



**MINUTES OF A MEETING OF MAWNAN PARISH COUNCIL HELD ON THURSDAY, 13<sup>TH</sup> FEBRUARY 2014  
IN MAWNAN MEMORIAL HALL**

**PRESENT:** Cllrs Gibbons (Chairman), Sadler (Vice Chairman) (from point mentioned), Barnicoat, Miss George, Mrs Loomes, Lugg, Mrs Mason, Moyle (from point mentioned) and Nash

**ALSO PRESENT:** Ms S Willsher, Clerk and four members of the public.

The Chairman explained the safety procedures.

**1516/05 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs Lawry.

**1517/05 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Cllr Moyle entered at 7.35pm.  
Cllr Sadler entered at 7.36pm.

There were no interests declared.

**1518/05 TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS**

There were no requests from Councillors for dispensations.

**1519/05 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 16<sup>TH</sup> JANUARY 2014 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Mrs Mason, seconded by Cllr Barnicoat and

**1519/05.2** **RESOLVED** that the minutes of the Full Council meeting held on the 16<sup>th</sup> January 2014 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

**1520/05 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA, FOR INFORMATION ONLY**

Cllr Mrs Mason said that she had spoken to the Council's solicitor with the Clerk during the SLCC Regional Conference; the solicitor would write in the next few days explaining how to undo the mistakes, how to simplify the trusts and the costs involved.

**1521/05 TO NOTE THE MINUTES OF THE OFFICE AND FINANCE MEETING HELD ON THE 6<sup>TH</sup> FEBRUARY 2014**

It was proposed by Cllr Sadler, seconded by Cllr Nash and

**1521/05.2 RESOLVED** that the minutes of the Office and Finance Committee meeting held on the 6<sup>th</sup> February 2014 are NOTED.

On a vote being taken the matter was approved unanimously.

**1522/05 PUBLIC COMMENTS ON ITEMS ON THE AGENDA**

The owner of the barns at Meudon Farm said that she was happy to answer any questions regarding the planning application.

**1523/05 TO RECEIVE A REPORT FROM THE POLICE**

There was no report.

**1524/05 TO RECEIVE THE RECOMMENDATIONS FROM THE INTERVIEW PANEL, APPOINT A CLERK AND AGREE THE START DATE**

It was proposed by Cllr Barnicoat, seconded by Cllr Mrs Mason and

**1524/05.2 RESOLVED** to appoint Mr Boulton as Clerk to Mawnan Parish Council.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Gibbons, seconded by Cllr Moyle and

**1524/05.3 RESOLVED** that Mr Boulton would start work as Clerk to Mawnan Parish Council on Monday 17<sup>th</sup> February 2014.

On a vote being taken the matter was approved unanimously.

**1525/05 TO RECEIVE AND APPROVE THE RECOMMENDATIONS OF THE OFFICE AND FINANCE COMMITTEE, ADOPT THE DRAFT POLICIES AND PLANS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs Mason, seconded by Cllr Sadler and

**1525/05.2 RESOLVED** that all recommendations of the Office and Finance Committee are received and approved and that all policies and plans are adopted.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Gibbons, seconded by Cllr Miss George and

**1525/05.3 RESOLVED** that the Health and Safety Working Group would consist of Cllrs Mrs Mason, Moyle and Nash.

On a vote being taken the matter was approved unanimously.

**1526/05 TO RECEIVE AND APPROVE THE DRAFT WORK RELATED STRESS POLICY AND THE REPORTING OF ACCIDENTS AND INCIDENTS POLICY**

It was proposed by Cllr Mrs Mason, seconded by Cllr Moyle and

**1526/05.2 RESOLVED** to defer the draft Work Related Stress Policy and Reporting of Accidents and Incidents Policy to the Health and Safety Working Group.

On a vote being taken the matter was approved unanimously.

**1527/05 TO RECEIVE A REPORT FROM THE CLERK ON HEALTH AND SAFETY AND AGREE FUTURE ACTIONS**

The Clerk reported that most of the policies and arrangements were in place. The risk assessments needed to be completed. The Junior Playing Field was in good order after the recent storms.

**1528/05 TO CONSIDER APPOINTING AN EXTERNAL HEALTH AND SAFETY CHARTERED PRACTITIONER TO ADVISE ON HEALTH AND SAFETY AND RISK ASSESSMENT AS REQUIRED**

It was proposed by Cllr Mrs Mason, seconded by Cllr Moyle and

**1528/05.2 RESOLVED** to defer the consideration of appointing an external health and safety chartered practitioner to the Health and Safety Working Group.

On a vote being taken the matter was approved unanimously.

**1529/05 TO RECEIVE AND APPROVE THE REVISED STANDING ORDERS**

It was proposed by Cllr Gibbons, seconded by Cllr Sadler and

**1529/05.2 RESOLVED** that the revised Standing Orders are received and approved.

On a vote being taken the matter was approved unanimously.

**1530/05 TO RECEIVE CORRESPONDENCE FROM THE HELFORD CAR PARK TRUST AND A DONATION OF £100 TO HELP MAINTAIN THE FOOTPATH BETWEEN HELFORD PASSAGE AND DURGAN, AGREE TO RING FENCE THE DONATION IN THE COUNCIL BUDGETS AND AGREE MAINTENANCE TO BE COMPLETED ON THE FOOTPATH USING THE DONATION**

It was proposed by Cllr Gibbons, seconded by Cllr Sadler and

**1530/05.2 RESOLVED** that a letter of thanks is sent to the Helford Car Park Trust, that the donation is ring fenced in the Council budgets and that the maintenance to be completed is deferred until the next meeting.

On a vote being taken the matter was approved unanimously.

**1531/05 TO CONSIDER COMPLETING A ROAD SURVEY TO HIGHLIGHT ANY POTHoles, ROAD MARKINGS, DRAINS ETC, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE – CLLR GIBBONS TO REPORT**

It was proposed by Cllr Gibbons, seconded by Cllr Lugg and

**1531/05.2 RESOLVED** that Mr Payne completes a road survey at a cost of £70. Cllr Gibbons will discuss lone working and safety arrangements with Mr Payne prior to him starting the survey.

On a vote being taken the matter was approved unanimously.

**1532/05 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

Cllr Gibbons spoke to the planning decisions received from Cornwall Council:

- PA13/11181 – Rev Jennifer Wood, The Cranny, Maenporth, Falmouth – Certificate of lawfulness for the existing use: Usage as a dwelling – Granted (CAADd and LUs only)
- PA13/11396 – Mr Andrew Sangster, The Pines, Helford Passage Hill, Mawnan Smith – Removal of 16 trees with replanting – REFUSED
- PA13/11819 – Mr Jon Holt, Boswodegh, Bar Road, Helford Passage Hill, Mawnan Smith – Minor amendment to application PA13/00600 (Erection of first floor extension, carport and associated minor works) Windows and Doors – Reconfiguration and sizing, addition of one window to the north elevation, to the right of the porch. Porch – removal of Porch, addition of

canopy to the north elevation. External Finish – Natural slate hanging to the north and south elevation, at first floor level. Roof – Amendments to existing and proposed roof pitch following accurate electronic survey information – APPROVED

- PA14/00307 – Dr R and S Hoare, Mullion Cottage, Helford Passage Hill, Mawnan Smith – Submission of details to discharge Conditions 3, 4 and 5 in respect of Decision Notice PA13/01281 – S52/S106 and discharge of condition apps
- PA13/09318 – Mr Mike Cockeram, St Michaels Church, Carwinion Road, Mawnan Smith – Erection of standalone office outbuilding within grounds to north of church – APPROVED
- PA13/09818 – Mr Martin Barlow, Budock Vean Hotel, Budock Vean Lane, Mawnan Smith – Material change to PA13/01397 (Construction of 7 residential holiday lets including car park extensions and associated landscaping) – APPROVED
- PA13/09932 – Mr and Mrs D Oliver, Budock Vean Cottage, Budock Vean, Mawnan Smith – Reserved matters application for erection of a dwelling – APPROVED
- PA13/09937 – Mr and Mrs Oliver, Budock Vean Cottage, Budock Vean, Mawnan Smith – Erection of a dwelling – APPROVED
- PA13/10172 – Mr & Mrs Alan & Jane Tully, The Workshop, Sampys Hill, Mawnan Smith – Demolition of existing workshop and construction of replacement workshop – APPROVED
- PA13/11075 – Mr Darren Dickey, Trebah Gardens, Trebah, Helford Passage, Mawnan Smith – Installation of photo voltaic array on roof of visitor centre – APPROVED

#### **1533/05 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED FROM CORNWALL COUNCIL**

The Clerk spoke to the planning enforcement cases received:

##### **Closed Cases**

Land Off Castle View Park, Mawnan Smith – Alleged non-compliance with approved plans PA10/05609; Unit 9 is higher than approved – No Breach Found

#### **1534/05 TO NOTE ANY PRE-APPLICATION MEETINGS HELD SINCE THE LAST MEETING OF THIS COUNCIL**

There had not been any pre-application meetings held since the last meeting of this Council.

**1535/05 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY THE DATE OF THE MEETING**

**i. PA14/00454 – Mr David Smith, Robin Hill, Carlidnack Road, Mawnan Smith – Replacement conservatory to side of dwelling**

It was proposed by Cllr Mrs Mason, seconded by Cllr Nash and

**1535/05.2** **RESOLVED** that there are no objections to the planning application for Robin Hill.

On a vote being taken the matter was approved unanimously.

**ii. PA14/00288 – Mr David Smith, Robin Hill, Carlidnack Road, Mawnan Smith – Certificate of lawfulness existing use: Continued use of premises as a dwelling house and the attached land as a garden**

It was proposed by Cllr Miss George, seconded by Cllr Moyle and

**1535/05.3** **RESOLVED** that there are no objections to the planning application for Robin Hill.

On a vote being taken the matter was approved unanimously.

**iii. PA14/00702 – Mr and Mrs J Longden, 3 Rose Cottages, Durgan, Mawnan Smith – Listed Building Consent for the partial demolition of the rear extension housing the bathroom and stairwell at the above property, construction of extension on existing footprint, re-roofing and minor internal demolition, including roof lights**

It was proposed by Cllr Sadler, seconded by Cllr Barnicoat and

**1535/05.4** **RESOLVED** that there are no objections to the planning application for 3 Rose Cottages providing it is in keeping.

On a vote being taken the matter was approved unanimously.

**iv. PA14/00689 – Mr and Mrs Nicholas Hefferman, La-Paz, Maenporth Road, Maenporth, Falmouth – Extension to existing house to provide covered entrance porches to front and side and enlargement of exiting garage. Balcony to first floor level on the west elevation.**

It was proposed by Cllr Nash, seconded by Cllr Gibbons and

**1535/05.5** **RESOLVED** that there are no objections to the planning application for La-Paz.

On a vote being taken the matter was approved unanimously

**v. PA14/00649 – Mr & Mrs Bradley, Meudon Farm, Maenporth Road, Maenporth, Falmouth – Proposed conversion of barn and outbuilding to dwelling and storage along with construction of garage**

1 member of the public entered the meeting.

It was proposed by Cllr Barnicoat, seconded by Cllr Miss George and

**1535/05.6**                    **RESOLVED** that there are no objections to the planning application for Meudon Farm.

On a vote being taken the matter was approved unanimously.

**vi. PA14/00949 – Mr Max Newey, Bosvallon, Carwinion Road, Mawnan Smith – Demolition of existing bungalow and erection of 2 no. new bungalows**

It was proposed by Cllr Sadler, seconded by Cllr Barnicoat and

**1535/05.7**                    **RESOLVED** to hold a site visit.

On a vote being taken the matter was approved unanimously.

**1536/05**    **TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES IF APPROPRIATE**

The following correspondence had been received:

- Cornwall Council's Planning, Housing and Regeneration Service draft Affordable Housing Supplementary Planning Document request for views by 14<sup>th</sup> March 2014 – it was agreed to refer this consultation to the Planning Committee; the Clerk would circulate the executive summary.
- Cornwall Council's public consultation on how the mobile library and mobile one stop shop services are delivered – it was agreed to advertised this consultation on the Council's notice board and that it would be an agenda item at the March meeting.
- Cornwall Council's consultation on home to school transport – it was agreed to advertise this consultation on the Council's notice board and that the school would be made aware.
- Cornwall AONB Annual Forum Agenda, Saturday 22<sup>nd</sup> March 2014, 10am to 2pm at Duchy College, Stoke Climsland
- Cornwall Council's Localism Bulletin
- Cornwall Council's update – Reporting New Planning Enforcement Complaints

- Agenda for Community Network meeting – it was agreed that Cllr Gibbons would attend the meeting
- Cornwall Council press release – call to mobilise people power to pick up litter on Cornish beaches
- Email from Mawnan WI re poppy wreaths – it was agreed that the Clerk would write and explain that the Council were not aware what happened to the wreaths.
- CALC AGM Thursday 20<sup>th</sup> February 2014, New County Hall, Truro at 7pm.

**1537/05 TO RECEIVE AND APPROVE THE STATEMENT OF PAYMENTS, RECEIPTS AND BANK RECONCILIATION FOR THE MONTH OF JANUARY 2014**

It was proposed by Cllr Gibbons, seconded by Cllr Sadler and

- 1537/05.2**                    **RESOLVED** that the statement of payments, receipts and bank reconciliations for the month of January 2014 are received and approved.

On a vote being taken the matter was approved unanimously.

**1538/05 TO APPROVE THE PAYMENT OF ACCOUNTS IN FEBRUARY 2014**

It was proposed by Cllr Gibbons, seconded by Cllr Sadler and

- 1538/05.2**                    **RESOLVED** that accounts totalling £4,628.12 (including VAT) are approved for payment in February 2014 (a list of accounts are attached to these minutes).

On a vote being taken the matter was approved unanimously.

**1539/05 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

Cllr Lugg requested that the Council find alternative storage arrangements for the salt that is currently in his shed. Cllr Sadler suggested asking Cornwall Council how long salt lasts for and asking Mr Payne to check and fill up the salt bins.

**1540/05 REPORT FROM CORNWALL COUNCIL WARD MEMBER**

Cllr Hatton reported that:

- Road salt must not be handled with bare hands; he thought the salt had probably absorbed a lot of moisture; if the Council were going to dispose of the salt they would need to look into how to do it safely.
- There were 28,000 households registered in the home choice register in Cornwall; 20,000 interested in rental schemes and 8,000 would consider purchase or rent. He explained that there were a number of people who did



not have the income to secure a mortgage and did not have a deposit. He explained how the register worked and the gradings.

- Emergencies, tree and damage due to the storms was a hot topic; the emergency telephone number for Cornwall Council was 01872 326546 or contact Cllr Hatton directly had he had contact with silver command.
- It was Cory's responsibility to collect the fly tip from Trecoombe.
- The Community Grant Scheme had finished for this year. Next years budget for community grants had been reduced by a third.
- There was a community network meeting on the 25<sup>th</sup> February at Mylor.

Cllr Sadler said that the roads at Barreppa had become critical; he feared that there would be a serious accident. Cllr Hatton said that he had spoken to highways and that Cornwall Council were trying to draw in further funding to help repair the roads. The condition of the roads in the area and potholes were discussed.

#### **1541/05 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Thursday 20<sup>th</sup> March 2014, 7.30pm, Mawnan Memorial Hall.

#### **1542/05 COMMENTS FROM THE PUBLIC**

Members of the public made the following comment:

- A member of the public believed that the Maenporth Road was due to re-open.
- There was a committee organising an exhibition in the Memorial Hall during the craft market to commemorate the first world war.

#### **1543/05 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Gibbons, seconded by Cllr Mrs Mason and

- 1543/05.2**                    **RESOLVED** that under the 1960 Public Bodies (Admission to Meetings) Act, that the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

#### **1544/05 TO RECEIVE THE TENDER SUBMISSIONS FOR WORKS REQUIRED TO THE PUBLIC CONVENIENCES AND BUS SHELTER, APPOINT A CONTRACTOR AND APPROVE ASSOCIATED ACTIONS AND EXPENDITURE**

It was agreed that Cllrs Mrs Mason and Moyle and Mr Boulton meet with the contractors on site to discuss their tenders and report back to the next meeting.

**1545/05 TO RECEIVE THE TENDER SUBMISSIONS FOR WEED TREATMENT, APPOINT A CONTRACTOR AND APPROVE ASSOCIATED ACTIONS AND EXPENDITURE**

It was proposed by Cllr Mrs Mason, seconded by Cllr Moyle and

**1545/05.2 RESOLVED** that the tender submissions are received and that Cormac are awarded the contract for weed treatment at a cost of £360.75 per 12 month period.

On a vote being taken the matter was approved unanimously

**1546/05 TO AGREE THE SPINAL COLUMN POINT AND CONTRACT FOR THE NEW CLERK**

It was proposed by Cllr Mrs Mason, seconded by Cllr Gibbons and

**1546/05.2 RESOLVED** that the new Clerk would start on Spinal Column Point 23 and that the SLCC model contract would be used.

On a vote being taken the matter was approved unanimously

There being no further business the Chairman closed the meeting at 9.15pm.

Signed: ..... 20<sup>th</sup> March 2014  
Chairman

