



MINUTES OF A MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY, 19TH SEPTEMBER 2013 IN MAWNAN MEMORIAL HALL

PRESENT: Cllrs Gibbons (Chairman), Sadler (Vice Chairman), Barnicoat, Mrs Lawry, Mrs Loomes, Lugg, Mrs Mason and Moyle

ALSO PRESENT: Ms S Willsher, Clerk; Cllr N Hatton (from point mentioned) and seven members of the public.

The Chairman explained the safety procedures.

1382/05 TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies.

1383/05 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no interests declared.

1384/05 TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS

There were no requests from Councillors for dispensations.

1385/05 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 18TH JULY 2013 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Sadler, seconded by Cllr Moyle and

1385/05.2 **RESOLVED** that the minutes of the Full Council meeting held on the 20th June 2013 are received and approved with the removal of the sentence 'Cllr Moyle felt that if a new bus shelter was erected it should be in keeping with the area' in minute 1350/05 and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

1386/05 TO RECEIVE AND APPROVE THE MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON THE 15TH AUGUST 2013 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Mrs Mason, seconded by Cllr Barnicoat and

1386/05.2 **RESOLVED** that the minutes of the Extraordinary Full Council meeting held on the 20th June 2013 are received and approved with the spelling correction on minute 1376/05 and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

1387/05 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA, FOR INFORMATION ONLY

The Clerk reported that Cornwall Council were holding a public meeting regarding the planning application for the Goldmartin Field site on the 2nd October 2013, 6pm in Mawnan Memorial Hall.

1388/05 PUBLIC COMMENTS ON ITEMS ON THE AGENDA

There were no public comments on items on the agenda.

1389/05 TO RECEIVE A REPORT FROM THE POLICE

The Clerk spoke to the report received from the police. Since the last meeting on the 17th July 2013 there had been six crimes reported in the parish. A bicycle was reported stolen but located a few days later; a complaint over a dog; a miscellaneous crime; a person made off without paying a taxi fare, this was paid the following day; a car park collection box was broken into and a drink driver was arrested and enquiries continued at this time. There were further calls after an alarm at a holiday property sounded due to a fault; a concern for the welfare of a friend and a few road traffic collisions causing blocking of the road. There were six calls recorded as antisocial behaviour. Two complaints about noisy kids at a bus shelter; a paintball fired at a property; a car parked inconsiderately; a report of a noisy party and a male refusing to leave the surgery. Local Police continued to tackle speeding in all areas; on the 17/09/13 an operation took place on Penwarne Road near Tresooth. Seventy two vehicles were recorded in a thirty minute period, none were found to be travelling at or above the forty mph speed limit. One ticket was issued to a driver for failure to wear a seat belt. If you have information about illegal activities in your area, please contact your local policing team by calling 101.

1390/05 TO AGREE THE MAINTENANCE REQUIREMENTS FOR THE NEW GRAVEYARD AND AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Members discussed the maintenance regime of the old churchyard, the standard of maintenance required in the new graveyard until it is opened, the possibility that there may be tree stumps buried in the new graveyard, precepting towards the cost of maintenance in both the old and new graveyards and other councils and associations who could give advice on the maintenance requirements for graveyards. The Clerk said that the maintenance plan needed to be robust and cover all aspects of health and safety and routine inspections.

Further to discussion:

It was proposed by Cllr Mrs Mason, seconded by Cllr Gibbons and

1390/05.2 **RESOLVED** that the Clerk is given delegated powers to authorise a maximum of six cuts of the grass in the new graveyard between now and March 2014; the maintenance requirements would be referred to the Office and Finance Committee to create a draft plan.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Mrs Mason, seconded by Cllr Barnicoat and

1390/05.3 **RESOLVED** that the Clerk organises to get the hedge around the new graveyard trimmed.

On a vote being taken the matter was approved unanimously.

1391/05 TO CONSIDER THE CLERK ATTENDING THE SLCC CHARITABLE TRUSTS COURSE AND APPROVE ASSOCIATED EXPENDITURE

It was proposed by Cllr Gibbons, seconded by Cllr Sadler and

1391/05.2 **RESOLVED** that the Clerk and Cllr Mrs Mason is she is available attend the SLCC Charitable Trusts course and that the associated expenditure is approved.

On a vote being taken the matter was approved unanimously.

1392/05 TO APPOINT MEMBERS TO OUTSIDE BODIES

Members felt that this had been done at a previous meeting. It was noted that there were some outside bodies that representatives had not been appointed to.

1393/05 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

The Clerk spoke to the planning decisions received from Cornwall Council:

- PA13/06457 – Mrs Donna Lloyd, 12 Elgin Close, Mawnan Smith – Fell one Oak tree – WITHDRAWN
- PA13/06982 – Mr P A Sharp, Vacant Land Grove Hill, Mawnan Smith – Non Material Amendment to make changes to the west elevation, straightening of walls to the south and east elevations and changes to the internal layout in respect of decision notice PA11/09118 Proposed single dwelling – APPROVED
- PA13/04880 – Mr S Walker, Land at Helford Passage, Falmouth – The erection of a dwelling – APPROVED
- PA13/04912 – Mr Peter Whitham, Chy-yn-Elin, Carlidnack Lane, Mawnan Smith – Demolition and replacement of existing dwelling with two dwellings – APPROVED
- PA13/05036 – Mr Apostolis Pliatsikas, Croft Wilkie, Mawnan Smith – Proposed change of use of existing outbuilding to ancillary residential accommodation – APPROVED
- PA13/04667 – Mrs E Smith, Landithy, Bar Road, Helford Passage Hill, Mawnan Smith – Erection of a first floor rear extension over existing utility room and double garage including dormer windows – APPROVED

It was proposed by Cllr Mrs Mason, seconded by Cllr Gibbons and

1393/05.2 **RESOLVED** that the Clerk writes to Cornwall Council Planning Department requesting that Mawnan Parish Council is informed of all non-material planning applications received by Cornwall Council.

On a vote being taken the matter was approved unanimously.

1394/05 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED FROM CORNWALL COUNCIL

Cases Closed

3 Rose Cottages, Durgan, Mawnan – Alleged unauthorised alterations to a window in a listed building – No Breach Found

1395/05 TO NOTE ANY PRE-APPLICATION MEETINGS HELD SINCE THE LAST MEETING OF THIS COUNCIL

There had not been any pre-application meetings held since the last meeting of this council.

1396/05 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY THE DATE OF THE MEETING

- i. **PA13/08048 – Mr Jonathan Thornton, Querle, Budock Veian Lane, Mawnan Smith – Felling of 4 Holm Oaks and reduction of one Turkey Oak with replanting**

It was proposed by Cllr Sadler, seconded by Cllr Barnicoat and

- 1396/05.2** **RESOLVED** that the Clerk contacts Cornwall Council and requests and extension to the time available for Mawnan Parish Council to submit comments; the Clerk to organise a Planning Committee meeting with a site visit to Querle.

On a vote being taken the matter was approved unanimously.

- ii. **PA13/07986 – Mrs N Bligh, Pedn Billy, Helford Passage Hill, Mawnan Smith – Felling of 20 Monterey Pines**

It was proposed by Cllr Sadler, seconded by Cllr Mrs Lawry and

- 1396/05.3** **RESOLVED** that the Clerk contacts Cornwall Council and requests and extension to the time available for Mawnan Parish Council to submit comments; the Clerk to organise a Planning Committee meeting with a site visit to Pedn Billy.

On a vote being taken the matter was approved unanimously.

1397/05 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES IF APPROPRIATE

The following correspondence had been received:

- Cornwall Council – Code of Conduct Consultation
- Cornwall Council – Budget Consultation Event, Thursday 3rd October 2013, 6.30pm, Mabe Village Hall, Cunningham Park, Mabe
- Cornwall Council – Community Emergency Plan meetings, various dates and times
- Cornwall Community Flood Forum 2nd Conference, Thursday 10th October 2013, St Austell One Stop Shop 9.30-3.30
- CALC – Code of Conduct Consultation Events
- Cornwall Council 2nd Town and Parish Council Annual Summit, Saturday 21st September 2013, Kingsley Village Exhibition Hall, 9.30am
- Cornwall Council Road Traffic Regulation Act 1984 S.16A – Mawnan Fun Run Road Closure, 29th September 2013 9.50am to 10.30am
- Falmouth Town Council response to our letter re Maenporth Beach
- West Briton – Ginette Davies going on maternity leave and Craig Blackburn covering her work
- South West Water: WaterFuture Proposals and Choices 2015-2020
- Superfast Cornwall – Funding available for businesses making changes

- Cornwall Council Public Meeting regarding the planning application for the Goldmartin Field Site on the 2nd October 2013, 6pm, Mawnan Memorial Hall
- Email from Wayne Booth regarding unsigned notes left on his vehicle and dinghy and tampering with vessels on Durgan Beach
- ICCM – Denis’s renewal not paid and membership of the ICCM and the Journal has been suspended
- Cornwall Council – list of friendly link officers and explanation of their role

It was proposed by Cllr Sadler, seconded by Cllr Lugg and

1397/05.2 **RESOLVED** that Cllr Gibbons would attend the Cornwall Council Planning Committee meeting on the 21st October 2013 in Penzance and would speak at the meeting on behalf of this Council on the planning application for the Goldmartin Field site.

On a vote being taken the matter was approved unanimously.

It was noted that there had been a digger on Maenporth Beach moving a large quantity of sand to extend the car park.

Cllr Mrs Mason said that there were consultations being held about the Code of Conduct. It was an opportunity to make any comments on the Code of Conduct. CALC had commissioned an independent consultant to prepare wording to be included in the Code of Conduct to allow councillors to speak during public participation when they had declared an interest.

1398/05 **TO RECEIVE AND APPROVE THE STATEMENT OF PAYMENTS, RECEIPTS AND BANK RECONCILIATION FOR THE MONTHS OF JULY AND AUGUST 2013**

It was proposed by Cllr Gibbons, seconded by Cllr Mrs Mason and

1398/05.2 **RESOLVED** that the statement of payments, receipts and bank reconciliations for the months of July and August 2013 are received and approved.

On a vote being taken the matter was approved unanimously.

1399/05 **TO RATIFY THE PAYMENT OF ACCOUNTS IN AUGUST 2013**

It was proposed by Cllr Mrs Mason, seconded by Cllr Sadler and

1399/05.2 **RESOLVED** that accounts totalling £1,785.39 (excluding VAT) for August 2013 are ratified. (a list of accounts are attached to these minutes).

On a vote being taken the matter was approved unanimously.

1400/05 TO APPROVE THE PAYMENT OF ACCOUNTS IN SEPTEMBER 2013

It was proposed by Cllr Mrs Mason, seconded by Cllr Gibbons and

- 1400/05.2** **RESOLVED** that accounts totalling £2,421.50 (excluding VAT) are approved for payment in September 2013. (a list of accounts are attached to these minutes).

On a vote being taken the matter was approved unanimously.

1401/05 TO RATIFY THE EXPENDITURE FOR AN EXTERNAL HEALTH AND SAFETY AUDIT AND AGREE HOW TO ACTION THE REPORT FINDINGS

It was proposed by Cllr Mrs Mason, seconded by Cllr Gibbons and

- 1401/05.2** **RESOLVED** to defer this item until the next meeting; the Office and Finance Committee were given delegated powers to discuss the Health and Safety External Audit report findings

On a vote being taken the matter was approved unanimously.

1402/05 REPORTS FROM COMMITTEES AND REPRESENTATIVES

Mawnan Memorial Hall Committee Meeting

Cllr Mrs Loomes reported that the craft market had a record year. There was a report from the treasurer on the current finances, which with careful management were holding their own. It was noted that some fund raising events should be organised for the autumn. A hygiene inspection was carried out very satisfactorily; the hall received a number 1 rating. There were plans to update or replace the fire alarm system to comply with required standards. Treatment of the hall floor had been completed and overall it was agreed that the hall was looking smart and cared for. There was a discussion regarding the commemoration next year of the outbreak of world war one, one hundred years ago. There were several suggestions made and these would be discussed with the Parish Council.

Footpaths

It was agreed that the Clerk would order scraping and organise all of the relevant paperwork now that the crop had been harvested in the field behind the footpath behind the school. Cllr Sadler would speak to the landowner and check that the scraping could be delivered and distributed along the path using access from the field.

Christmas Lights

Cllr Mrs Lawry reported that the Christmas Lights Switch On Event would be held on the 29th November 2013.

1403/05 REPORT FROM CORNWALL COUNCIL WARD MEMBER

Cllr Hatton reported that:

- There would be a public meeting held by Cornwall Council on the 2nd October 2013, 6pm in Mawnan Memorial Hall regarding the planning application for the Goldmartin Field site. There had been over one hundred responses to the application. The application would be considered by the Cornwall Council Planning Committee on the 23rd October 2013. Cllr Hatton explained the procedure of the meeting and the number of people who could talk on the application at the meeting.
- Cornwall Council's 2014/2015 budget will be set on the 26th November 2013; budget cuts were being discussed; the consultation events were not being well attended.
- He was discussing whether the white line on Penwarne Road could be moved out to increase the safety of pedestrians and vehicles leaving the drives.
- Mr Tremayne had all of the materials and a team of volunteers to paint the finger posts.
- Cornwall Council were holding Community Emergency Planning events in October.
- There had been amendments submitted to Cornwall Council regarding the lodges at Budock Vean Hotel; the planning officer felt that they sufficient to re-consult the parish council.
- He had spoken to the developers of the Solar Farm at Penwarne and the panels had been connected to the grid.
- Community Network Panels – a small group of Cornwall Councillors had met to discuss the future of the panel and how to redress the balance between the councils in the community network area.

In response to a question Cllr Hatton agreed to look into the reinstatement of the dragons teeth at the entrances to the village as had been previously agreed.

Members raised concerns with the quality of the work being completed to fill in potholes. They felt that Cornwall Council should be scrutinising the work and questioning the managers. Gendurgan and Trebah Gardens were popular visitor destinations and the poor roads gave a poor impression of the area, it was felt that as the gardens generate an income for Cornwall the roads leading to them should be improved.

1404/05 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Thursday 24th October, 7.30pm in Mawnan Memorial Hall.

1405/05 COMMENTS FROM THE PUBLIC

Members of the public made the following comments:

- The gravestones in the new graveyard could be laid flat.

- The Ferry Boat had tables outside on the edge of the highway. It was agreed that the Clerk would report this to Cornwall Council.
- They enquired on the progress on the application for a TPO on Sampys Hill.
- They suggested that a Land Registry search was completed to ascertain who owned the land on Sampys Hill that the trees were on.
- There were concerns regarding the proposed development on the Goldmartin Field site as there were Greater Horseshoe Bats in the field.

1406/05 TO CO-OPT A MEMBER ONTO THE COUNCIL

It was agreed to defer this item until the September meeting.

1407/05 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Sadler, seconded by Cllr Gibbons and

- 1407/05.2** **RESOLVED** that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

1408/05 TO RECEIVE THE TENDER DOCUMENTS FOR THE MAINTENANCE OF THE PUBLIC TOILETS AND PUBLIC AREAS AND APPOINT A CONTRACTOR

Cllr Lugg left the room.

It was proposed by Cllr Mrs Mason, seconded by Cllr Mrs Loomes and

- 1408/05.2** **RESOLVED** that Mr Payne is awarded the contract for the maintenance of the public toilets and public areas.

On a vote being taken the matter was approved unanimously

1409/05 TO RECEIVE QUOTES FOR A PRINTER, ACCEPT A QUOTE AND APPROVE THE ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs Mason, seconded by Cllr Barnicoat and

- 1409/05.2** **RESOLVED** that the HP printer is purchased and the associated expenditure is authorised subject to the Clerk and Chairman finalising the specification of the machine.

On a vote being taken the matter was approved unanimously

1410/05 TO RECEIVE A REPORT FROM THE CHAIRMAN OF THE CLERK'S ANNUAL APPRAISAL AND REVIEW THE CLERK'S TERMS AND CONDITIONS

The Chairman reported that he had undertaken a Performance Review with The Clerk and that he had commended her on a number of points. These included maintaining all procedures, minutes and notices to the legal requirements. In addition the Clerk had shown real initiative in the office move from Goldmartin Square. The Chairman and The Clerk agreed that performance targets should be set to ensure that all Council decisions are actioned within 2 months at the outside and within one month if at all feasible.

It was proposed by Cllr Gibbons, seconded by Cllr Moyles and

1408/05.2 **RESOLVED** that that the Clerk's hourly rate be increased from SCP 24 to SCP 25, effective from April 1st 2013. (These rates

On a vote being taken the matter was approved unanimously

There being no further business the Chairman closed the meeting at 9.35pm.

Signed: 24th October 2013

Chairman

Accounts for Payment - August 2013					
Cheque No	PAYE	Expense	Nett Total (exc VAT)	VAT	Total (inc VAT)
2163	S Willsher	Salary & Expenses	£625.14		£625.14
2164	Mawnan Memorial Hall	Room Hire	£154.00		£154.00
2165	Budock Parish Council	50% of Computer	£431.83		£431.83
2166	SLCC	Local Council Admin Book	£63.00		£63.00
2167	M Rashleigh	Weed Spraying CPF	£285.00	£57.00	£342.00
2168	K C Payne	Cleaning Duties	£177.50		£177.50
DD	Brisish Gas	Electric for Toilet	£48.92	£2.45	£51.37
TOTAL FOR PAYMENT			£1,785.39	£59.45	£1,844.84

Accounts for Payment - September 2013					
Cheque No	PAYE	Expense	Nett Total	VAT	Total (inc VAT)
2169	S Willsher	Salary	£561.09		£561.09
2170	HMRC	Tax & NIC	£495.13		£495.13
2171	Illogan Parish Council	Photocopying	£64.26		£64.26
2172	Mawnan Parish Council	Clerks Gratuity	£81.36		£81.36
2173	K C Payne	Cleaning Duties etc	£171.00		£171.00
2174	South West Water	Water & Sewerage for To	£128.02		£128.02
2175	Martin Luck Group Ltd	Stationery	£40.64	£8.13	£48.77
TOTAL FOR PAYMENT			£1,541.50	£8.13	£1,549.63