



MINUTES OF A MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY, 15TH NOVEMBER 2012 IN MAWNAN MEMORIAL HALL

PRESENT: Cllrs Gibbons (Chairman), Barlow (from point mentioned), Gilmore, Miss King, Mrs Loomes and O'Dell.

ALSO PRESENT: Ms S Willsher, Clerk, Cllr N Hatton (from and until point mentioned) and eleven members of the public

The Chairman explained the safety procedures.

1143/05 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Gartside, Mrs Lawry and Lugg.

1144/05 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON PECUNIARY INTERESTS AND ANY GIFTS RECEIVED

There were no interests declared.

1145/05 TO RECEIVE A REPORT FROM THE POLICE

The Clerk spoke to the report received from the police. Since the last meeting on the 18th October 2012 there had been two crimes reported in the parish. A quantity of petrol was stolen from a boat on the Helford and an empty 'keysafe' box was taken from a property. There were no calls in relation to antisocial behaviour. Through police intervention of increased patrols and the delivery of school talks there were no calls in relation to antisocial behaviour during Halloween and Bonfire Night in the parish. Any information about illegal activities in the area should be reported to the local policing team by calling 101.

Cllr Barlow entered the meeting during this item at 7.35pm.

1146/05 PUBLIC COMMENT ON ITEMS ON THE AGENDA

There were no comments from the public.

1147/05 TO RECEIVE AND APPROVE THE MINUTES OF THE LAST MEETING HELD ON THE 18TH OCTOBER 2012 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Barlow, seconded by Cllr Mrs Loomes and

1147/05.2

RESOLVED that the Minutes of the Meeting held on 18th October 2012 be received and approved as a true record and be duly signed by the Chairman.

On a vote being taken the matter was approved unanimously.

1148/05 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

The Clerk explained that it was the South West Coast Path Associations 40th anniversary next year. To celebrate they were holding a walk to raise money to put back into the coast path. The areas of concern highlighted with the coast path had been submitted to receive some of the funding.

Cllr Gibbons said that the Memorial Hall had been provisionally booked for early December for the public consultation on the proposed development at Goldmartin Field. He had also contacted South West Homes about the number of people registered for affordable housing in the parish. They had asked that the request was sent on the councils headed paper. A member of the public explained that Cornwall Council had changed the system for registering for affordable housing. He was completing the development at Castle View Park and had only had one expression of interest in the available dwellings. He was not seeing the need for affordable housing in the parish.

1149/05 TO CONSIDER AND ADOPT THE FINAL CODE OF CONDUCT IN COMPLIANCE WITH THE LOCALISM ACT 2011

It was proposed by Cllr Gibbons, seconded by Cllr Gilmore and

1149/05.2 **RESOLVED** to adopt the final Code of Conduct in compliance with the Localism Act 2011 and that the Clerk maintains a record of all gift received by Councillors over £25.

On a vote being taken the matter was approved unanimously.

A member of the public entered the meeting at 7.45pm.

1150/05 TO RECEIVE AND APPROVE THE GUIDE TO AWARDING DISPENSATIONS

It was proposed by Cllr Gibbons, seconded by Cllr Barlow and

1130/05.2 **RESOLVED** that the Guide to Awarding Dispensations is received and approve; dispensations will be approved by the Full Council and there will be a standing item on every agenda to consider requests for dispensations.

On a vote being taken the matter was approved unanimously.

1151/05 TO RECEIVE A LETTER FROM MRS HOSKINS FROM MAWNAN PCC REGARDING COMBINING MAWNAN DIARY AND THE GRAPEVINE PUBLICATIONS AND AGREE FUTURE ACTIONS

Cllr Gibbons had spoken to Mrs Hoskins about the concept of combining the Mawnan Diary and the Grapevine. There was not currently a editorial committee in place. Cllr Gibbons had explained the grant application process to Mrs Hoskins. He had agreed with Mrs Hoskins that she would get together a group of people to produce the combined publication and they would then apply for a grant.

1152/05 TO CONSIDER A REQUEST TO ERECT A ROAD SIGN AT PENWARNE CLOSE AND AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Mrs Loomes said that the road sign for Penwarne Close had been discussed about three years ago. She saw no reason why a road sign should not be erected.

There were five to six properties in Penwarne Close. People could not find the Close for deliveries etc. Cornwall Council had no obligation to erect a sign.

It was agreed that the Clerk sent a letter to Cornwall Council asking that they erect a road sign at Pewarne Close.

1153/05 TO CONSIDER THE FUTURE ADMINISTRATION OF THE CHARITABLE TRUSTS

Cllr Gibbons explained that currently the trusts were administered by the trustees. All correspondence was sent to their home addresses. The administration requirement was minimal for the trusts. He felt that it would be sensible for all correspondence to go to the Council Office and for the Clerk to complete the administration requirements. The Clerk had been completing the health and safety checks at the Junior Playing Field.

Cllr Hatton entered the meeting at 7.587pm.

It was proposed by Cllr Gibbons, seconded by Cllr O'Dell and

1153/05.2 **RESOLVED** that the Clerk administers the Carwinion Playing Field Trust and the Junior Playing Field Trust.

On a vote being taken the matter was approved unanimously.

1154/05 TO SET THE BUDEGET FOR THE FISCAL YEAR 2013/2014

It was proposed by Cllr Gibbons, seconded by Cllr Barlow and

1154/05.2 **RESOLVED** to set a budget of £39,360 for the fiscal year 2013/2014.

On a vote being taken the matter was approved unanimously.

1155/05 TO SET THE PRECEPT UPON CORNWALL COUNCIL FOR THE FISCAL YEAR 2013/2014

It was proposed by Cllr Gibbons, seconded by Cllr Barlow and

1155/05.2 **RESOLVED** to set a precept of £43,200 upon Cornwall Council for the fiscal year 2013/2014.

On a vote being taken the matter was approved unanimously.

1156/05 TO CONSIDER THE PURCHASE OF A NEW COMPUTER FOR THE COUNCIL OFFICE

Cllr Gibbons explained that the software on the office computer was too old to support the antivirus update.

It was proposed by Cllr Gibbons, seconded by Cllr O'Dell and

1156/05.2 **RESOLVED** that a new computer is purchased for the office up to a maximum of £600 and that the cost is to be shared with Budock Parish Council

On a vote being taken the matter was approved unanimously.

1157/05 TO APPROVE THE EXPENDITURE FOR REFRESHMENTS AT THE DECEMBER MEETING OF THE COUNCIL

Cllr Barlow said that he would provide mince pies at the December meeting at no cost to the Council.

It was proposed by Cllr Gibbons, seconded by Cllr Barlow and

1157/05.2 **RESOLVED** that a maximum of £20 is spent on refreshments at the December meeting of the Council.

On a vote being taken the matter was approved unanimously.

1158/05 TO CONSIDER HEDGE REDUCTIONS WORKS ADJACENT TO ST MICHAELS COURT, AGREE FUTURE ACTION AND ANY ASSOCIATED EXPENDITURE

It was agreed that the Clerk would continue to investigate the ownership of St Michaels Court.

1159/05 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES IF APPROPRIATE

An invitation had been received from Cornwall Council for Code of Conduct training and workshops on Shaping the future of adult care and support. The Helford Voluntary Marine Conservation Area Group were holding a photography competition on the 24th November.

1160/05 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

The following planning decisions had been received from Cornwall Council:

- PA12/08878 – Mr Frank Lafford, Boscantle, Helford Passage Hill, Mawnan Smith – New pool house in the garden of Boscantle, on the site of a previous swimming pool – APPROVED
- PA12/09138 – Dr G Davis, The Anchorage, West Bay, Maenporth Road, Maenporth – Demolition of existing breakfast area extension and erection of two storey extension with the inclusion of a balcony – APPROVED
- PA12/07930 – Mr M Wills, Tower House, Mawnan Smith – Construction of a garage – APPROVED
- PA12/08160 – Mr And Mrs C Jackson, Chenhalls Farm, Maenporth Road, Maenporth – Erection of two storey and single storey extensions and installation of a new domestic sewerage treatment plant to replace existing septic tank – APPROVED
- PA12/07268 – Mr Andrew Dyer, 6 Goldmartin Close, Mawnan Smith – Demolish existing detached garage and build new garage and store – APPROVED
- PA12/08532 – Mr S Sawyer, Penwarne Manor, Penwarne Barton, Mawnan Smith – Felling of 3 Beech trees - APPROVED

1161/05 TO NOTE THE PLANNING ENFORCEMENT COMPLAINTS RECEIVED FROM CORNWALL COUNCIL

There had been no planning enforcement complaints received from Cornwall Council.

1162/05 TO NOTE ANY PRE-APPLICATION MEETINGS HELD SINCE THE LAST MEETING OF THIS COUNCIL

There had not been any pre-application meetings held since the last meeting.

1163/05 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY THE DATE OF THE MEETING

- i. **PA12/09207 – Mr Ric Crane, 2 Ladn Vean, Grove Hill, Mawnan Smith – Proposed demolition of utility room and construction of first floor extension and ground floor extension as an alternative to PA11/03305 and associated works**

It was agreed that the Clerk would organise a site visit.

- ii. **PA12/09599 – Openreach, Land Opposite Tresu, Maenporth Road, Maenporth – Installation of a green modular cabinet**

It was proposed by Cllr Gibbons, seconded by Cllr Gilmore and

1163/05.2 **RESOLVED** that there are no objections to the planning application for the Land Opposite Tresu.

On a vote being taken the matter was approved unanimously.

1164/05 TO RECEIVE AND APPROVE THE STATEMENT OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTHS OF SEPTEMBER AND OCTOBER 2012

It was proposed by Cllr Gibbons, seconded by Cllr Barlow and

1164/05.2 **RESOLVED** that the statement of payments, receipts and bank reconciliations for the months of September and October 2012 are received and approved.

On a vote being taken the matter was approved unanimously.

1165/05 TO APPROVE THE PAYMENT OF ACCOUNTS IN NOVEMBER 2012

It was proposed by Cllr Gibbons, seconded by Cllr Barlow and

1165/05.2 **RESOLVED** that accounts totalling **£8,934.48** be approved for payment in November 2012 and duly signed

On a vote being taken the matter was approved unanimously.

1166/05 REPORTS FROM COMMITTEES AND REPRESENTATIVES

Cllr Mrs Loomes said that contributions for the repairs to the Memorial Hall roof were still being made. The repairs to the roof had started. The committee would not know until February of there would be a shortfall in funding. The interior of the hall would be decorated once the roof was repaired. There had been a very successful film evening held recently.

Cllr Loomes was in contact with Cornwall Council regarding the tree that had fallen on the footpath through Meudon Woods.

1167/05 REPORT FROM CORNWALL COUNCIL WARD MEMBER

Cllr Hatton reported that:

- The speed visor on the entrance to the village was working.
- There was lots of signage advertising that the businesses at Maenporth were still open during the road closure for the retaining wall works.
- Building control were interested in Little Insight regarding water run off. The measures put in place were being reassessed with the owner and the neighbours.
- There was a meeting on the 22nd November with Sustrans to discuss reducing speed limits in residential areas to 20mph with physical measures to slow vehicles.
- There would be a Cornwall Local Plan briefing held on the 26th November.
- Highways would not maintain finger posts. Cllr Hatton could purchase the materials using his highways budget if the Council would like to complete the work.

1168/05 DATE AND TIME OF NEXT MEETING

The next meeting of Mawnan Parish Council will be held on Thursday 20th December 2012, commencing at 7.30pm in the Memorial Hall.

1169/05 COMMENTS FROM THE PUBLIC

The following comments were made by members of the public:

- The pavement at Grove Hill was covered in leaves and the drains were blocked. The pavement was very slippery and dangerous for pedestrians. It was agreed that the Clerk would contact Cornwall Council and ask if they could sweep the leaves and clear the drains.
- Last time the finger posts were maintained a local working group was put together and each member was allocated a signpost to work on.
- The finger posts in the parish are all listed.
- Devon and Cornwall Police had a policy not to enforce speed limits under 30mph.

1170/05 TO EXCLUDE THE PRESS AND PUBLIC FOR THE REMAINING ITEMS OF THE AGENDA/REMAINDER OF THE MEETING, BY REASONS OF THE CONFIDENTIAL NATURE OF THE BUSINESS

It was proposed by Cllr Gibbons, seconded by Cllr O'Dell and

1170/05.2 **RESOLVED** that the press and public are excluded for the remainder of the meeting due to the confidential nature of the business.

On a vote being taken the matter was approved unanimously.

1171/05 TO RECEIVE AND APPROVE THE DRAFT TENDER DOCUMENTS FOR THE MAINTENANCE OF FOOTPATHS

It was proposed by Cllr Barlow, seconded by Cllr Gilmore and

1171/05.2

RESOLVED that the draft tender document for the maintenance of footpaths is received and approved as a fixed three year contract with the additions that the contractor must submit supportive documentation with their invoices and they must submit a schedule of work prior to the commencement of the contract.

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 9.15pm.

Signed: 20th December 2012
Chairman