



DRAFT MINUTES OF A MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY, 18th JANUARY 2007 IN THE MEMORIAL HALL

PRESENT : Cllr D Gartside (Chairman), Cllrs Mrs M Briars, C Hibbert, D Odell, C Stimson

PUBLIC COMMENT ON ITEMS ON THE AGENDA

There were no public comments on items on the agenda.

222/05 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Dearnley, Gilmore and South.

223/05 DECLARATIONS OF INTEREST

a) In Items on the Agenda

Cllr Mrs Briars declared a prejudicial interest in Planning Application PA06/00033/LC (Trenoon) – see Minute 229/05 (c) (iii).

b) Of gifts of a value of more than £25

There were no declarations of gifts of a value of more than £25.

224/05 TO CONFIRM MINUTES OF PREVIOUS MEETINGS

a) Meeting of Parish Council, 21st December 2006

Item 214/05 (e) – The subsidence was in Carlidnack Road, not Carwinion Road.

Item 215/05 (g) – Should read up to 75% of the cost of signs

It was proposed by Cllr Mrs Briars, seconded by Cllr Odell and

RESOLVED that the Minutes of the Council Meeting held on 21st December 2006 be approved as a true record and duly signed, subject to the above amendments.

b) Meeting of Planning Committee, 11th January 2007

Item 3 (i) – Add the sentence : **A number of letters of objection had been received from members of the public.**

It was proposed by Cllr Odell, seconded by Cllr Gartside and

RESOLVED that the Minutes of the Planning Committee Meeting held on 11th January 2007 be approved as a true record and duly signed, subject to the above amendment.

225/05 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

a) **South Kerrier Alliance**

The Clerk reported that he had details of 2007 meetings, which would be circulated to councillors.

b) **Possible assistance from the Prince's Trust**

The Clerk reported that there had been no further response to his telephone calls, so it appeared unlikely that any assistance would be forthcoming.

c) **Mawnan at War DVD**

The Clerk reported that there were still copies available free of charge, in the parish office.

d) **Maenporth Beach Access**

The Clerk reported that he had, today, received a letter from Glyn Hughes, which indicated that Carrick DC had no funding to resolve the issue. He was asked to place this item on the agenda of the February meeting.

e) **Footpath 16 – Lack of progress from Cornwall CC**

The Clerk reported that no progress had been made, and that he would report further under the Footpaths Report.

f) **Parish Plan Executive Summaries**

The Clerk reported that these were available to all residents, in the parish office. He agreed to have this mentioned on the website.

226/05 AGENDA ITEMS

a) **To agree content of Tender documents for contracts for Footpaths Maintenance, Grass Cutting and Toilet Cleaning**

The Clerk distributed a report to councillors, on the proposed contracts. He explained that the existing contracts all ended on 31st March 2007, and that, under the council's Standing Orders, as each had an estimated value in excess of £1000, they needed to be procured on the basis of formal tenders.

The formal tender process needed to comprise the following steps :-

- A public notice of intention to place a contract to be placed in a local newspaper
- A specification of goods, materials, services and the execution of works should be drawn up
- Tenders to be sent, in a sealed, marked envelope, to the Clerk by a stated date and time
- Tenders submitted to be opened, after the closing date and time, by the Clerk, and at least one member of the Council
- Tenders then to be assessed and reported to the appropriate meeting, or committee meeting of the council

Specific contracts details were as follows :-

- **Footpaths Maintenance** – Existing contract for 2 years, with an optional extension, subject to satisfactory performance, and the agreement of the contractor, for an additional 2 years. Cornwall CC part-funded footpaths maintenance, and the basis of this funding would change, following completion of their Public Paths Improvement Program (PIIP), which was scheduled for 2007/08 in respect of Mawnan. The Clerk therefore recommended that the new contract be for a period of just one year, with another tender after this.

- **Grass Cutting** – Existing contract for 2 years, with an optional extension, subject to satisfactory performance, and the agreement of the contractor, for an additional 2 years. The Clerk recommended that the new contract also be for a period of 2 years, with an optional 2 year extension.
- **Toilet Cleaning** – Existing contract for 1 year, with an optional extension, subject to satisfactory performance, and the agreement of the contractor, for an additional year. This had been because of problems with the performance of previous (not the current) contractors. The Chairman recommended that the new contract be brought in line with others, i.e. for a period of 2 years, with an optional 2 year extension.

The following timescales were proposed :-

- Public notice in West Briton, on Thursday 1st February 2007
- Requests from contractors for details to be received by 15th February 2007 (specification of goods, materials, services and the execution of works as existing contracts)
- Sealed tenders to be sent to the Clerk by 2nd March 2007
- Tenders awarded by 15th March 2007, with contracts commencing 1st April 2007

It was proposed by Cllr Hibbert, seconded by Cllr Mrs Briars and

RESOLVED that the Clerk should proceed with these procurements on the basis of formal tenders, as detailed, and report back at the February and March council meetings.

b) To approve renewal of Domain Name registration for Mawnan Parish Council website

The Clerk stated that renewal for 2 years would cost £12.93, including VAT. It was proposed by Cllr Gartside, seconded by Cllr Stimson and

RESOLVED that the renewal should go ahead.

c) To consider S137 Grant application received from Helford River Sailing Trust

The Clerk reported that this application had been received well after the November cut-off date, and that it was for £98 towards two pairs of oars and rowlocks to equip one of 3 dinghies to be purchased in 2007/08. The Trust had received funding assistance in previous years, and the council's S137 budget for 2007/08 had included a contingency of £315 for late applicants.

The Chairman added that this was a modest request, in that the Trust's operating costs are £70,000 per annum. The cost of the 3 additional dinghies, including volunteers' training, will be a further £20,000. Public funding, such as the council's S137 grant, helped the Trust to obtain further grants.

It was proposed by Cllr Gartside, seconded by Cllr Stimson and

RESOLVED that the council should provide the requested financial assistance to the Helford River Sailing Trust.

d) To consider a request to cut back the area in front of the old school sign, opposite the Smithy, so the sign can be seen

The sign is on land belonging to Coastline Homes, formerly Kerrier Homes Trust, and is presently behind dense shrubbery. The Clerk was asked to write, asking for their approval to make the sign more visible.

e) Progress report on the proposed meeting between representatives of the Parish Council and the Memorial Hall Committee

The Clerk reported that he had contacted the Memorial Hall Committee, but that the meeting had not yet taken place. He agreed to carry forward this item to the agenda for the February meeting.

f) Update on Welcome & Information Signs

Cllr Stimson reported that the application for funding had been lodged with, and acknowledged by the AONB. C Cllr Hatton volunteered to monitor its progress with the AONB, and report back to the Parish Council.

The public participation meeting would be held when the results of the AONB application were known, so accurate details of the proposals could be included. This was likely to be in late March 2007.

227/05 CORRESPONDENCE

The Clerk reported on correspondence received, a schedule of which is attached to the minutes as a record.

228/05 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

a) District Council

C Cllr Hatton reported on two planning matters :-

i) Mawnan Self-Build Group – Kerrier DC had, several years ago, approved this, subject to the agreement of Cornwall CC on access. The meeting with the County Surveyor took place in December, and revised access is being investigated with the applicant.

ii) Helford River Holidays application in respect of conversion of the Laundry Room at the Ferryboat Inn Complex – Planning Officers had originally been intending to handle this under delegated powers, and refuse again. As the application is to make use of a redundant part of an existing building, it has been requested that this be referred to the Planning Committee.

He also reported that Kerrier was hosting a meeting of the Youth Parliament for the South West of England, on Monday, 22nd January 2007.

b) County Council

C Cllr Hatton gave a short update on the County and Districts' responses to the white paper on local government reform. The county will be submitting a unitary bid, with no districts and 16 local community networks, and with 82 councillors. The districts also now favour a unitary bid, but with 6 delivery areas and 249 councillors.

Bids were to be submitted by 25th January 2007, and there will be a rationalisation of services, even if neither bid is agreed to by central government.

229/05 PLANNING APPLICATIONS

a) To Note Planning Decisions received from the Planning Authority

The Clerk reported on decisions received, a schedule of which is attached to the minutes as a record.

b) To Note Planning Enforcement Complaints received by the Planning Authority

No enforcement complaints have been received in Mawnan, since the last meeting.

c) To Consider Planning Applications Received From the District Authority

**i) PA06/02093/F – Mr K Horne, Takamaka, Budock Veau Lane, Mawnan Smith –
Erection of extension and alterations to dwelling and installation of a
swimming pool**

OBSERVATION : No objections.

**ii) PA06/02165/F – Mr G Kent & Miss C Goodison, Chyvounder, Little-In-Sight,
Mawnan Smith – Erection of extension to dwelling and erection of a double
domestic garage**

The Clerk reported that 8 letters of objection had been received, and that a number of objectors were present at the meeting. The Chairman suspended Standing Orders, and allowed their representative to address the meeting, after which Standing Orders were reinstated.

Given the degree of alteration proposed, and the number of objectors, it was agreed that a site visit was required. The Clerk was asked to organise this as soon as possible.

**iii) PA07/00033/LC – Ms R Briars, Trenoon, Carwinion Road, Mawnan Smith –
Certificate of Lawfulness for existing swimming pool in garden**

Having earlier declared a prejudicial interest, Cllr Mrs Briars left the room while this matter was discussed, after which she returned.

The Clerk explained that, in the case of an application for a Certificate of Lawfulness, the council is being asked whether it has evidence that the swimming pool has existed and been used for over 10 years.

OBSERVATION : While the council has no documentary evidence for or against, the pool has existed for over 10 years.

**iv) PA07/00035/F – Mr AMT Doe, River House, Budock Veau Lane, Mawnan Smith –
Felling of 5 x Monterey Cypress, 1 x Monterey Pine/Cypress and 32 x Oak
Trees**

C Cllr Hatton reported that this application was likely to be withdrawn or substantially changed, so no further discussion took place

230/05 FINANCE AND PAYMENT OF ACCOUNTS

a) Payment of Accounts

It was proposed by Cllr Stimson, seconded by Cllr Mrs Briars and

RESOLVED that accounts totalling **£914.12** be approved for payment and duly signed. A schedule of these is attached to the minutes as a record.

231/05 REPORTS FROM COMMITTEES AND REPRESENTATIVES

a) Footpaths

Cllr Mrs Briars reported that she had been informed by Cornwall CC that there would be no progress until 2007/08, at the earliest, and that the Clerk had written a very strong letter to the Head of Environment & Heritage. The letter had been copied to C Cllr Hatton, who agreed to take the matter up on behalf of the council.

b) Trees

Mrs Loomes reported that quite a number of trees had been blown over in the recent spell of bad weather, and that Cornwall County Council had been very responsive and efficient in dealing with them

c) Anvil Trust

Cllr Stimson apologised for the state of Carwinion Road, due to the contractors using it in bad weather, and also for problems with the lights on the scaffolding, which attempts were being made to resolve. However, the scaffolding was likely to be removed within the next three weeks.

232/05 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Thursday, 15th February 2007, at 7.30pm.

COMMENTS FROM THE PUBLIC

- a) Problems with Anna Maria Creek were raised. It was agreed to hold an Extra Ordinary Council Meeting, rather than a Planning Meeting, within the next 2 weeks, with this as an agenda item.
- b) The commercialisation of the AONB was also raised, in the light of the recent planning allocation in respect of The Anchorage. It was stated that the guideline for extensions of only 25% to 30% was regularly being exceeded, and approval being granted by Kerrier DC planning officers, under delegated powers. The Clerk agreed to write to the planning authority, concerning this matter.
- c) Members of the public were also concerned at the lack of publicity being given to planning applications. Although these appeared in the local newspaper, and some neighbours were informed, notices did not always appear to be posted close to the properties concerned. The Clerk agreed to include this in his letter.
- d) The state of Footpath 16 was raised. C Cllr Hatton agreed to investigate this personally, before taking the issue up with the County Council.

Signed : 15th February 2007
Chairman