004 be accepted as a true record and duly signed.

**b) To Consider Planning Applications Received From The District Authority**

**i) PA04/00658/F Mr & Mrs Dunn, 6 Shute Hill, Mawnan Smith – Erection of a conservatory extension to dwelling NO OBJECTIONS**

**ii) PA04/00559/F Mr & Mrs Longdon, 1 Rose Cottages, Durgan – Replacement of scantle slate roof, formation of new window opening,**

**replacement of existing windows in period style and installation of new chimney pots NO OBJECTIONS**

**iii) PA04/00520/F Mr & Mrs Biggs, Tamar, Goldmartin Close, Mawnan Smith – Erection of conservatory extension to dwelling NO OBJECTIONS**

**iv) Mawnan Self Build Group – Castle View Park, Mawnan Smith – Erection of 6 local need dwellings – amended plans**

The Council considered the changes which concerned the gradient of the access road and the roof heights of the dwellings. It was proposed by Cllr South, seconded by Cllr Hibbert and

**RESOLVED** that the council respond that “It stands by its original comments that the ridge heights be reduced from the original application as they intrude on the privacy of the existing dwellings. The Council also note the impact of the new raised access to properties neighbouring the new road and urge the district council to work with the applicant to find ways of minimising this impact on their privacy.”

## **25/04 FINANCE AND PAYMENT OF ACCOUNTS**

A schedule of invoices for payment was circulated. Cllr South confirmed that he had verified the invoices for payment and the cheques were in order. It was proposed by Cllr Sadler, seconded by Cllr and

**RESOLVED** that cheques totalling £6135.69 be approved for payment and duly signed.

## **26/04 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

Police – P C Whyte reported that crimes were down compared to the same time last year. Illegal parking in Durgan had once again been reported and he was arranging for the traffic warden to patrol the area from time to time. In addition he would continue to go down to Durgan when possible to issue tickets himself. He confirmed that it was important that anyone with a permit to park at Durgan should display it at all times.

## **27/04 DATE AND TIME OF NEXT MEETING**

The next meeting will be held on Thursday, June 17 at 7.30pm.

## **COMMENTS FROM THE PUBLIC**

- Concerns were expressed about the revisions made to the proposed access road at Castle View Park. There were health and safety concerns as well as issues regarding privacy etc. The Clerk reminded the meeting that the Council was only a consultee and that all comments regarding the amendments must be made to the Planning Authority.

- TETRA Masts – continued concerns were expressed about the future of the TETRA system in the Parish. The Council were stressed the criteria they had used with previous applications and confirmed that upon receipt of any proper TETRA mast, it would carry out a wide public consultation before making any response.