



DRAFT MINUTES OF THE ANNUAL MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY, 17th MAY 2007 IN THE MEMORIAL HALL

PRESENT : Cllr Gartside (Chairman), Cllrs Barlow, Dearnley, Mrs Harris, Mrs Lawry, Mrs Loomes, Moyle and Odell.

There were no comments from the public.

272/05 ELECTION OF CHAIRMAN FOR THE YEAR 2007/08

It was proposed by Cllr Dearnley, seconded by Cllr Mrs Harris and

RESOLVED that Cllr Gartside be elected as Chairman of Mawnan Parish Council for the year 2007/08.

Cllr Gartside thanked everyone for their support, and duly signed his Acceptance of Office. He also welcomed new members of the Parish Council to this, their first meeting.

273/05 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Gilmore and Sadler, and C Cllr Hatton.

274/05 DECLARATIONS OF INTEREST

For the benefit of new councillors, the Chairman explained the purpose of declarations of interest, and the difference between personal and prejudicial interest.

a) In Items on the Agenda

Cllr Dearnley declared a personal interest in Planning Application PA07/00528/F (Section Ends). Cllr Barlow declared a prejudicial interest in Planning Application PA07/00532/F (Bosulla).

b) Of gifts of a value of more than £25

There were no declarations of gifts of a value of more than £25.

275/05 MEMBERS' DECLARATIONS OF ACCEPTANCE OF OFFICE

The Clerk distributed and ran through information packs to all councillors, including :-

- Declaration of Acceptance of Office
- Register of Members' Financial & Other Interests
- Local Authorities new Code of Conduct Order 2007
- Mawnan Parish Council Standing Orders (New councillors)
- Good Councillor's Guide (New councillors)
- Quality Council Booklet (New councillors)

Declarations of Acceptance of Office were signed, and it was agreed that the Register of Interests forms would be returned to the council office by Friday, 25th May 2007.

The Chairman explained that councillors were also trustees of the Carwinion and Junior Playing Field Trusts, which should be declared on the Register of Interests. The Clerk agreed to write to the District Council's Monitoring Officer, asking for dispensation for all councillors, as trustees of the Trusts.

In addition, new councillors completed the bank form to change cheque signatories.

276/05 TO CONFIRM MINUTES OF PREVIOUS MEETINGS

a) Meeting of Parish Council, 19th April 2007

It was proposed by Cllr Dearnley, seconded by Cllr Gartside and

RESOLVED that the Minutes of the Council Meeting held on 19th April 2007 be approved as a true record and duly signed.

b) Meeting of Planning Committee, 26th April 2007

It was proposed by Cllr Gartside, seconded by Cllr Odell and

RESOLVED that the Minutes of the Planning Committee Meeting held on 26th April 2007 be approved as a true record and duly signed.

277/05 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

a) Response to Kerrier DC initiative on "Positive Play"

The Chairman stated that he had sent in a written response on behalf of the Junior Playing Field Trust, including a bid for £5,000 for a see-saw.

b) Proposed CPO for extension to burial ground

The Clerk stated that Kerrier DC's Legal Department was still in communication with the National Trust, regarding this matter.

c) Best Kept Village entry

The Clerk stated that the entry form had been submitted to Cornwall Rural Community Council.

d) Allotments provision

The Clerk had done some research on the subject, and stated that he hoped that Allotments might be a councillor portfolio for 2007/08, to progress the issue positively.

e) Welcome & Information Signs

The meeting to discuss options had not taken place, and the clerk agreed to progress this.

f) Response to letters to the Planning Authority

The Clerk had previously written several letters, as requested by the council, on planning in the AONB, planning training and problems with telephone messages not being received by Kerrier's Planning Department. He reported that he had received a response from the Head of Planning, and believed that the issues were being addressed by the Planning Authority.

278/05 AGENDA ITEMS

a) Election of Vice Chairman for the year 2007/08

It was proposed by Cllr Odell, seconded by Cllr Gartside and

RESOLVED that Cllr Dearnley be elected to serve as Vice Chairman for the year 2007/08.

b) Appointment of Portfolio Holders for the year 2007/08

The Chairman explained the system of Portfolio Holders, which allowed councillors to focus on, and progress, issues which were seen as particularly important to the community. The Clerk explained the portfolios for 2006/07, and possible changes for 2007/08.

Following this, the Council nominated portfolio holders for the year 2007/08, a full schedule of which, including brief descriptions of each role, is attached to these Minutes.

c) Appointment of Committees & Representatives for the year 2007/08

The Chairman ran through the 2006/07 list of Committees & Representatives, and the various roles. It was noted that the membership of the Office & Finance Committee should be rotated, with one member standing down each year. As ex-Cllr Stimson was no longer a councillor, for continuity purposes it was agreed that the two remaining members should continue in 2007/08.

The Council nominated representatives to Committees and Outside Bodies for the year 2007/08 and a full schedule is attached to these Minutes.

d) To agree the Council's formal response to the County Council's Unitary Authority Consultation

The Clerk stated that the Council had been invited to further meetings on this subject, organized by Kerrier DC, on 22nd and 24th May 2007. It had also been asked to consider Cornwall Association of Local Council's draft response, as stakeholder on behalf of Parish and Town Councils, to the government's Unitary Structures Consultation Team, and invited to a CALC Meeting on 4th June 2007.

It was agreed that Cllr Odell should attend one of the Kerrier DC meetings, and that Cllr Moyle and/or Cllr Gartside should attend the CALC meeting.

CALC's draft response was discussed. Particular concern was expressed that parish councillors, as unpaid volunteers, could end up with an increased workload.

Following discussion, it was proposed by Cllr Gartside, seconded by Cllr Dearnley and

RESOLVED that a letter of support be sent to CALC, agreeing with the content of its draft response.

e) Attendance at the Cornwall AONB Conference, 19th May 2007

Cllr Barlow agreed, as postholder for the Environment, to attend.

f) Discussion of a request for a "Warning – Children" sign on Carwinion Road, well before the Smithy

The Clerk had been contacted by the Mawnan Anvil Trust, who planned to install a barrier outside the Smithy, and had asked whether it would be possible to obtain a warning sign higher up Carwinion Road. The Council supported this request, and the Clerk was asked to contact County Highways with a formal request.

g) Consideration of a Section 137 grant request received from Mawnan Brownies

A request for an additional grant of £25 had been received. The Clerk stated that there was still a small contingency in the S137 budget.

It was proposed by Cllr Gartside, seconded by Cllr Mrs Harris and

RESOLVED that the grant to the Brownies be increased by £25.

h) Consideration of a Section 137 grant request received from the Saturday Childrens' Football Practice Group

The Clerk explained that a grant of £500 had been obtained by the Parish Council, towards new football goalposts and nets, but that the total cost would be £521.

The Council considered a request that the balance should be made up by a Section 137 grant. It was proposed by Cllr Gartside, seconded by Cllr Dearnley and

RESOLVED that the grant of £21 be offered.

279/05 CORRESPONDENCE

The Clerk reported on correspondence received, a schedule of which is attached to the minutes as a record.

280/05 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

a) District Council / County Council

In the absence of Cllrs Sadler and Hatton, the Clerk reported that although the Parish Council had not yet been notified of the planning decision in respect of Penwarne Barton, he understood that it did not include a condition that existing development activity should be completed before commencing anything new, even though this had been discussed at Kerrier DC's Planning Committee Meeting.

The Clerk was asked to check this on Kerrier's website, and write to the Planning Department, if this was the case.

281/05 PLANNING APPLICATIONS

a) To Note Planning Decisions received from the Planning Authority

The Clerk reported on decisions received, a schedule of which is attached to the minutes as a record.

b) To Note Planning Enforcement Complaints received by the Planning Authority

The Clerk reported on decisions received, a schedule of which is attached to the minutes as a record.

c) To Consider Planning Applications Received From the District Authority

i) PA07/00528/F Mr & Mrs Barbary, Section Ends, Penwarne Road, Mawnan Smith – Erection of a porch extension to dwelling

OBSERVATION : No objections.

ii) PA07/00532/TPO Mr & Mrs D Tippett, Bosulla, Budock Vean Lane, Mawnan Smith – Erection of a replacement dwelling (amended design)

Having expressed a prejudicial interest in this matter, Cllr Barlow left the room for its discussion. Standing Orders stated that a site visit should be made for any new or replacement dwelling, and the Clerk agreed to arrange this as soon as possible. Cllr Barlow returned to the meeting.

282/05 FINANCE AND PAYMENT OF ACCOUNTS

a) Payment of Accounts

It was proposed by Cllr Dearnley, seconded by Cllr Odell and

RESOLVED that accounts totalling **£2.296.95** be approved for payment and duly signed. A schedule of these is attached to the minutes as a record.

283/05 REPORTS FROM COMMITTEES AND REPRESENTATIVES

a) Police Report

PC Cormack attended the meeting, and reported that there had been 8 calls to the police in the past month, compared with 15 during the same period in 2006. Of these, there were 2 crimes reported (one burglary from a building under construction, and one non-crime domestic), compared with 5 in 2006.

He also reported that a theft of a charity box from the shop in Mawnan had been recorded on CCTV, a prolific offender identified, and the matter dealt with.

b) Footpaths

Slurry had been reported on the footpath near Meudon Farm. The Clerk reported that this was being dealt with by Cornwall CC and the landowner.

c) Trees

Mrs Loomes reported that the replacement trees had still not been planted at the school, and that she was awaiting a call from the County Forrester.

d) Carwinion Trust

Cllr Dearnley reported that a meeting was due to be held on Wednesday, 23rd May 2007, with the grass cutting contractor, and the cricket and football clubs.

e) Junior Playing Field Trust

Cllr Gartside reported that the Zip Wire was now open, following repair, and that a grant application had been submitted in respect of replacement swings.

284/05 DATE AND TIME OF NEXT MEETING

The next meeting of Mawnan Parish Council will be held on Thursday, 21st June 2007, commencing at 7.30pm, in the Memorial Hall.

COMMENTS FROM THE PUBLIC

a) Helford River Association

Cllr Barlow was welcomed as new portfolio holder for the Environment. The council was made aware of the presence of a converted bus at Anna Maria Creek, and was asked to investigate.

b) The road at Penwarne

This subject was raised again, and the drainage problem at Bosilliac, in particular. The Clerk agreed to contact County Highways.

Signed : 21st June 2007

Chairman