



## **MINUTES OF THE ANNUAL MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY, 19<sup>TH</sup> MAY 2011 IN MAWNAN MEMORIAL HALL**

**PRESENT:** Cllrs Gartside (Chairman), Gibbons, Miss King, Mrs Loomes, Dearnley and Barlow

**IN ATTENDANCE:** Eight members of the public

### **731/05 ELECTION OF A CHAIRMAN FOR THE YEAR 2011/12 AND DECLARATION OF ACCEPTANCE OF OFFICE**

It was proposed by Cllr Mrs Loomes seconded by Cllr Miss King and

**731/05.2**                    **RESOLVED** that Cllr Gartside is elected Chairman for the year 2011/12 and the declaration of office was duly signed.

On a vote being taken the matter was approved unanimously.

### **732/05 TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Mrs Lawry, Sadler, O'Dell and Gilmore.

### **733/05 DECLARATIONS OF INTEREST**

#### **a) In Items on the Agenda**

There were no interests declared.

#### **b) Of gifts of a value of more than £25**

There were no declarations of gifts of a value of more than £25.

### **734/05 TO RECEIVE A REPORT FROM THE POLICE**

Since the meeting held on the 21<sup>st</sup> April 2011 there had been three crimes reported in the parish. A boat had the outboard engine stolen and a nearby boat had an outboard engine and a wind generator stolen, both were moored on the creek. Also there was a theft of some video equipment used for filming wildlife. There were two reports of anti-social behaviour involving a single incident; a car at Durgan Car Park. The occupants of which were spoken to by officers and words of advice given. PCSO Gardiner continued to develop the growth of Boat Watch on the Helford. It was hoped to keep a close eye on all marine thefts and encourage the uptake of preventative measures. The initiative runs in a similar way to Neighbourhood Watch with information shared between individual Boat Watches and the police around the region and on national databases.

### **735/05 PUBLIC COMMENT ON ITEMS ON THE AGENDA**

There were no such comments.

**736/05 TO CONFIRM MINUTES OF THE PARISH MEETING HELD ON THE 21<sup>ST</sup> APRIL 2011**

It was proposed by Cllr Gibbons seconded by Cllr Mrs Loomes and

**736/05.2**                    **RESOLVED** that the Minutes of the Parish Council Meeting held on 21<sup>st</sup> March 2011 be approved as a true record and be duly signed.

On a vote being taken the matter was approve unanimously.

**737/05 TO CONFIRM THE MINUTES OF THE PLANNING COMMITTEE HELD ON THE 5<sup>TH</sup> MAY 2011**

It was proposed by Cllr Dearnley seconded by Cllr Miss King and

**737/05.2**                    **RESOLVED** that the Minutes of the Planning Committee Meeting held on 5<sup>th</sup> May 2011 be approved as a true record and be duly signed.

On a vote being taken the matter was approve unanimously.

**738/05 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**

There were no such matters.

**739/05 TO APPOINT A VICE CHAIRMAN FOR THE YEAR 2011/12**

It was proposed by Cllr Gartside seconded by Cllr Mrs Loomes and

**739/05.2**                    **RESOLVED** that Cllr Gibbons is appointed Vice Chairman for the year 2011/12.

On a vote being taken the matter was approve unanimously.

**740/05 TO RECEIVE AND APPROVE THE UNAUDITED ACCOUNTS FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2011**

Councillor Gartside spoke to the independent internal auditors report. He said that due to the CPO the Council's Fidelity Guarantee Cover was not sufficient.

It was proposed by Cllr Gibbons seconded by Cllr Barlow and

**740/05.2**                    **RESOLVED** that the unaudited accounts for the year ending 31<sup>st</sup> March 2011 are received and approved.

On a vote being taken the matter was approve unanimously.

**741/05 TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2011**

It was proposed by Cllr Gibbons seconded by Cllr Barlow and

**741/05.2**                    **RESOLVED** that the annual governance statement for the year ending 31<sup>st</sup> March 2011 be completed and duly signed.

On a vote being taken the matter was approve unanimously.

### **742/05 TO APPOINT PORTFOLIO HOLDERS FOR THE YEAR 2011/12**

<b>PORTFOLIO</b>	<b>COUNCILLOR</b>
Chair of Junior Playing Field & Carwinion Trusts	Cllr D Gartside
Treasurer of Carwinion Trust	Cllr D Gibbons
Chair of Office & Finance Group	Cllr D Gibbons
Footpaths & Tree Warden	Cllr Mrs A Loomes
Allotments	Cllr Miss S King
Transport, Highways & Police Liaison	Cllr M Dearnley
Planning and Local Development including related housing issues	Cllr N Gilmore
Graveyard Burials Officer	Cllr D Gartside
Youth Liaison	Cllr R Sadler
Local Strategic Partnerships (including Falmouth & Penryn Community Network Area)	Cllr D Odell
The Environment, Waste & Recycling (including County AONB, Helford River Association and other relevant outside bodies)	Cllrs M Barlow & Mrs B Lawry

It was proposed by Cllr Barlow seconded by Cllr Gibbons and

**742/05.2**                    **RESOLVED** to appoint portfolios holders for 2011/12 as above.

On a vote being taken the matter was approve unanimously.

### **743/05 TO APPOINT COMMITTEES & REPRESENTATIVES FOR THE YEAR 2011/12**

<b>COMMITTEE / OUTSIDE BODY</b>	<b>REPRESENTATIVES</b>
Planning Committee	All Council
Finance Committee	All Council
Office and Finance Group	Cllrs D Gibbons, D O'Dell, R Sadler and Chairman (ex officio) [Vice Chairman of Council to Chair]
Junior Playing Field & Carwinion Playing Field Trusts	Cllr D Gartside [Chairman]
Memorial Hall Committee	Cllr Mrs A Loomes
Rendlesham Trust	Cllr R Sadler & ex-Cllr R South
Helford Marine Conservation Group	Cllrs Miss S King & Mrs B Lawry
Helford River Association	Cllr M Barlow
Home Defence Emergency Committee	Cllrs D Gartside, Mrs B Lawry & R Sadler
Staffing Committee	Cllrs D Gartside, D Gibbons, D O'Dell & R Sadler

It was proposed by Cllr Barlow seconded by Cllr Gibbons and

**743/05.2**                    **RESOLVED** to appoint committees and representative for 2011/12 as above.

On a vote being taken the matter was approve unanimously.

**744/05 TO RECEIVE AND APPROVE THE DRAFT ANNUAL REPORT FOR DISTRIBUTION**

It was noted that the Housing Needs Survey would be distributed at the same time as the annual report.

It was agreed to include on page three that the Council's accounts can be viewed in the Council Office on a Thursday or Friday morning or by prior appointment.

It was proposed by Cllr Barlow seconded by Cllr Dearnley and

**744/05.2**                    **RESOLVED** that the annual report be received and approved for distribution with the above amendment.

On a vote being taken the matter was approve unanimously.

Cllr Gartside said that he had spoken to Cllr Hatton who had informed him that Cornwall Council had never formally adopted any parish plans. Parish and Town Councils were strongly encouraged to produce a Parish plans. It was proposed by Cllr Gibbons, seconded by Cllr Gartside and resolved to write to CALC and why Parish and Town Council's had not been informed that the Parish Plans had not been adopted by Cornwall Council and asking whether there is anything they can do to encourage Cornwall Council to adopt the documents.

**745/05 TO DISCUSS THE PROPOSED FOOTPATH IN GROVE HILL**

Cllr Gartside explained that there was an accident on Grove Hill three years ago. After which residents raised a petition to have a footpath installed to increase safety. Letters received from Mrs Kirkham and Cllr Hatton was read to the meeting. Members raised concerns about the visual impact of the path and the location of the path. It was noted that this was the first stage of work and would establish the beginning of a path which could be extended at a later date.

It was proposed by Cllr Gartside seconded by Cllr Dearnley and

**745/05.2**                    **RESOLVED** that the proposed footpath in Grove Hill be received and accepted.

On a vote being taken the matter was approve unanimously.

**746/05 TO RECEIVE THE GRAVEYARD CONDITIONS AND DISCUSS CONSECRATION**

Cllr Gartside said that the conditions had been before the Council at a previous date. As the CPO was progressing he had brought the conditions back to ensure that members were still happy with them. The Church and contractors were happy with the conditions. The non-parishioner burials were more costly to discourage non residents. All of the CPO paperwork was with the Deputy prime Minister.

It was proposed by Cllr Barlow seconded by Cllr Dearnley and

**746/05.2**                    **RESOLVED** that the graveyard conditions be received and approved.

On a vote being taken the matter was approved unanimously.

Cllr Gartside spoke to the report circulated to members regarding the consecration of the graveyard. He said that it would cost around £500. If approved there would be a service of consecration in the graveyard possibly followed by a reception. Further to discussion:

It was proposed by Cllr Gibbons seconded by Cllr Barlow and

**746/05.3**                    **RESOLVED** that Mawnan Graveyard would be consecrated.

On a vote being taken the matter was approved unanimously.

### **747/05 TO RECEIVE AN UPDATE ON THE ALLOTMENTS**

Cllr Gibbons said that Mr Donahue from the National Trust had collected and distributed a list of people interested in the allotments. There was a meeting to be held on Monday with interested parties to try and move the project forward.

### **748/05 CORRESPONDENCE**

A list of correspondence was circulated to members.

Cllr Dearnley said that the Red Lion Pub was a Grade II listed building. The cob walls were deteriorating and the roof was leaking. A structural surveyor believed that the wall was at risk of crumbling away. The fault had been reported to Cornwall Council who visited the site and researched the matter and considered that there was no breach of planning control. The tenants of the Red Lion were disappointed that Cornwall Council had not informed them that they were visiting the site. It was agreed that a letter be sent to the Brewery that owns the building requesting that they complete the necessary works to the building.

### **749/05 PLANNING APPLICATIONS**

#### **a) To Note Planning Decisions received from the Planning Authority**

There were no planning decisions received.

#### **b) To Note Planning Enforcement Complaints received by the Planning Authority**

There was no planning enforcement complaints received.

#### **c) To Consider Planning Applications Received From Cornwall Council**

##### **i) PA11/03222 – Mr P Waterfield, Tregarne House, Mawnan Smith – Listed building consent for re-roofing and repairing roof timbers**

It was proposed by Cllr Barlow, seconded by Cllr Dearnley and

**749/05.2**                    **RESOLVED** No Objections

On a vote being taken the matter was approve unanimously.

**750/05 FINANCE AND PAYMENT OF ACCOUNTS**

**a) Approval and Payment of Accounts**

It was proposed by Cllr Gibbons, seconded by Cllr Mrs Loomes and

**749/05.2**                      **RESOLVED** that accounts totalling **£6304.02** be approved for payment in May 2011, and duly signed

On a vote being taken on the matter it was approved unanimously.

**751/05 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

Cllr Mrs Loomes said that she was liaising with Mrs Townend at Cornwall Council regarding the signage for the footpath at Penwarne.

Cllr Gibbons said that he had received a quote to complete the various tree works at the Carwinion Playing Field totalling £1158. It was proposed by Cllr Gibbons, seconded by Cllr Gartside, as trustees, and resolved that the quote be accepted. On a vote being taken on the matter it was approved unanimously.

**752/05 REPORT FROM CORNWALL COUNCIL WARD MEMBER**

There was no such report.

**753/05 DATE AND TIME OF NEXT MEETING**

The next meeting of Mawnan Parish Council will be held on Thursday 16<sup>th</sup> June 2011, commencing at 7.30pm in the Memorial Hall.

Cllr Dearnley spoke to his letter of resignation as a Councillor on this Council. Cllr Gartside thanked Cllr Dearnley for the contribution he had made and was sorry to see him stand down as a Councillor.

**754/05 COMMENTS FROM THE PUBLIC**

A member of the public asked whether having the graveyard consecrated would affect the tariff. Cllr Gartside said that there would be no affect to the charges for burial.

There being no further business the Chairman closed the meeting at pm.

Signed: ..... 16<sup>th</sup> June 2011  
Chairman