



MINUTES OF A MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY, 19TH APRIL 2012 IN MAWNAN MEMORIAL HALL

PRESENT: Cllrs Gartside (Chairman), Gibbons, O'Dell, Barlow, Mrs Lawry, Miss King, Mrs Loomes and Sadler.

ALSO PRESENT: Ms S Willsher, Clerk; Cllr Hatton (from point mentioned); and eight members of the public

The Chairman explained the safety procedures.

986/05 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Lugg.

987/05 DECLARATIONS OF INTEREST

i. In Items on the Agenda

Councillor Gilmore declared a personal code of conduct interest for the planning application for The Boathouse, Helford Passage.

ii. Of gifts of a value of more than £25

There were no declarations of gifts of a value of more than £25.

988/05 TO RECEIVE A REPORT FROM THE POLICE

The Clerk spoke to the report received from the police. Since the last meeting on the 15th March 2012 there had been heating oil stolen on the Maenporth Road, a green tarpaulin from the playing field, criminal damage to a vehicle at Budock Vean Hotel and a mobile phone was stolen from the beach at Helford Passage. There were further calls after a person was seen collecting firewood from near an address at Durgan, words of advice were passed. Police were called to cows on the road near the village and two residential house alarms were reported, one had a faulty battery and the other was all in order. There was one call in relation to antisocial behaviour. This was for vehicles parked up in the evening at Glendurgan Gardens, police attended but all was in order. Officers urged people to security mark their valuable and register these items using the free service: www.immobilise.com. Property should be marked with the owner's postcode and house number which would enable police to identify the owner of valuables if they were stolen.

989/05 PUBLIC COMMENT ON ITEMS ON THE AGENDA

There were no comments from the public.

990/05 TO RECEIVE AND APPROVE THE MINUTES OF THE LAST MEETING HELD ON THE 15TH MARCH 2012

It was proposed by Cllr Barlow seconded by Cllr Sadler and

990/05.2 RESOLVED that the Minutes of the Parish Council Meeting held on 15th March 2012 be approved as a true record and be duly signed.

On a vote being taken the matter was approved unanimously.

991/05 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

Cllr Gartside reported that he had received the funding for the Neighbourhood Development Plan through the Frontrunner scheme.

992/05 TO REVIEW THE COUNCIL'S INTERNAL AUDIT PROCEDURES AND AGREE FUTURE ACTIONS.

The Clerk explained the current internal audit procedures of the Council. She recommended that a more robust system of internal control was put in place.

It was proposed by Cllr Sadler, seconded by Cllr Gibbons and

992/05.2 RESOLVED that two Councillors checked the accounts monthly on a rota.

On a vote being taken the matter was approved unanimously.

993/05 TO RECEIVE AND APPROVE THE GENERAL INFORMATION AND GRAVEYARD REGULATIONS

Cllr Gartside said that the fees/payments had been slightly altered. The fees/payments had been based on the charges made by others Councils who were burial authorities. The fees were also more sensitive to young people who had passed away.

A parishioner was anyone who was living in the parish at the time of death or who has lived in the parish until they had to leave to go into a nursing home.

It was proposed by Cllr Sadler, seconded by Cllr Gilmore and

993/05.2 RESOLVED that the parishioner fee for the first internment – burial should be set at £500 and the non-parishioner fee set at £1500 and that all children under 12 should be free.

On a vote being taken the matter was approved unanimously.

In response to a question Cllr Gartside confirmed that the funeral director would collect the fees and forward onto this Council.

It was proposed by Cllr Barlow seconded by Cllr Sadler and

993/05.3 RESOLVED that the general information and graveyard regulations are received and approved.

On a vote being taken the matter was approved unanimously.

994/05 TO RECEIVE AN UPDATE ON THE AFFORDABLE HOUSING AT CASTLE VIEW PARK

Cllr Gartside said that he had spoken to Jody Jeffery, Cornwall Council Affordable Housing Officer, who confirmed that there had been a misunderstanding. Cornwall Council held a housing list; developers quite often also held a list if applicants for their dwellings. Applicants needed to be eligible for affordable housing, they had to register onto the Cornwall Council list so that officers could ensure that they met the eligibility criteria.

In response to a question Cllr Gartside said that there had not been any suggestion that the dwellings would be rented.

995/05 TO RECEIVE AND APPROVE THE ANNUAL REPORT AND THE ASSOCIATED EXPENDITURE

The Clerk reported that she had received a quote of £177 +VAT to print 2,500 copies of the annual report and £150 to deliver the report to every household in the parish.

It was proposed by Cllr Barlow seconded by Cllr Gibbons and

995/05.2 **RESOLVED** to receive and approve the annual report, printing and distribution costs.

On a vote being taken the matter was approved unanimously.

996/05 TO RECEIVE AN UPDATE ON TRAFFIC CALMING

Cllr Gartside said he had met with Cllr Mrs Lawry and Mr Ben Dickinson, Cornwall Councils Highways Manager to discuss traffic calming.

It had been suggested that the 30mph sign as you entered the village from Penwarne was moved further out. Mr Dickinson was checking the legal requirements for the placing of the sign. He was also looking into putting sharks teeth by the sign. He had suggested erecting a sign at the Boskensoe junction.

At the other end of the village it was felt that the 30mph sign was correctly situated. The sharks teeth needed to be renewed. Mr Dickinson was looking into the cost implications of renewing the sharks teeth.

Mr Dickinson would produce a project and finance report.

Cllr Sadler suggested that the sharks teeth are laid deeply so that they act like a rumble strip. He felt that this would be more effective.

997/05 TO RECEIVE AND APPROVE THE QUEEN'S DIAMOND JUBILEE CELEBRATIONS AND APPROVE ASSOCIATED EXPENDITURE

Cllr Mrs Lawry said that the event would be similar to the Royal Wedding event held last year. The event would be held on the Carwinion Playing Field on Sunday 3rd June 2012. There would be a hog roast and a barbeque. Residents would be encouraged to bring salad and deserts. Entertainment would be provided by singers, flame throwers, jugglers etc. The event would be free of charge. The big board would be erected soon to advertise the celebrations.

The beacon would be lit on the Toll Point on Monday 4th June at around 10.30pm. The tie would be confirmed at a later date. Mr Phil Reed had volunteered to help with the beacon as he had been involved with the one for the Queen's Silver Jubilee. The Clerk said that she had contacted the Councils insurance company who had given a list of requirements for the beacon for example there had to be a certain number of stewards per 100 people and the beacon could not be left unattended whilst lit.

It was proposed by Cllr Sadler seconded by Cllr Gartside and

997/05.2 **RESOLVED** to go ahead with the beacon inline with insurance requirements.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Gartside seconded by Cllr Barlow and

997/05.3 **RESOLVED** to approve the celebrations for the Queen's Diamond Jubilee to be hosted by this Council.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Gartside seconded by Cllr Mrs Loomes and

997/05.4 **RESOLVED** that a budget of £1000 is allocated for the Queen's Diamond Jubilee Celebrations.

On a vote being taken the matter was approved unanimously.

998/05 TO APPROVE THE CHAIRMAN'S ATTENDANCE AT THE QUEEN'S GARDEN PARTY AT BUCKINGHAM PALACE AND APPROVE ASSOCIATED EXPENDITURE

It was proposed by Cllr Sadler seconded by Cllr Mrs Lawry and

998/05.2 **RESOLVED** that the Chairman attends the Queen's Garden Party at Buckingham Palace and that a maximum of £100 is allocated towards his expenditure.

On a vote being taken the matter was approved unanimously.

999/05 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES IF APPROPRIATE

The Clerk spoke to the correspondence received.

1000/05 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

The Clerk said that the following planning decisions had been received:

- PA12/01687 – Ms Joanne Barrett, 24 Parc An Manns, Mawnan Smith – Application for extension of time for planning permission for application PA08/02053 – APPROVED
- PA11/09443 – Mr Charles Richardson, Stable Court, Grove Hill, Mawnan Smith – Change of use from agricultural land to residential to provide amended entrance – WITHDRAWN

- PA11/09234 – Mrs J Pitcher & Mr R Hunt, 3-4 Helford Passage, Falmouth – Removal of condition on decision notice 2/16/88/00491/F stating the accommodation shall not be used for any human habitation during weeks 3-10 inclusive in the international calendar – APPROVED
- PA11/10139 – Mrs D Frost, Spindrift, Bar Road, Mawnan Smith – Construction of detached garage, office and orangery – APPROVED
- PA12/01605 – Ms Sarah Willsher, Adjacent to St Mawnans Church, Old Church Road, Mawnan – Submission of details to discharge Condition 2 in respect of decision notice PA09/00945/F – APPROVED

Members asked the Clerk to contact Cornwall Council and ask them why they went against our recommendation for Spindrift.

1001/05 TO NOTE THE PLANING ENFORCEMENT COMPLAINTS RECEIVED FROM CORNWALL COUNCIL

There were no planning enforcement complaints received from Cornwall Council.

1002/05 TO NOTE ANY PRE-APPLICATION MEETINGS HELD SINCE THE LAST MEETING OF THIS COUNCIL

There had been no pre-application meetings held since the last meeting of the Council.

1003/05 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY THE DATE OF THE MEETING

- i. **PA12/02289 – Holiday Cornwall Ltd, The Boathouse, Helford Passage, Nr Falmouth – Proposed conversion of ground floor amenity area, utility area, shower area and saunas to form one bedroomed flat for holiday accommodation /staff accommodation**

It was proposed by Cllr Sadler seconded by Cllr Gartside and

1003/05.2 RESOLVED that a site visit is held.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

**1004/05 FINANCE AND PAYMENT OF ACCOUNTS
Approval and Payment of Accounts**

It was proposed by Cllr Gibbons, seconded by Cllr Barlow and

1004/05.2 RESOLVED that accounts totalling **£2,401.49** be approved for payment in April 2012 and duly signed

On a vote being taken the matter was approve unanimously.

1005/05 REPORTS FROM COMMITTEES AND REPRESENTATIVES

Cllr Mrs Loomes said that the allocation of the footpath at Penwarne as a footpath/bridleway was sorted out years ago. She wanted a way marker at the entrance to highlight that it was a footpath.

There was a tree crossing the footpath in Meudon Woods near the stream. Cllr Sadler said that he would cut the tree up.

The works to the replace the roof of the Memorial Hall were being held up due to bats. Another survey had to be completed in May.

1006/05 REPORT FROM CORNWALL COUNCIL WARD MEMBER

Cllr Hatton reported that:

- There had been some teething problems with the new waste collection service. There was an emergency meeting scheduled to discuss the complaints.
- A review of the polling stations was being carried out in preparation for the 2013 elections.
- Cornwall Council had circulated a draft Code of Conduct. The regulations had not yet been released. The draft Code of Conduct could be amended when further information was available.
- The new head of enforcement is Mrs Jullia Housett. Cllr Hatton had invited her for a tour of Penwarne.
- The Duchy had put notices of licenses on all boats that were moored or tethered on a creek. All boats that are of dinghy size or larger must register with the Duchy.
- The AONB management plan had been adopted.
- The new bus service contract was running smoothly.

1007/05 DATE AND TIME OF NEXT MEETING

The next meeting of Mawnan Parish Council will be held on Thursday 17th May 2012, commencing at 7.00pm in the Memorial Hall.

1008/05 COMMENTS FROM THE PUBLIC

A member of the public asked if there was any update on Anna Maria Creek. Cllr Gartside said that Cllr Hatton was organising a meeting. The member of the public gave the Council some photographs of the creek taken today to highlight the issues.

1009/05 TO EXCLUDE THE PRESS AND PUBLIC FOR THE REMAINING ITEMS OF THE AGENDA/REMAINDER OF THE MEETING, BY REASONS OF THE CONFIDENTIAL NATURE OF THE BUSINESS

It was proposed by Cllr Gartside seconded by Cllr Gibbons and

1009/05.2 **RESOLVED** to exclude the press and public for the remainder of the meeting due to the confidential nature of the business.

On a vote being taken the matter was approved unanimously.

1010/05 TO OPEN THE TENDERS FOR THE GRAVEYARD WALL AND ROADWAY AND APPOINT A CONTRACTOR

The Clerk opened the tenders received.

It was proposed by Cllr Gartside seconded by Cllr Gibbons and

1010/05.2 **RESOLVED** that Mr Malcolm Rashleigh is awarded the tender for the graveyard wall and roadway.

On a vote being taken the matter was approved unanimously.

**1011/05 TO RECEIVE THE NOMINATIONS FOR THE ANNUAL COMMUNITY
ACHIEVEMENT AWARD AND AGREE THE RECIPIENT FOR THE AWARD**

It was proposed by Cllr Sadler seconded by Cllr Gartside and

1011/05.2 **RESOLVED** that Mr Ian Newman receives the Annual Community
Achievement Award for 2012/

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 9.12pm.

Signed: 17th May 2012

Chairman