



DRAFT MINUTES OF A MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY, 18th DECEMBER 2008 IN THE MEMORIAL HALL

PRESENT : Cllrs Gartside (Chairman), Barlow, Dearnley, Gibbons, Gilmore, Mrs Loomes and Sadler.

474/05 PUBLIC COMMENT ON ITEMS ON THE AGENDA

There were no comments from members of the public, on items on the agenda.

475/05 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Odell & Mrs Lawry, and PC Cormack & PCSO Huddleston.

476/05 DECLARATIONS OF INTEREST

a) In Items on the Agenda

There were no declarations of interest in items on the agenda.

b) Of gifts of a value of more than £25

There were no declarations of gifts of a value of more than £25.

477/05 TO CONFIRM MINUTES OF PREVIOUS MEETINGS

a) Meeting of Parish Council, 20th November 2008

Minute 470/05 (c) (iv) should have read “..... this dwelling may be un-neighbourly. *The council objects to this application*” rather than “.....this dwelling may be un-neighbourly. *It is recommended that conditions be applied, including the use of obscure glass in the toilet window, and also that the new property be screened from the near neighbour by boundary planting*”.

It was proposed by Cllr Dearnley, seconded by Cllr Sadler and

RESOLVED that, subject to the above amendment, the Minutes of the Parish Council Meeting held on 20th November 2008 be approved as a true record and be duly signed.

b) Meeting of Planning Committee, 10th December 2008

It was proposed by Cllr Gilmore, seconded by Cllr Gibbons and

RESOLVED that the Minutes of the Planning Committee Meeting held on 10th December 2008 be approved as a true record and be duly signed.

c) Meeting of Finance Committee, 10th December 2008

It was proposed by Cllr Dearnley, seconded by Cllr Gilmore and

RESOLVED that the Minutes of the Finance Committee Meeting held on 10th December 2008 be approved as a true record and be duly signed.

478/05 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

a) Resignation from the Parish Council

The Chairman reported that Cllr Moyle had tendered his resignation. Members expressed their thanks to Cllr Moyle, for representing the local community for many years.

b) Planning Application PA08/01853/F (Penvale, Carlidnack Road)

This matter was considered at the November meeting, and a number of letters of objection had been sent to the Planning Authority and copied to the Parish Council. In future, letters received will be read out before considering planning applications.

c) Public Toilets

The Chairman reported that he had met with the young people responsible for the damage, and that they had apologised for the damage. The Clerk added that the repairs were underway, and that the toilets should be re-opened within days. An insurance claim had been submitted for the cost of the repairs

d) Street Naming at Penwarne

The Clerk reported that it had been brought to his attention that the small close off Norman's-land had still not been renamed. Upon investigation, this was because some residents had objected to the change of postcode which would be necessary. Cllr Dearnley agreed to meet with residents, and obtain a consensus on whether the renaming should go ahead.

479/05 AGENDA ITEMS

a) Progress Report on CPO for land to extend the graveyard at Mawnan Church

The Chairman stated that the matter was still progressing. A land valuation had been carried out by the National Trust, and the council was awaiting its own valuation from the District Valuer's Office. A meeting had been held with the Diocesan Advisory Council, which had commented on the excellent working relationship between the PCC and the Parish Council. It was expected that Kerrier District Council would commence the formal CPO, which would be unopposed, in January 2009.

b) To consider recommendations from the Finance Committee in respect of :-

(i) The council's Budget & Precept for 2009/10

A summary document had been circulated by the Clerk, in advance of the meeting. As Chairman of the Office & Finance Group, Cllr Dearnley outlined the proposals from the Finance Committee Meeting, at which all aspects of the Budget had been rigorously debated.

He reported that it had been proposed that the Parish Precept for 2009/10 remain unchanged at the 2008/09 level of £43,200, even though it was anticipated that there would be additional expenditure required to progress the graveyard CPO. If this was the case, the recommendation was that the second Speed Visor (Sampys Hill) be postponed for a year, until the CPO had been completed.

The following proposals were made :-

- **Adoption of Budget for 2009/10**

It was proposed by Cllr Gibbons, seconded by Cllr Gilmore and

RESOLVED that the Council receive the recommendation of the Finance Committee and adopt a Budget of £43,200 for the financial year 2009/10.

- **Adoption of Precept for 2009/10**

It was proposed by Cllr Gibbons, seconded by Cllr Gilmore and

RESOLVED that the Council receive the recommendation of the Finance Committee and adopt a Precept of £43,200 for the financial year 2009/10.

(ii) Proposed grants, 2009/10

Cllr Dearnley explained that, Section 137 of the LGA Act (1972) allowed Town and Parish Councils to offer grant assistance to local organisations, for the benefit of the community, where the council did not have any other specific powers for grant provision.

S137 Grants were limited to a finite amount (£6.15 for 2009/10) per elector, so Mawnan Parish Council could award such grants of up to approximately £7,600 in 2009/10. However, the 2009/10 Budget had been based upon the inclusion of £3,000, and the Clerk had already written to local organisations concerning grants. Following consideration by the Office & Finance Committee, a detailed list of recommendations, which included an element of contingency, had been circulated.

Following discussion, it was proposed by Cllr Barlow, seconded by Cllr Sadler, and

RESOLVED that the list of S137 Grants for 2009/10 be agreed, and the Clerk be instructed to formally write back to each organisation, to confirm the proposals.

c) To consider adoption of a new Publication Scheme (Freedom of Information), as recommended by the Office & Finance Group

All Parish and Town Councils' existing publication schemes would expire at the end of December, and a new scheme had been received from the Information Commissioner's Office, and needed to be adopted. The proposed scheme had been examined by the Office & Finance Group, which recommended its adoption.

It was proposed by Cllr Gartside, seconded by Cllr Gibbons and

RESOLVED that the new Publication Scheme be adopted, effective 1st January 2009.

d) To consider the progress of the council's Quality Council re-accreditation

(i) Report from the Clerk

The Clerk stated that the file of evidence was almost complete, with the exception of the procedural documents to be considered that day. The council's application for re-accreditation would be submitted early in January

(ii) Procedural documents for consideration

- **Community Engagement Strategy**
- **Local Democracy & Citizenship Strategy**
- **Statement of Intent on Training**

Cllr Dearnley stated that draft copies of these had been considered by the Office & Finance Group, after which they had been distributed to all members.

It was proposed by Cllr Sadler, seconded by Cllr Gartside and

RESOLVED that the Community Engagement Strategy, the Local Democracy & Citizenship Strategy and the Statement of Intent on Training be adopted by the council, effective immediately.

(iii) To consider whether to set up a separate Parish Council Website, alongside the existing Mawnan Community Website

The Clerk stated that as part of the feedback from CALC on the Quality Status application, it had been suggested that the Parish Council should have a separate website from the existing Mawnan Smith Community site. If agreed, the separate site would include only council-related items, and could act as an access point for information on all local government (i.e. parish, district, county and unitary) services, strategies and procedures.

The Clerk had circulated an initial draft of the site to members, prior to the meeting.

Following discussion, it was proposed by Cllr Gilmore, seconded by Cllr Gibbons and

RESOLVED that the Clerk and Cllr Dearnley should meet early in the New Year, to consider if / how this could be achieved.

e) Report from the One Cornwall meeting on the future of Planning in Cornwall, 28th November 2008

Cllr Gibbons reported that he and the Clerk had attended the meeting, and that it was likely that Parish & Town Councils would be invited to become more involved in planning matters at an earlier stage, post-Unitary.

f) To consider the council's response to the One Cornwall document "Affordable Housing – Choice based lettings"

A copy of the document had been circulated to members prior to the meeting.

It was proposed by Cllr Gibbons, seconded by Cllr Gartside and

RESOLVED that the council should not submit any comments in response to the document.

g) To consider the council's response to the Communities & Local Government document "Communities in control : Real people. Real power : Codes of conduct for local authority members & employees – A consultation"

A copy of the document had been circulated to members prior to the meeting. The Council considered each question in the consultation document and confirmed its response to each of these, by resolution.

480/05 CORRESPONDENCE

The Clerk reported on correspondence received, a schedule of which is attached to the minutes as a record.

481/05 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

a) County Council

C Cllr Hatton reported on the following matters :-

- Electoral review for Unitary Authority – The latest proposal in respect of Mawnan was that it would be in a ward with Budock and Constantine. The current consultation would result in Unitary elections no later than October 2009.
- Planning in the Unitary Authority – There would be 3 Delivery Areas in the Unitary Authority, one being West Cornwall, comprising the existing Penwith and Kerrier Districts. The existing six districts had differing rules concerning the referral of applications to their Planning Committees, so there was a need for rationalisation. This would increase the requirement for Parish Council observations to be based upon sound planning reasons only.
- Makeup of Standards & Ethics Committee between April and the Unitary Elections – It is possible that the Unitary Authority might invite members of Parish & Town Councils to stand for these.
- County Highways bus stops proposal – This had been revised downwards, and would now consist of just new signs and timetables.
- Speed Visor for Grove Hill / Shute Hill – The contractor had been issued with a works instruction, and the sign was likely to be installed in January.
- Newquay Airport closure – It had been confirmed that the airport would reopen on the 19th December, as planned.
- Declarations of interests in respect of gifts – The maximum value without a declaration was likely to be increased from £25 to £100.

b) District Council

Cllr Sadler reported that he had nothing more to add to C Cllr Hatton's report.

482/05 PLANNING APPLICATIONS

a) To Note Planning Decisions received from the Planning Authority

The Clerk reported on decisions received, details of which are attached to the minutes as a record.

b) To Note Planning Enforcement Complaints received by the Planning Authority

The Clerk reported on decisions received, details of which are attached to the minutes as a record.

c) To Consider Planning Applications Received From the District Authority

The Clerk reported that none had been received since the Planning Committee Meeting of 10th December 2008.

483/05 FINANCE AND PAYMENT OF ACCOUNTS

a) Payment of Accounts

It was proposed by Cllr Dearnley seconded by Cllr Sadler and

RESOLVED that accounts totalling **£2,917.16** be approved for payment and duly signed. A schedule of these is attached to the minutes as a record.

484/05 REPORTS FROM COMMITTEES AND REPRESENTATIVES

a) Police Report

In the absence of PC Cormack & PCSO Huddlestone, the Clerk reported that there had been 3 crimes reported in the past month, the theft of koi carp from Trebah Gardens, and damage to windows at St Michael’s Church and the Memorial Hall.

There had also been minor damage to the Mawnan Christmas Lights, and reports of a mini-motorbike being used illegally in Mawnan Smith.

485/05 DATE AND TIME OF NEXT MEETING

The next meeting of Mawnan Parish Council would be held on Thursday, 15th January 2009, commencing at 7.30pm, in the Memorial Hall.

COMMENTS FROM THE PUBLIC

a) County Highways response to the RTA on Grove Hill

Nothing appeared to be happening. The Clerk agreed to write to CCC Area Surveyor about this.

b) Mini-motorbike

Members of the public stated that they had also seen this vehicle, and were advised to liaise with the police.

c) Stile on Shute Hill

Residents expressed concern that the Parish Council had not offered to fund a replacement stile, as this was perhaps the second most used footpath in the parish. The Chairman suggested that, if this was the case, then it might be a suitable subject for a S137 grant application.

d) Damaged sign on Carwinion Road

This had still not been repaired. The Clerk agreed to contact Kerrier DC once more.

Signed : 15th January 2009
Chairman