



**DRAFT MINUTES OF A MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY, 18<sup>th</sup> OCTOBER 2007 IN THE MEMORIAL HALL**

**PRESENT :** Cllr Gartside (Chairman), Cllrs Barlow, Dearnley, Gilmore, Mrs Harris, Mrs Lawry, Mrs Loomes, Odell and Sadler.

There were no comments from the public.

**320/05 TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from C Cllr Hatton and Cllr Sadler (for late arrival).

**321/05 DECLARATIONS OF INTEREST**

**a) In Items on the Agenda**

Cllrs Barlow & Gilmore declared a prejudicial interest in (i) – PA07/01532/F (Budock Vean Hotel)

**b) Of gifts of a value of more than £25**

There were no declarations of gifts of a value of more than £25.

**322/05 TO CONFIRM MINUTES OF PREVIOUS MEETINGS**

**a) Meeting of Parish Council, 20<sup>th</sup> September 2007**

It was proposed by Cllr Mrs Lawry, seconded by Cllr Mrs Loomes and

**RESOLVED** that the Minutes of the Parish Council Meeting held on 20<sup>th</sup> September 2007 be approved as a true record and duly signed.

**b) Extraordinary Meeting of Parish Council, 2<sup>nd</sup> October 2007**

It was proposed by Cllr Gilmore, seconded by Cllr Dearnley and

**RESOLVED** that the Minutes of the Extraordinary Parish Council Meeting held on 2<sup>nd</sup> October 2007 be approved as a true record and duly signed.

**323/05 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**

**a) Training on new Code of Conduct**

The Clerk stated that he had written to Kerrier DC, asking them to propose dates for this.

**b) Proposed CPO for extension to Churchyard**

The Clerk stated that Kerrier DC had approved in committee the request for the proposed CPO, and were progressing this with the National Trust. Kerrier DC was also organising the valuation with the District Valuer. The Chairman added that a meeting was being arranged with the Parochial Council, so the Parish Council's 2008/09 budget could include an appropriate amount to assist with the CPO.

**c) Possible parking at St Michael's Church**

The Clerk had received a response from the Parochial Council, and the matter was on the agenda for its November meeting. The Chairman stated that this subject would also be included in the Parish Council / Parochial Council meeting.

**d) Telephone service to Parish office**

The Clerk confirmed that this had been transferred from BT to XLN Telecom.

**e) Dog bin problems**

The Clerk had written to Kerrier DC, as no action appeared to have been taken in response to his telephoned reports.

**324/05 AGENDA ITEMS**

**a) To approve changes recommended by Office & Finance Committee to the council's Standing Orders, following adoption of the new Code of Conduct**

The Clerk stated that Standing Orders needed to be changed, following the adoption of the new Code of Conduct. Clause 12(2) of this allowed members who had declared a prejudicial interest in a matter to address the council on that matter.

Cllr Dearnley stated the Office & Finance Group had been asked to redraft the council's Standing Orders. It had been suggested, at the previous council meeting, that members should be allowed to speak on such matters during "Comments from the Public", at the time members of the public were allowed to address the council. However, this was before any declarations of interest would have been made, so the Office & Finance Group instead recommended that members be allowed to make a statement when the appropriate agenda item was reached, after which they should leave the meeting.

However, during discussion, councillors felt that this was not an appropriate time, as it meant that councillors would be treated in a different way to other members of the public. The Office & Finance Group was, therefore, asked to reconsider the way Standing Orders should be changed, and make a new recommendation to the next meeting.

**b) Update report from Office & Finance Committee on draft Budget & Precept considerations, 2008/09**

Cllr Dearnley reported that the initial draft had been prepared, and that the Clerk was ready to send out letters to local organisations in respect of possible S137 Grants.

Following the AGM's of the Carwinion and Junior Playing Field Trusts earlier in the evening, all grant requests would be included in the next draft, which would be discussed at the next meeting of the Office & Finance Group, which was scheduled for 2<sup>nd</sup> November. A further update would be given at the next council meeting.

**c) To invite Portfolio Holders to put forward capital projects for inclusion in the 2008/09 Budget**

Cllr Dearnley stated that, as portfolio holders, fellow councillors were invited to submit possible projects, for inclusion in the 2008/09 budget, and that such submissions should be made to the Clerk before the end of October.

**d) To approve content of the latest quarterly "Web Newsletter"**

As a Quality Council, the council was committed to producing newsletters for members of the public on a quarterly basis. The Annual Report was distributed to all households in April each year, with newsletters being published on the Parish Council website in July, October and January.

The Clerk had produced a draft newsletter, including the following items :-

- Report from Annual General Meeting of the Carwinion Trust
- Report from Annual General Meeting of the Carwinion Trust
- Councillors' declared Prejudicial Interests – Members' Code of Conduct 2007
- Cornwall County Council – Move to Unitary Status
- Purchase of land for a Graveyard Extension at Mawnan Church
- Result of the Calor "Village of the Year" Competition
- Opening of Mawnan Anvil Trust
- Speed Visor for Grove Hill
- Possible future uses of the MCA Hall at Carwinion Playing Field
- Replacement Swings for the Junior Playing Field
- Vandalism in Public Toilets in Mawnan Parish
- Public Footpaths in Mawnan Parish
- Mawnan Fun Run 2007

It was proposed by Cllr Dearnley, seconded by Cllr Odell, and

**RESOLVED** that content of the newsletter be approved, and that it should be published on the Website.

**e) Report back on Cornwall CC's Consultation Meeting on transition to Unitary Status, 10th October 2007**

The Chairman reported that he and the Clerk had attended this meeting on behalf of Mawnan Parish Council. The purpose of the meeting had been to update Parish and Town Councils on the County Council's move to unitary status.

The new authority would be in place by May 2009, with a joint committee, with members from the County Council and the existing District Councils, and a joint team of officers being put in place in the near future. There would be no representatives of parish and Town Councils. The government would make a decision in November whether the next elections to the County Council would be in May 2008 or May 2009, with the County Council favouring the latter.

The proposed Community Network Areas would be based around existing County Council ward boundaries, so Mawnan would be a member of the Falmouth area.

With regard to possible devolution of responsibilities to Parish and Town Councils, resource would accompany any devolved functions. A postal survey would be carried out in November, after which Cornwall CC representatives would be prepared to visit Parish and Town Councils. The response to the postal survey was expected to be an agenda item for the next meeting of Mawnan Parish Council.

**f) To consider whether a Community Land Trust might be an appropriate vehicle for creating affordable housing in the Parish**

Following a recent television report on the use of a Community Land Trust (CLT) to assist in the provision of affordable homes in Rock, by St Minver Parish Council, Cllr Gilmore reported that he had been in touch with the Cornwall CLT Project.

This is a county-wide project which assists local people in the identification of requirements for items such as affordable housing, community woodland, allotments and other community space. It then helps manage the progressing of such requirements, with the aim of ensuring that local communities remain sustainable. It is currently involved in affordable housing projects at both St Minver and St Just in Roseland.

The Cornwall CLT Project Manager has offered to visit Mawnan, to discuss whether this would be an appropriate vehicle to help progress affordable housing, and other projects, in Cornwall. Following discussion, it was felt appropriate that a meeting should be before the November council meeting. Cllrs Gartside, Gilmore and Mrs Lawry volunteered to form a working group, attend the meeting and report back.

It was proposed by Cllr Dearnley, seconded by Cllr Odell, and

**RESOLVED** that Cllr Gilmore be asked to set up the meeting with the working group, and report back in November.

**g) The stationing of Residential Vehicles at Anna Maria Creek**

It had been suggested at the September meeting of the council that this should be an agenda item, following the receipt of items of correspondence and comments from members of the public.

Cllr Barlow, portfolio holder for the environment, reported that the bus that had moved from Anna Maria Creek had now returned, and that, following letters from the Helford River Association, a meeting had been arranged with Kerrier DC's Planning Enforcement team.

It was proposed by Cllr Barlow, seconded by Cllr Mrs Harris, and

**RESOLVED** that the Clerk should write a letter of support for the Helford River Association, prior to its meeting at Kerrier DC, and that he should invite the Head of Planning to the next council meeting, to discuss enforcement issues generally.

**325/05 CORRESPONDENCE**

The Clerk reported on correspondence received, a schedule of which is attached to the minutes as a record.

**326/05 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

**a) County Council**

C Cllr Hatton was absent, but had sent in a report on Welcome & Information Signs – No AONB funding is available for 2007/08, and there is no commitment to any such funding for 2008/09.

**b) District Council**

Cllr Sadler reported that :-

- i) Kerrier DC had taken a decision not to ask for a judicial review in respect of Cornwall CC's unitary proposal.
- ii) On Planning, the planning application in respect of Eveleth (Sampys Hill) was refused by the Planning Committee, for reasons of access & visibility, over development and a precedent which might alter the character of the AONB. In addition, there are 3 enforcement issues at Penwarne Barton Farm, which are being investigated.

**327/05 PLANNING APPLICATIONS**

**a) To Note Planning Decisions received from the Planning Authority**

The Clerk reported on decisions received, a schedule of which is attached to the minutes as a record.

- b) To Note Planning Enforcement Complaints received by the Planning Authority**  
The Clerk reported on details of new complaints received, a schedule of which is attached to the minutes as a record. He had still not yet received the requested update on all existing enforcement issues in the Parish.
- c) To Consider Planning Applications Received From the District Authority**
- i) **PA07/01532/F – Budock Vean Hotel, Budock Vean Lane, Mawnan Smith – Erection of canopy and extension to existing veranda**  
Cllrs Barlow and Gilmore left the meeting for the duration of this item, having declared prejudicial interests.  
**OBSERVATION : No objections.**
- ii) **PA07/01535/F – Mr & Mrs Rose, Treworgan, Maenporth Road, Maenporth, Falmouth – Erection of replacement garden store**  
Cllr Gilmore stated that this the second of two linked applications, the first of which was referenced in this one, but had not been received. The first one was an application to convert the existing garden store into residential accommodation. The Clerk had already been in touch with the Planning Authority, and been informed that the first application, as yet, had some information missing. The Parish Council had been asked for observations on this application, in isolation  
**OBSERVATION : No objections, but without the first application there would be no need for the existing garden store to be replaced. The Clerk was instructed to send a covering letter to the Planning Authority, explaining this.**
- iii) **PA07/01539/F – Mr A Dugdale, The Studio, Carwinion Road, Mawnan Smith – Erection of an attached domestic garage**  
**OBSERVATION : No objections.**
- iv) **PA07/01600/F – Mr & Mrs W Ellames, Polvadhi, Bar Road, Helford Passage – erection of extension to dwelling**  
**OBSERVATION : No objections.**

### **328/05 FINANCE AND PAYMENT OF ACCOUNTS**

#### **a) Payment of Accounts**

It was proposed by Cllr Dearnley, seconded by Cllr Barlow and

**RESOLVED** that accounts totalling **£4,695.31** be approved for payment and duly signed. A schedule of these is attached to the minutes as a record.

### **329/05 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

#### **a) Police Report**

PCSO Huddlestone reported that, during the month, there had been only 2 recorded crimes, a theft from a motor vehicle at Trebah Gardens and a burglary from an isolated barn near Durgan. There had been 4 recorded crimes in the same period in 2006.

This decrease in recorded crime appears to be a trend across the Helston policing area generally, and reported crimes are 20% down across Cornwall.

#### **b) Anvil Trust**

Cllr Sadler stated that members of the Parish Council were invited to an opening event at 12.00 Noon, on 14<sup>th</sup> November 2007.

**c) Footpaths / Trees**

Cllr Mrs Loomes had attended the South West Regional Forum of Tree Wardens' in Exeter. The conference was dedicated to climate change, and there were some very interesting speakers.

**d) Christmas Lights**

Cllr Mrs Lawry reported that these would be switched on at 6.30pm on 7<sup>th</sup> December.

**330/05 DATE AND TIME OF NEXT MEETING**

The next meeting of Mawnan Parish Council will be held on Thursday, 15<sup>th</sup> November 2007, commencing at 7.30pm, in the Memorial Hall.

**COMMENTS FROM THE PUBLIC**

There were no other comments from members of the public.

Signed : ..... 15<sup>th</sup> November 2007  
Chairman